

MINUTES
TOWN OF EAST FISHKILL
TOWN BOARD MEETING
JANUARY 19, 2023
7:00 p.m.

REGULAR BOARD MEETING

The Town of East Fishkill's Town Board Meeting on January 19, 2023 was called to order at 7:00 p.m. by Supervisor D'Alessandro with the Pledge of Allegiance to the Flag, led by Boy Scout Troop 86. They then introduced themselves. Scott Allen, Assistant Troop Master stated the majority of the Scouts present are working on the Citizenship and Community Badge, so they have to come visit a Town Hall meeting and meet an elected official. Supervisor D'Alessandro stated they arrived early and he met with them and gave them a tour of the Town Hall. He thanked them for participating.

Supervisor's Announcements

Supervisor D'Alessandro wished everyone a Happy New Year. Please know the Town Board is here to help the people of the town. Please don't rely on social media. He thanked all the residents for all the calls and emails and input from the community.

Former Councilman Beephan has been sworn into Assembly as Assemblyman Beephan. He had a ribbon cutting at his new office on Route 82. There are many projects they will be working together on. Several officials attended his swearing in at the Capital building as well. There is a vacancy on the Town Board due to his departure. Please send resumes by February 28th if you are interested in the position.

Rob Rolison is the new Senator for our area and Supervisor D'Alessandro attended his swearing in as well. Senator Rolison did meet with the Supervisor to discuss the needs of the Town.

Michael Lawlor is the new Congressman for the 17th Congressional District, which East Fishkill is part of. The Supervisor attended his swearing in in Rockland County. The Congressman did do a zoom meeting last week with the three towns in Dutchess County in his district. He was informed about East Fishkill's EPA contract and issues.

There was a meeting with the East Fishkill Grants Director and the East Fishkill Economic Development Director and Megan Glander from Senator Schumer's office. This was regarding ON Semiconductors, which is the former GlobalFoundries site. ON Semi creates larger chips and this plant will be the most technologically advanced site. They have plants that stay around for a long time. The Dutchess County Regional Chamber of Commerce Contact breakfast was in the end of December. There were several school choirs present. There are many East Fishkill business represented there.

There was a meeting with the Chair of the CAC on current events. They discussed ways to make East Fishkill a more climate smart community. Being designated this way can assist with grants and other things. He thanked the chair and volunteers for doing a great job.

Supervisor D'Alessandro has been meeting with other towns about the joint Ethics Committee. This would include Beekman, Pawling, Village of Pawling, and Dover. They have been working on an Inter-Municipal Agreement. Some of the towns in the group don't have an Ethics Committee and are looking for guidance. It would be a joint committee.

Dutchess County has ratified all the taxes to be levied on all the assessable, taxable properties. East Fishkill is second in the amount of properties in the county. Poughkeepsie has about 2000 more, but East Fishkill has the highest value at 4.96 billion. East Fishkill has the lowest tax rate in the county with a full-time police force.

The Town has been applying for many grants. One is the DRI, which is a ten million dollar grant from New York State. It is a very in depth application and needed a video as well. He thanked everyone involved in it. He played it for everyone to see. They will hopefully know soon if they've received the grant.

Roll Call: Supervisor D'Alessandro asked Town Clerk Cassidy to call the rolls.

Board Members in attendance were

Craig	Thomas	Emanuele	Nicolas
Arco	Franco	Marinero	D'Alessandro

Also in attendance were:

Tom Wood, Attorney; George Cronk Engineer; and Mark Pozniak, Comptroller.

Approve Minutes:

December 8, 2022

Motion to approve the minutes for the December 8th meeting: Board Member Marinero. Seconded: Board Member Franco. All voted in favor. Motion carried.

Announcement of Additions to the Agenda:

Supervisor D'Alessandro said there are no additions to the agenda.

Courtesy of the Floor:

Supervisor D'Alessandro asked if there was anyone who wanted to speak about any general town issues.

Ms. Hall thanked the Board for Creamery Road. She asked about the resolution for vapor barriers for homes on the Superfund sites and what exactly it entailed. Attorney Wood stated the barriers are for new construction. This will implement the EPA standards. She had questions regarding the new construction along Route 82. She also questioned the name of the Superfund site.

Richard O'Rourke thanked the Board for following through on its commitment to Blue Water Group. They are looking forward to working with the Town.

Receive and File:

Supervisor D'Alessandro stated there was nothing for receipt and file.

Resolutions:

- 1. Confirm Receipt of Appointment of Deputy Supervisor for Administration, Deputy Supervisor for Inter Governmental Affairs and Administrative Assistant by Supervisor**

RESOLUTION
**(CONFIRM RECEIPT OF APPOINTMENT OF DEPUTY SUPERVISOR
AND SECRETARY TO THE SUPERVISOR)**

WHEREAS, the Town Supervisor has submitted his request to appoint Thomas Franco as his Deputy Supervisor of Administration, and

WHEREAS, the Town Supervisor has submitted his request to appoint Emanuele Marinaro as his Deputy Supervisor of Inter Governmental Affairs, and

WHEREAS, the Town Supervisor has also submitted his request to appoint Gina Grippo as Secretary to the Supervisor; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby confirm receipt of the Town Supervisor's appointments.

BE IT FURTHER RESOLVED, BE IT FURTHER RESOLVED, that said Gina Grippo be and hereby is to be compensated as per the 2023 budget and shall receive all other fringe benefits as provided to the CSEA members.

Motion to confirm the receipt of the appointment of the Deputy Supervisor for Administration, Deputy Supervisor for Inter-governmental Affairs, and Administrative Assistant by the Supervisor: Board Member Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

- 2. Banking:**

a) Designate Depositories

RESOLUTION
(DESIGNATE THE OFFICIAL DEPOSITORIES OF THE TOWN)

WHEREAS, the Town Board must authorize the official depositories of the Town; and

WHEREAS, the Town Comptroller has recommended that the Tompkins Mahopac Bank be continued as the principal depository of the Town and that other banking institutions be authorized by the Board for the deposit of money based upon competitive interest rates;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby designate the Tompkins Mahopac Bank, with offices at Route 82, Hopewell Junction, New York as the official depository for the Town of East Fishkill for all official accounts of all public offices; and

BE IT FURTHER RESOLVED, that the following banking institutions which have offices within the Town be and hereby are authorized to be depositories of the Town for funds to be deposited by the Town Supervisor based upon competitive interest rate quotes given at the time of investment, to wit: Key Bank, Route 52; Chase Bank, Route 82; Wells Fargo Bank, Route 376; M&T Bank, Route 376 and the Rhinebeck Bank, Route 52 as well as Putnam County Savings Bank. Within the limits of FDIC Insurance or third party reciprocal collateralization.

BE IT FURTHER RESOLVED, that the deposits shall all be secured in accordance with Town Law.

b) Designate Authorized Signatures

RESOLUTION
(AUTHORIZING THE VARIOUS SIGNATORIES ON TOWN ACCOUNTS)

WHEREAS, the Town Board has previously designated the official depositories of the Town; and

WHEREAS, under NYS Town Law, the Supervisor is the authorized signer of said accounts; and

WHEREAS, Town Law authorizes the Town Board to establish alternate signers in the absence of the Supervisor; and

NOW THEREFORE BE IT RESOLVED, that all bank accounts maintained by the Town shall be subject to the control of the Town Supervisor who shall be the sole signer on said account; and

BE IT FURTHER RESOLVED, that Deputy Supervisor Thomas Franco be and hereby is an authorized signer on said accounts in accordance with law in the absence or inability of the Supervisor to sign said accounts; and

BE IT FURTHER RESOLVED, the Town Board does hereby continue the requirement that all checks in excess of \$500,000.00 be countersigned by the Town Clerk.

Motion to designate the depositories of record and designate the authorized signatures: Board Member Marinaro. Seconded: Board Member Franco. All voted in favor. Motion carried.

3. Re-Appoint and Designate Chairs of Various Boards

RESOLUTION
(APPOINTING ALL BOARD CHAIRPERSONS)

WHEREAS, the Town Board on an annual basis appoints a Chairperson for each Town of East Fishkill Board; and

WHEREAS, it is the desire of the Town Board to appoint said Chairpersons for 2023;

NOW, THEREFORE, BE IT RESOLVED, that the following will be the Chairperson for each of the listed Boards/Council for the Town of East Fishkill for calendar year 2023:

- | | |
|-------------------|-------------------------------|
| John Eickman | Planning Board |
| Norma Drummond | Zoning Board |
| Brent Feldweg | Conservation Advisory Council |
| Paul Pesavento | Architectural Review Board |
| Michael Kieser | Recreation Board |
| Deborah McCaffery | Ethics Board |
| David Palin | Fire Advisory Board |

Motion re-appointing and designating Chairs of Various Boards as amended: Board Member Arco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

4. Confirm Supervisor’s Designation of Liaisons of Various Boards, Committees, and Departments

RESOLUTION

(CONFIRMING DESIGNATION OF LIAISONS TO BOARDS & COMMITTEES)

WHEREAS, the Town Supervisor on an annual basis indicates to the members of the Town Board which committees and agencies of the Town they will be the Board Liaison to; and

WHEREAS, in the role of a liaison they regularly meet with their department or board, or committee and report back to the Town Board as a whole as to the status of any issues pertaining to those agencies or boards;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby designates the following liaisons to boards and committees:

Councilman Franco – Recreation, Veterans Committee, Building Dept.
Councilman Marinaro – Police Dept., Assessors Dept., Economic Dev.
Councilman Arco – Highway Dept., Emergency Services, Court

BE IT FURTHER RESOLVED, that all members of the Town Board be and hereby are authorized to attend meetings of any board or agency of the Town upon notice to the official liaison who may also be attending.

Motion to confirm the Supervisor’s Designation of Liaisons of various Boards, Committees, and Departments: Board Member Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

5. Authorize Supervisor to Sign Personal Service Agreements within Budgetary Lines

RESOLUTION

(AUTHORIZING THE SUPERVISOR TO SIGN PERSONAL SERVICE AGREEMENT WITHIN BUDGETARY LINES)

WHEREAS, there are personal service agreements that are budgeted and require the Town Supervisor’s signature; and

WHEREAS, the Town Board is asked to authorize the Supervisor to sign any personal service agreements within the budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute all personal service agreements as budgeted for 2023.

Motion to authorize the Supervisor to sign Personal Service Agreements within budgetary lines: Board Member Marinaro. Seconded: Board Member Arco. All voted in favor. Motion carried.

6. Designate Insurance Brokers for 2023

RESOLUTION
(DESIGNATE INSURANCE BROKERS OF RECORD FOR CALENDAR YEAR 2023)

WHEREAS, the Town Board on an annual basis needs to maintain insurance for coverage for the Town; and

WHEREAS, it is the desire of the Town Board to designate Town brokers of record;

NOW, THEREFORE, BE IT RESOLVED, that Spain Agency be and hereby are designated as the Town's brokers of record for Commercial Coverage and Worker's Compensation; and

NOW, THEREFORE, BE IT RESOLVED, that Dutchess County Agent be and hereby is designated as the Town's broker of record for Health Insurance; and

BE IT FURTHER RESOLVED, that Marshall & Sterling be and hereby is designated as the Town's insurance broker of record with respect to the Town's Disability insurance.

Motion to designate Insurance Brokers for 2023: Board Member Arco. Seconded: Board Member Franco. All voted in favor. Motion carried.

7. Authorize Supervisor to sign IMA's and Contracts for Services with Agencies as Budgeted for 2023

RESOLUTION
(AUTHORIZING THE SIGNING OF AN INTERMUNICIPAL AGREEMENT AND CONTRACTS FOR SERVICES WITH AGENCIES)

WHEREAS, The Supervisor signs Intermunicipal Agreements and contracts annually for services with agencies as budgeted; and

WHEREAS, the Town Board is asked to authorize the Supervisor to sign all Intermunicipal Agreements and contracts that are in the 2023 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute all Intermunicipal Agreements and contracts for services with agencies as budgeted in 2023.

Motion to authorize Supervisor to sign IMA's and contracts for services with agencies as budgeted for 2023: Board Member Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

8. Adopt Fee Schedule for the Recreation Department for 2023

**RESOLUTION
(SETTING RECREATION FEES FOR 2023)**

WHEREAS, the Town Board from time to time reviews all fees charged by the various departments of the Town; and

WHEREAS, a current fee schedule has been requested for our Recreation Department; and

NOW, THEREFORE, BE IT RESOLVED, that the annexed list of fees shall be established for the calendar year 2023 as the fees to be charged for the such named department; and

BE IT FURTHER RESOLVED, the Town Board approves the attached list of fees for 2023.

Motion to adopt a Fee Schedule for the Recreation Department for 2023: Board Member Marinaro. Seconded: Board Member Arco. All voted in favor. Motion carried.

9. Accept Patriot Way as a Town Road

**RESOLUTION
(A RESOLUTION ACCEPTING PATRIOT WAY AS A TOWN ROAD)**

WHEREAS, The Town has obtained Patriot Way from Bluewater Property Group; and

WHEREAS, it is the desire of the Town Board to accept Patriot Way as a Town Road; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of East Fishkill hereby accepts Patriot Way nunc pro tunc as a Town Road as of January 1, 2023 upon final approval from the Town Engineer.

BE IT FURTHER RESOLVED, that the Town Clerk shall notify the appropriate School, postal and emergency officials of the acceptance and dedication of said road.

Motion to accept Patriot Way as a Town Road: Board Member Arco. Seconded: Board Member Franco. All voted in favor. Motion carried.

10. Schedule a Public Hearing to Set Employment Qualifications for Department Heads and Deputies

RESOLUTION

(SCHEDULE A PUBLIC HEARING TO SET EMPLOYMENT QUALIFICATIONS FOR DEPARTMENT HEADS AND DEPUTIES)

WHEREAS, the Town of East Fishkill has a dedicated group of employees that serves the Town’s residents; and

WHEREAS, in order to attract and retain the best talent, the Supervisor and Town Board seek to confirm qualifications needed for all Department Heads and Deputies;

NOW, THEREFORE, BE IT RESOLVED that the Town Board will schedule a Public Hearing for a local law concerning qualifications of Department Heads and Deputies for March 23, 2023 at 6:00 PM at Town Hall located at 330 Route 376, Hopewell Junction, New York 12533.

Motion to set a Public Hearing to set employment qualifications for Department Heads and Deputies: Board Member Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

11. Establish Vapor Intrusion System Policy for New Construction within the Superfund Sites

RESOLUTION

(AUTHORIZING BUILDING DEPARTMENT TO REQUIRE VAPOR INTRUSION SYSTEM WITHIN SUPERFUND SITE RECLAMATION AREA)

WHEREAS, the USEPA has installed and turned over to the Town the Hopewell North Water District to remediate contamination caused within the Hopewell Precision Superfund Site; and

WHEREAS, in order to further protect residents within this area from the negative effects of the contamination, the EPA has requested that the Town require the installation of a Vapor Intrusion System in all new construction within the area;

NOW, THEREFORE, BE IT RESOLVED, that the Building Department will require as part of any new construction within the Hopewell Precision Superfund area that a Vapor Intrusion System is installed as is appropriate; and

BE IT FURTHER RESOVLED, that the Town Engineer in conjunction with the Supervisor shall implement this requirement.

Motion to establish Vapor Intrusion System Policy for new construction within the Superfund Sites as amended: Board Member Marinaro. Seconded: Board Member Franco. All voted in favor. Motion carried.

12. Authorize Revision of the East Fishkill Police Department’s Juveniles Policy

RESOLUTION

(APPROVING REVISED POLICY ON JUVENILES IN THE POLICE DEPARTMENT)

WHEREAS, the definition of Juvenile Delinquent was amended by the New York State Family Court; and

WHEREAS, a revision to the Police Departments Juveniles Policy & Procedures is required to comply with the amended New York State Family Court definition of a Juvenile Delinquent; and

NOW THEREFORE BE IT RESOLVED, that the Annexed Policy on Juveniles be and hereby is adopted and approved by this Town Board.

Motion to authorize a revision of the East Fishkill Police Department’s Juveniles Policy: Board Member Arco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

13. Accept Conveyance of 40 Warren Drive

RESOLUTION

(ACCEPT CONVEYANCE OF 40 WARREN DRIVE)

WHEREAS, the New York State Division of Homeland Security and

Emergency Services (the “DHSES”) is able to accept and distribute funding on behalf of the Federal Emergency Management Agency (“FEMA”); and

WHEREAS, DHSES has been working with Town representatives to provide funding for the Town to acquire 40 Warren Drive; and

WHEREAS, 40 Warren Drive has experienced flood damage, and FEMA and DHSES have allotted \$243,750 for the Town to acquire 40 Warren Drive; and

WHEREAS, the current owners of 40 Warren Drive have agreed to convey the property to the Town;

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor and staff are authorized to execute all necessary paperwork to effectuate the conveyance of 40 Warren Drive to the Town.

BE IT FURTHER RESOLVED that this Resolution shall be subject to Permissive Referendum and will be posted and published as required by law.

Motion to accept conveyance of 40 Warren Drive: Board Member Franco.
Seconded: Board Member Marinaro. All voted in favor. Motion carried.

14. Authorize the Promotion of a Current Highway Employee to a Shop Foreman

RESOLUTION

(ACKNOWLEDGE THE APPOINTMENT OF A FOREMAN IN THE HIGHWAY DEPARTMENT)

WHEREAS, the Highway Superintendent has requested that the Town Board acknowledges the promotion of Kevin Higgs to Shop Foreman; and

WHEREAS, it is the desire of the Town Board to confirm the Highway Superintendent's appointment; and

NOW, THEREFORE, BE IT RESOLVED, that Kevin Higgs be and hereby is appointed as Shop Foreman in the Highway Department with a start date to be of January 23, 2023 by; and

BE IT FURTHER RESOLVED, that Kevin Higgs shall receive the same salary and benefits as the other General Foreman as this is a non-union position; and

Motion to authorize the promotion of a current Highway employee to a Shop Foreman: Board Member Marinaro. Seconded: Board Member Arco. All voted in favor. Motion carried.

15. Update Procurement Policy

RESOLUTION
(AMENDING THE TOWN'S PURCHASING POLICY)

WHEREAS, the State Legislator has recently increased the bidding limits set in the General Municipal Law; and

WHEREAS, formal bids are required with respect to purchases in any amount in excess of \$20,000.00 and with respect to public works contracts for any amounts over \$35,000.00; and

WHEREAS, the Town Board has previously, and wishes to continue, to have a policy governing purchases under the formal bid thresholds;

NOW, THEREFORE, BE IT RESOLVED, that the following be and hereby are the requirements for purchasing in the Town of East Fishkill for Commodities:

<u>Dollar Amount</u>	<u>Requirement</u>
\$0.00 - \$4,999.99	Department Head Approval
\$5,000.00 - \$9,999.99	3 Verbal Quotations
\$10,000.00 - \$19,999.99	3 Written Quotations
\$20,000.00 & Above	Formal Bid Process

BE IT FURTHER RESOLVED, that with respect to public works contracts:

<u>Dollar Amount</u>	<u>Requirement</u>
\$0.00 - \$7,499.99	Department Head Approval
\$7,500.00 - \$14,999.99	2 Written Quotations
\$15,000.00 - \$34,999.99	3 Written Quotations
\$35,000.00 & Above	Formal Bid Process

BE IT FURTHER RESOLVED, that verbal quotations shall be written and documented in the file maintained by the Town and all amounts with respect to bidding shall be reviewed in relationship to the Town's annual cumulative volume; and

BE IT FURTHER RESOLVED, that the Supervisor be and hereby is authorized and required to amend the Town's purchasing process and notify all departments thereof.

Motion to update Procurement Policy: Board Member Arco. Seconded: Board Member Franco. All voted in favor. Motion carried.

16. Adopt Retention and Dispositions Schedule (LGS-1)

RESOLUTION
(ADOPT REVISED 2022 LGS-1 SCHEDULE)

WHEREAS, Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.; and

NOW, THEREFORE, BE IT RESOLVED, The Town Board of East Fishkill adopt the Retention and Disposition Schedule (LGS-1); and

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

(a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion to adopt Retention and Dispositions Schedule (LGS-1): Board Member Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

17. Declare Emergency to Rehab and Reconstruct Wells at Four Corners

RESOLUTION
**(DECLARE EMERGENCY TO REHABILITATE AND CONSTRUCT WELLS
AT FOUR CORNERS)**

WHEREAS, The Four Corners Water District has previously identified a shortage of potable water supply.; and

WHEREAS, The Four Corners Water District has only two wells in operation. Well #4, one of the two active wells, is experiencing a decline in production, leaving one active well; and

WHEREAS, in an emergency effort, Well #5, under review by the NYSDEC and Department of Health, could be completed and brought on line as a second water source; and

WHEREAS, the Water and Sewer Department is recommending that Well #4 be rehabilitated; and

NOW, THEREFORE, BE IT RESOLVED, that due to the severe shortage of water supply, the Water District is in a State of Emergency; and

BE IT FURTHER RESOLVED, that the Town Engineer and Water and Sewer Department are authorized to obtain and engage services needed to re-establish potable water supplies; and

BE IT FURTHER RESOLVED, that the Town Engineer and Water and Sewer Department are authorized to bring Well #5 for emergency use; and

BE IT FURTHER RESOLVED, that the Town Engineer and Water and Sewer Department are authorized to rehabilitate Well #4; and

BE IT FURTHER RESOLVED, that the Town Supervisor, Nicholas D'Alessandro, and Town Attorney, Tom Wood, are authorized to represent and provide authorization on behalf of the Town; and

BE IT FURTHER RESOLVED, that the State of Emergency will continue until a satisfactory amount of potable water supply is developed and available to the District.

Motion to declare an emergency to rehab and reconstruct the wells at Four Corners: Board Member Marinaro. Seconded: Board Member Arco. All voted in favor. Motion carried.

18. Authorize the Hiring of Summer Camp Directors

RESOLUTION **(AUTHORIZING HIRING OF CAMP DIRECTORS)**

WHEREAS, the Town of East Fishkill conducts extensive summertime programs for the Town; and

WHEREAS, the Recreation Director has submitted a letter to the Town Board with the name of a Camp Director and Assistant Camp Directors and the seasonal salaries attached hereto; and

WHEREAS, the Recreation Director recommends that the Town Board rehires Danielle Keenan as Camp Director and Nicholas Howe, Connor Wade, and Kathleen Intravaia as Assistant Camp Directors; and

WHEREAS, it is the desire of the Town Board to authorize the hiring of a Camp Director and Assistant Directors for the 2023 summer season; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby appoints Danielle Keenan as Camp Director at a seasonal salary of \$10,500.00 and Nicholas Howe, Connor Wade, and Kathleen Intravaia as Assistant Camp Directors at the seasonal salary of \$20.00/per hr.; and

BE IT FURTHER RESOLVED, that employment shall be for the period of time from which they are hired until the conclusion of their summertime program; and

BE IT FURTHER RESOLVED, that upon completion of their task they shall be removed from the payroll unless further ordered by the Town Board.

Motion to authorize the hiring of Summer Camp Directors: Board Member Arco.
Seconded: Board Member Franco. All voted in favor. Motion carried.

19. Declare Personal Property Surplus and Authorize Disposition

RESOLUTION **(DECLARING CERTAIN PROPERTY TO BE SURPLUS)**

WHEREAS, the Director of Recreation has provided the Town Board with a letter of gym equipment that are deemed to be of no further use to the Town and thus, should be considered surplus; and

WHEREAS, the town also has two candy machines that are recommended to the Town Board to be declared surplus; and

WHEREAS, the attached list of items being requested to be declared surplus material and sold by Absolute Auctions & Realty; and

WHEREAS, the Town Board has reviewed said list and concurs; and

NOW, THEREFORE, BE IT RESOLVED, that the items listed are hereby declared to be surplus and are to be disposed of by participating in an auction process held by Absolute Auctions & Realty without cost to the Town

Motion to declare personal property surplus and authorize disposition: Board Member Franco. Seconded: Board Member Arco. All voted in favor. Motion carried.

20. Set Public Hearing for March 23, 2023 to Consider Increasing Seniors, Veterans, & Volunteer Fire Fighters Exemptions

RESOLUTION

(SCHEDULE A PUBLIC HEARING FOR MARCH 23, 2023 TO CONSIDER INCREASING SENIOR, DISABLED, AND VOLUNTEER FIREFIGHTER EXEMPTIONS)

WHEREAS, periodically, the State updates permissible tax exemption limits for various groups; and

WHEREAS, to effectuate these changes, a local law must be passed by the Town Board; and

WHEREAS, the Supervisor and Town Board wish to schedule a public hearing to solicit feedback from the public on increasing certain exemptions;

NOW, THEREFORE, BE IT RESOLVED that the Town Board will schedule a Public Hearing for a local law concerning increasing exemptions for qualifying residents for March 23, 2023 at 6:00 PM at Town Hall located at 330 Route 376, Hopewell Junction, New York 12533.

Motion to set a Public Hearing for March 23, 2023 to consider increasing senior, veterans, & volunteer fire fighters exemptions: Board Member Marinaro.
Seconded: Board Member Franco. All voted in favor. Motion carried.

21. Authorize Bids for Maintenance and Rehabilitation of Fishkill Plains Wells

RESOLUTION

(AUTHORIZE BIDS FOR MAINTENANCE & REHABILITATION OF FISHKILL PLAINS WELLS)

WHEREAS, The Fishkill Plains Water District has two wells in operation. The two wells are experiencing a decline in production due to ongoing use; and

WHEREAS, the Water and Sewer Department is recommending that the we engage WSP, to prepare a scope of services and solicit bids to rehabilitate the two wells, and seek Department of Health approvals; and

WHEREAS, we estimate that the rehabilitation efforts will require a budget of \$100,000 to perform the anticipated rehabilitation efforts; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Engineer and Water and Sewer Department are authorized to engage WSP for professional services, to

prepare a scope services and solicit bids to rehabilitate the two wells as well as apply and seek Department of Health approvals for anticipated work.

Motion to authorize bids for maintenance and rehabilitation for Fishkill Plains Wells: Board Member Arco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

22. Declare Intent to be Lead Agency for Phillips Road Realignment at Route 216

**RESOLUTION
(SEEKING LEAD AGENCY UNDER SEQRA FOR THE
REALIGNMENT OF PHILIPS ROAD AND ROUTE 216)**

WHEREAS, the Town Board is desirous of making safety improvements at the intersection of Route 216 and Philips Road; and

WHEREAS, the project is in the design stage and must be reviewed under SEQRA; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Planner be and hereby is directed to circulate notice of the Town’s intent to be lead agency for this project to all the necessary parties.

Motion to declare intent to be Lead Agency for Phillips Road Realignment at Route 216: Board Member Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

23. Adjust Planning and Zoning Board Attendance Fees

**RESOLUTION
(MODIFYING SYSTEM OF COMPENSATION FOR
PLANNING AND ZONING BOARD MEMBERS)**

WHEREAS, Community Members give generously of their time to serve on the Planning and Zoning Boards; and

WHEREAS, the Town has for many years given them a small stipend for their service; and

WHEREAS, it is the desire of the Town Board to fix the stipends for 2023;

NOW, THEREFORE, BE IT RESOLVED, that members of the Planning and Zoning Boards will receive \$2,500. per annum and the Chairperson will receive \$3,500. per annum; and

BE IT FURTHER RESOLVED, that if any member attends less than 85% of the total number of meetings within the year, their compensation will be reduced to \$50. per meeting attended.

Motion adjust Planning and Zoning Board attendance fees: Board Member Marinaro. Seconded: Board Member Arco. All voted in favor. Motion carried.

24. Authorize a Change Order to Hopewell North Road Resurfacing Contract

RESOLUTION

(AUTHORIZING A CHANGE ORDER TO HOPEWELL NORTH ROAD RESURFACING CONTRACT)

WHEREAS, the Town has previously entered into an agreement with Intercounty Paving Co. to pave certain roads; and

WHEREAS, it is the Town's responsibility to have the final asphalt top course installed on Patriot Way; and

WHEREAS, the Intercounty Paving Co has agreed to perform this work at the same unit price that we pay for Town roads in the Hopewell North area; and

WHEREAS, the Town Engineer's recommendation to the Town Board is to approve a change order for Intercounty Paving Co in an amount not to exceed \$275,000.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board approve the change order that is budgeted and will be paid for as part of the Route 52 Traffic Improvement Project.

Motion to authorize a Change Order to Hopewell North Road Resurfacing Contract: Board Member Arco. Seconded: Board Member Franco. All voted in favor. Motion carried.

Additions to the Agenda by Majority Vote: None

Budget Transfer: None

Comments from Town Board Members:

Highway Superintendent Williams stated they have been doing tree work with the mild weather. They have been doing hot patches on potholes. The gradeall crew has been out repairing shoulders and washout areas. They have been doing pipework on Rainbow Crest, Creekside, Bradley, Carol, Adams Court, and Blueberry Lane. He is looking forward to working with new liaison Craig Arco.

Police Chief Bellino gave a recap of the accomplishments of 2022 to include the completion of the remodeling of the police station. They upgraded the dispatch touchscreens with larger screens. The telephone recording equipment has been replaced as well as the radio software. They updated the AVL system. 11 desktop computers were replaced to live stream. It is helpful for training and court appearances. They rebuilt six desktop computers. Both SROs have laptops so they can work remotely. There is a new wifi system. They replaced some parts on the computer server. They also replaced Live Scan. There are two new Chargers and two unmarked Chargers. There is a new utility vehicle. They are two used shipping containers that they are using to free up space inside the building. For calls for service they are close to 22,000. Arrests are up by 40 for the year. All vacancies for staffing have been filled.

Board Member Arco wished everyone a Happy New Year. He thanked everyone for their support. He has met with every department in town and looks forward to working with the departments he is the liaison for.

Board Member Marinaro stated Recreation has done a lot of upgrades. They are currently working on the bathrooms at the soccer complex. It is hard to find people to do maintenance and cleaning, so these projects are developed to save money in the long run. The kitchens were upgraded over the last few years. Christine Selback is temporarily running the department. Bill Green is a great volunteer for the Town. He thanked everyone for their support.

Town Clerk Cassidy said 2023 started strong and food trucks are starting to come in. If you want a spot on Route 52, get the applications in because it's first come, first to choose spots. There have already been 7 background checks for food trucks. They will probably be out there until the weather gets bad. Supervisor D'Alessandro stated they have been a big success.

Board Member Franco stated he is looking forward to another busy and productive year. He is hoping they will get started on the Veteran's Memorial Park this year. They are finalizing Think Differently Day at the Beach at Red Wing for the year. It is tentatively set in August. Any high school seniors who need community service hours can contact him, Mrs. Mahoney or Christine Selback to help with the Senior Connections.

Supervisor D'Alessandro stated he looks forward to another successful year. They have a great Board and plan to continue moving forward.

Motion for Adjournment: Time: Motion to adjourn the regular meeting at 8:20 PM: Board Member Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

Town Board Meetings: **Regular Meeting:** **February 9, 2023**

Respectfully submitted by Julie J. Beyer on behalf of Town Clerk Peter Cassidy –
January 30, 2023