



Town of East Fishkill
Dutchess County, New York
330 Route 376, Hopewell Junction,
New York 12533

**TOWN OF EAST FISHKILL
TOWN BOARD MEETING
FEBRUARY 9, 2023 WORKSHOP MEETING AGENDA
& REGULAR VOTING MEETING @ 6:00 PM**

Pledge of Allegiance

WORKSHOP MEETING

Open Work Session

Discussion of Issues by Town Board Members

Irrigation - Water Projects
Income Survey Old Hopewell Area

Close Work Session

MONTHLY TOWN BOARD MEETING

Call to Order Town Board Meeting

Supervisor's Announcements

Roll Call

Public Hearings

Approve Minutes

January 19, 2023

Announcement of Additions to the Agenda

Courtesy of the Floor

Receive and File

Resolutions:

1. Authorize Hiring Police Officer
2. Authorize Close Out Legacy Water Contract
3. Designate Private Road as "Chester Way" off Route 52 for E911 Purposes
4. Refer "Arcadia Farms Blvd" name for South Drive to E911 for Review
5. Authorize Revised Police Department's Selection Process Policy
6. Set Building Department, Engineering and Planning & Zoning Department Fees for 2023
7. Authorize CPL Engineering Consultant Rate Change
8. Authorize Carol Drive Bridge Bond for \$4,500,000 Pending Reimbursement from Grant Award
9. Authorizing Hiring of Seasonal Red Wing Summer Directors
10. Authorizing Clothing Drop Box at Community Center
11. Authorize IMA for Establishment of a Joint Ethics Board
12. Reject LED Signs Bid
13. Authorize Acting Recreation Director to Attend 2023 Training Program
14. Establish Capital Reserve Fund for Top Coat Paving of South Drive
15. Authorize Town Engineer to Seek Bids for Demolition of 40 Warren Drive
16. Authorize RFQ for Planning Services for Large Scale Projects
17. Appoint Members to Board of Assessment Review

Additions to the Agenda by Majority Vote (If any)

Budget Transfers - Yes

Adjournment

<u>Next Town Board Meetings:</u>	Meeting/Workshop	March 9, 2023
	Regular Meeting	March 23, 2023

RESOLUTION

(APPOINTING POLICE OFFICERS)

WHEREAS, the Town Police Chief has interviewed candidates eligible from the Civil Service list for appointment as a Police Officer in The Town of East Fishkill; and

WHEREAS, The Town Board has interviewed the candidate recommended by the Town Police Chief; and

NOW, THEREFORE, BE IT RESOLVED, that Michael Carmosino is hereby appointed to the position of Police Officer with his salary and benefits to be in accordance with the PBA contract. The start date will be March 20, 2023; and

BE IT FURTHER RESOLVED, that the said Officer is authorized to attend the Police Officer Training Program sponsored by the Bureau of Municipal Police or such other program at the direction of the Police Chief.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**

RESOLUTION-xxx/2023

(AUTHORIZE CLOSEOUT OF LEGACY SUPPLY, INC. WATER CONTRACT)

WHEREAS, the Water and Sewer Department is requesting Town Board authorization to close out Contract 20-001 with Legacy Supply, Inc.; and

WHEREAS, Legacy Supply, Inc. has satisfactorily completed the scope of work described for the Contract 20-001, which included constructing three water system interconnections; and

WHEREAS, several additional documents will be circulated with NYSEFC to satisfy bonding and grant award requirements.; and

BE IT RESOLVED, that the Town Board authorizes the close out and termination of Contract 20-001 with Legacy Supply, Inc.; and

BE IT FURTHER RESOLVED, that the Town Supervisor, Nicholas D'Alessandro, is authorized to represent and provide authorization and further documents on behalf of the Town, as needed for funding and regulatory agencies.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**



Town of East Fishkill

Engineering Department

330 Route 376, Hopewell Junction, New York 12533
Telephone 845-223-5114

Memo

Subject: Legacy Supply, Inc. Contract Closeout
From: George Cronk, P.E., Asst. Town Engineer
Date: January 30, 2023

The Town of East Fishkill Water and Sewer Department entered into an agreement with Legacy Supply, Inc. to construct three water system interconnections and were authorized to proceed on April 8, 2022. The interconnections include Hopewell Glen WD & Fishkill Plains /Brettview WD, located along Rt 376, Fishkill Plains/Brettview WD & Revere Park WD, located on Derek Drive, and Fishkill Plains/Brettview WD & Hopewell West WD.

The majority of the project work was substantially completed by January 2022. In the Fall of 2022, the project received some outstanding meters and valves that were significantly delayed from the suppliers. All items have been installed.

The total project contract value, including addendums and change orders totaled: \$1,656,747.82. Through efficiencies and project oversight, we were able to reduce the total contract value to \$1,598,920.37, a reduction of \$57,827.45.

This project is funded through a \$3M grant and \$2M bond that is being provided through the NYSEFC WIIA program and the water district users. The project includes two more phases that include meter installations and some watermain pipe replacement.

We are recommending that the Town Board close out the Contract with Legacy Supply, Inc.

George Cronk, P.E.
Asst. Town Engineer

cc: Scott Bryant, P.E., Town Engineer

RESOLUTION -xxx/2023

(NAMING A PRIVATE ROAD "CHESTER WAY")

WHEREAS, an application has been made to Dutchess County 911 to approve renaming North Drive at the former IBM East Campus to Chester Way; and

WHEREAS, the index of names of the Town has been checked and there are no duplicates; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby concur with Dutchess County 911 and authorizes the private road to be renamed as Chester Way.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**

Town of East Fishkill

Dutchess County, New York
330 Rt. 376, Hopewell Junction, New York 12533

Town Engineer's Memo

Subject: Renaming North Drive at former IBM East Campus to Chester Way

Attn: Supervisor
Town Board

From Scott Bryant, P.E.

Date: February 1, 2023

North Drive at the former IBM East Campus is being re-purposed as a private road accessing the new Frito Lay facility currently under construction. There has been a request made by the owners to rename this road to Chester Way.

This office takes no exception to this request.

RESOLUTION -xxx/2023

(NAMING A PRIVATE ROAD "ARCADIA FARMS BOULEVARD")

WHEREAS, an application has been made to Dutchess County E911 to approve renaming South Drive at the former IBM East Campus to Arcadia Farms Boulevard; and

WHEREAS, the Economic Development Director and the Town Historian are requesting South Drive to be renamed as Arcadia Farms Boulevard in honor of the rich agricultural history in the Town of East Fishkill; and

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Town Clerk to submit a request to Dutchess County E911 for review.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**

Town of East Fishkill

Dutchess County, New York
330 Rt. 376, Hopewell Junction, New York 12533

Town Engineer's Memo

Subject: Renaming South Drive to Arcadia Farms Boulevard

Attn: Supervisor
Town Board

From: Scott Bryant, P.E.

Date: February 3, 2023

It is proposed that South Drive at the former IBM East Campus be renamed to Arcadia Farms Boulevard. It is required that this name be reviewed by E911.

RESOLUTION-xxx/2023

(AUTHORIZE THE REVISED POLICE DEPARTMENT'S SELECTION PROCESS POLICY)

WHEREAS, the Town Police Chief has submitted a revised Police Department Selection Process Policy to the Town Board for their consideration; and

WHEREAS, the Police Chief has submitted the attached documents to be recognized as part of the East Fishkill Police Department Policies; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Town Board has reviewed the attached policy and authorizes the adoption thereof.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**



POLICE DEPARTMENT
TOWN OF EAST FISHKILL

2468 ROUTE 52 HOPEWELL JCT., N.Y. 12533-6639 • (845) 221-2111 • (845) 221-3840 FAX

Nicholas D'Alessandro
Town Supervisor

Sir,

In accordance with the New York Professional Policing Act of 2021, I have revised the Police Department's Selection Process Policy to meet New York State's hiring standards in 9 NYCRR Part 6000. I have attached a copy of the revised policy as well as the existing policy for your review. I have also forwarded a copy to the East Fishkill Police Benevolent Association.

Upon your approval, I am requesting the revised Selection Policy be added to the next available Town Board Meeting's agenda.

Thank you.

Chris Bellino
Chief of Police

Cc. Thomas Wood, Esquire
Peter Cassidy, Town Clerk

H5. CHAPTER 1 - SELECTION PROCESS

In Effect: 03/25/1992

Review Date: 03/25/1992 @ 0000

DIRECTIVE

**92-11
(Revised 1/2023)**

Date: March 25, 1992

Subject: Selection Process

Policy:

The Chief of Police will, through his selection process, make a recommendation to the Town Board as to whether a candidate is to be employed by the Town of East Fishkill Police Department. Selection is finalized per the Town Board's approval. The Chief's recommendation will be in accordance with the applicable New York State Civil Service Law and New York Codes, Rules & Regulations Part 6000 and the qualifications of the candidate without regard to sex, ethnic origin, race, religion or sexual orientation.

Hiring Standards and Procedures for Police Officer Candidates:

The purpose of this standard is to ensure that all law enforcement officers are of good moral character and physically and psychologically fit to be employed in the position and subjected to the same criteria for employment. In accordance with the Professional Policing Act of 2021, agencies must maintain compliance in order to achieve and maintain certifications as mandated in Executive Law 846-H (d).

- **A candidate for employment as a police officer must qualify for the position only by passing the civil service test for police officer and the passing grade must place that candidate on the list of eligible candidates that is maintained by the County of Dutchess Department of Human Resources.**
- **Upon receipt of the police officer candidate's "List", the Town of East Fishkill Police will send out canvass letters to the Town of East Fishkill residents who qualify.**
- **Upon a positive response from the police officer candidate to the letter, they will participate in an oral interview by the Chief of Police and/or his designee to ascertain their qualifications.**

- The police officer candidate will participate in a physical fitness screening commonly know as a Physical Agility Test. The Physical Agility Test will consist of sit-ups, push-ups and a 1.5 mile run to determine muscular endurance and cardiovascular capacity pursuant to 9 NYCRR Part 6000.8.
- The police officer candidate will complete an application packet for employment.
- The Chief or his designee will conduct a background investigation to ascertain the qualifications of the police officer candidate pursuant to 9 NYCRR Part 6000.10.
- The background investigation should include a polygraph examination of the police officer candidate.
- Police officer candidates will be interviewed by the Town Board.
- Police officer candidates will undergo a psychological review administered by a qualified Psychologist / Psychiatrist pursuant to 9 NYCRR Part 6000.11.
- Police officer candidates will undergo a medical review conducted by a qualified Physician / Practitioner pursuant to 9 NYCRR Part 6000.4.

Police Officer Transfer / Lateral:

- The candidate will participate in an oral interview by the Chief and/or his designee to ascertain their qualifications.
- The candidate will complete an application packet for employment.
- The Chief or his designee will conduct a background investigation to ascertain the qualifications of the candidate pursuant to 9 NYCRR 6000.10.
- The background investigation for police officer candidate should include a polygraph examination.
- Police Officer candidates will be interviewed by the Town Board.
- Police Officer candidates will undergo a psychological review administered by a qualified Psychologist / Psychiatrist pursuant to 9 NYCRR 6000.11.
- Police Officer candidates will undergo a medical review conducted by a qualified Physician / Practitioner.

Hiring Standards for Civilian Positions:

- A candidate for employment as a full time Police Assistant must qualify for the position only by passing the

civil service test for Police Assistant and the passing grade must place that candidate on the list of eligible candidates that is maintained by the County of Dutchess Department of Human Resources.

- Upon receipt of the "List", the Town of East Fishkill Police Department will send out canvass letters to full time police assistant candidates who qualify.
- The police assistant candidate will participate in an oral interview by the Chief and/or his designee to ascertain their qualifications.
- The police assistant candidate will complete an application packet for employment.
- The police assistant candidate will participate in an oral interview by the Chief and/or his designee to ascertain their qualifications.
- The Town of East Fishkill Police Department requires civilian positions with access to law enforcement sensitive information be subject to a background investigation pursuant to 9 NYCRR 6000.10.

Section 12 - Selection

New York State Law Enforcement Accreditation Program

12.1 Hiring Standards CRITICAL STANDARD

ADMINISTRATION

STANDARD 12.1 The agency requires civilian positions with access to law enforcement sensitive information be subject to a background investigation pursuant to 56000.10. Candidates for law enforcement officer positions shall undergo a hiring process that meets the following requirements outlined in 9 NYCRR Part 6000 and other applicable laws unless specifically exempted therein:

- A. Medical Review by a Qualified Physician or Practitioner pursuant to 56000.4
- B. Physical Fitness Screening pursuant to 56000.8
- C. Background Investigation pursuant to 56000.10
 - Informational package consisting of written instructions and checklist of tasks is provided to each individual who conducts such investigations
- D. Psychological Review by a Qualified Psychologist or Psychiatrist pursuant to 56000.11

Commentary: The purpose of this standard is to ensure that all law enforcement officers are of good moral character, and physically and psychologically fit to be employed in the position and subjected to the same criteria for employment. In accordance with the Professional Policing Act of 2021, agencies must maintain compliance in order to achieve and maintain certification as mandated in Executive Law 846-H (d.)

Compliance Verification Strategies

Assessors may seek to verify agency compliance with this standard by using one or more of the strategies listed below. There may be other strategies identified by the agency which could also be acceptable.

1. Assessors may review agency personnel records to determine compliance with the standards established by the Municipal Police Training Council under in 9 NYCRR Part 6000 or other applicable law.
2. A copy of the informational package that is provided to officers who conduct such investigations is available for review.
3. The name of the licensed physician or practitioner and components of the standard physical exam are available for review.
4. The name of the licensed psychologist or psychiatrist and components of the psychological test are available for review.

RESOLUTION – xxx/2023

(SETTING FEES FOR 2023)

WHEREAS, the Town Board from time to time reviews all fees charged by the various departments of the Town; and

WHEREAS, a current fee schedule has been requested for the Building Department, Engineering Department and the Planning and Zoning Department; and

NOW, THEREFORE, BE IT RESOLVED, that the annexed list of fees shall be established for the calendar year 2023 as the fees to be charged for the such named departments; and

BE IT FURTHER RESOLVED, the Town Board approves the attached list of fees for 2023.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**

DRAFT



Town of East Fishkill

Dutchess County, New York
330 Rt. 376, Hopewell Junction, New York 12533

Town Engineer's Memo

Subject: 2023 Proposed Fee Schedule
Attn: Supervisor
Town Board
From: Scott Bryant, P.E.
Date: February 1, 2023

Please see the attached 2023 proposed fee schedules.

No changes for 2023 are proposed for the Zoning Board of Appeals fee schedule.
The only proposed change to the Engineering fee schedule is the addition of a Bond release inspection fee.

Minor changes are proposed for the Planning Board Residential and Industrial fees which are reflected in red on the attached schedule. Commercial fees remain unchanged from 2022.

Below are the proposed 2023 Building Department Fee changes/additions.
The Changes are highlighted in yellow on the attached schedule. No changes are proposed to the Fire Inspection fee schedule.

Residential:

- Delete: Residential Fire Alarm Permit fee
- Added: "Other" to Shed/Gazebo/Pergola (for chicken coops)

Commercial:

- Added: "Exterior Improvements: Doors/Siding/Windows (\$400 + \$100 Adm fee)"
- Alt/Reno: Added: "if greater than or equal to 5,000 sq ft = \$1.00/sq ft"
- Additions & New Buildings: Changed to: "New Buildings/Additions/Structures" – Added: if greater than or equal to 5,000 sq ft = \$2.50/sq ft.
- Fire Alarm Permit: Fee from \$165.00 to: \$185
- Municipal Search: Fee from \$385 to: \$500
- Added: "Site and Fire inspection is mandatory. Fire inspection fee applies if a fire inspection has not been done within a year."

Industrial:

- Certificate of Occupancy: added "\$1,000 minimum"
- Electric: Fee from \$300 to: \$500 plus added Adm fee
- Fire Alarm Permit: Fee from \$300 to: \$500 plus added Adm fee
- Gas Hook-up: added Adm fee
- Mechanicals: added Adm fee
- Oil tank removal: added Adm fee
- Roof replacement: added Adm fee
- Additions & New Buildings: Changed to: "New Buildings/Additions/Structures"

**TOWN OF EAST FISHKILL
ENGINEERING PERMITS
2023 PROPOSED FEES**

	RESIDENTIAL FEES	COMMERCIAL FEES	INDUSTRIAL FEES	ESCROW
Administrative Fee per Permit	50.00	100.00	250.00	
Blasting	250.00	500.00	1,000.00	TBD
Driveway - new	125.00	250.00	N/A	TBD
Floodplain Development	200.00	750.00	1,000.00	
Grading & Clearing (includes fill up to 375 sq yds)	250.00	750.00 + 100.00/ACRE	1,500.00 + 500.00/ACRE	
Iron Mountain retrieval	25.00 + .25/page	25.00 + .25/page	25.00 + .25/page	
Plot Plan Review: New Construction	500.00	N/A	N/A	
Plot Plan Review: Addition, Alteration, Garage	250.00	N/A	N/A	
Re-Inspection Fee	100.00	250.00	500.00	
Renewal Fee - Permits	50.00	100.00	200.00	
Re-review of Plot Plans	150.00	N/A	N/A	
Retaining Wall	250.00*	500.00*	1,000.00*	*plus escrow over 8' high
Road Opening	250.00* + bond	250.00* + bond	750.00* + bond	*Bond - TBD
Rock Crushing, Screening & On Site Processing	250.00	500.00	2,500.00	
Sewer Service - Hook-up only	450.00	750.00	1,000.00	
Site Improvements: not requiring Site Plan approval	N/A	175.00 minimum or 2.5% of estimated cost of improvements	350.00.00 minimum or 2.5% of estimated cost of improvements	TBD
Steep Slope	100.00	250.00	500.00	
SWPPP Inspection	200.00	500.00	750.00	
Town Wetlands	200.00	500.00	1,000.00	TBD
Water Service - Hook-up only	450.00	750.00	1,000.00	TBD

Bond Release Inspection Fee:
Mass grading, Landscape, Driveway & Drainage

10% of the bond amount
not to exceed 500.00

TOWN OF EAST FISHKILL
ZONING BOARD FEES
2023 PROPOSED FEES

	<u>RESIDENTIAL</u>		<u>COMMERCIAL</u>		<u>INDUSTRIAL</u>	
	APPLICATION FEE	ESCROW	APPLICATION FEE	ESCROW	APPLICATION FEE	ESCROW
Variance	175.00	X	750.00	1,500.00	1,500.00	2,500.00
Special Permit Fee: In-home office	300.00	500.00	x	x	x	x
Special Permit Fee: PB & ZBA	1,000.00	3,500.00	2,000.00	3,500.00	5,000.00	7,500.00
Special Permit Fee: Solar	500.00	500.00	500.00	500.00	1,000.00	1,000.00
Tier 2	7500.00	7500.00	7500.00	7500.00	10,000.00	10,000.00
Tier 3						
Special Permit Fee: Cell Towers	7,500.00	7,500.00	7,500.00	7,500.00	10,000.00	7,500.00
Special Permit Fee: Cell Towers Upgrade or Co-locations	5,000.00	5,000.00	5,000.00	5,000.00	7,500.00	7,500.00
Zoning Verification through Planning Dept.	225.00		450.00		1,000.00	
Town Board - Rezoning Fee	2,500.00		3,500.00		4,500.00	

**TOWN OF EAST FISHKILL
PLANNING BOARD
2023 PROPOSED RESIDENTIAL FEES**

RESIDENTIAL	APPLICATION FEE	ESCROW	NOTES
Sketch Plan Review: 1-2 meetings	500.00/PLAN no professional review		
EAF Review	500.00		
EXTENSIONS: PRELIMINARY APPROVAL FINAL APPROVAL	500.00 1,000.00		
Engineering/Building/Zoning referral to Consultant	250.00		
Subdivision Fees:			
Up to 5 lots	500.00 + 500.00/lot	4000.00 500.00 + 1,000.00/lot	APPLICATION FEE ONLY PAYMENTS AS FOLLOWS:
6-20 lots	750.00 + 1,000.00/lot 1,000.00 + 1,000.00/lot	7,500.00	1/3 upon receipt of application
21-49 lots	1,500.00 + 2,500.00/lot	10,000.00	1/3 upon receipt of preliminary approval
50+ lots	4,000.00 + 4,000.00/lot	40,000.00	1/3 upon receipt of final approval
CRD	5,000.00 + 6,000.00/lot	50,000.00	
Inspection Fee:	8% of bond		
Recreation Fees:			
Dwelling	6,250.00/lot		
Multi-Family Units:			
1-6 Units	1,000.00/bedroom		
7 + units	2,000.00/bedroom		
Downstream Drainage:	500.00/lot		
LLR Fee:			
Minor - <20,000	500.00 + 100.00/lot line	1,000.00	
Major - >20,000	1,200.00 + 200.00/lot line	1,500.00	

**TOWN OF EAST FISHKILL
PLANNING BOARD
2023 PROPOSED COMMERCIAL FEES**

COMMERCIAL	FEE	ESCROW	NOTES
Sketch Plan Review: 1-2 meetings	500.00/PLAN no professional review		
EAF Review	500.00		
Extension of Final Approval	1,000.00		
Engineering/Building/Zoning referral to Consultant	500.00		
Site Plan Fee:			
1 - 10,000 SF	1,500.00 + .20/SF	5,000.00	
10,001 - 20,000 SF	4,000.00 + .30/SF	10,000.00	
over 20,001 SF	5,000.00 + .50/SF	50,000.00	
Site Work: No increase in footprint	1,000.00	1,000.00	structures or mechanicals under 144 SF
Amended Site Plan Fees:			
Additions to existing site plans:			
Up to 1,000 sq ft	1,500.00	1,500.00	
1,001-5,000 sq ft	3,500.00 + .15/SF	2,000.00	
5,001 - 10,000 sq ft	5,000.00 + .20/SF	3,500.00	
10,001+ sq ft	7,500.00 +.25/SF	5,000.00	
New structures to existing site plan:			
Up to 5,000 sq ft	4,500.00 + .20/SF	3,500.00	
5,001 - 10,000 sq ft	6,000.00 +.25/SF	5,000.00	
10,001+ sq ft	10,000.00 +.30/SF	7,500.00	
Subdivision Fees:			
Up to 5 lots	5,000.00 + 5,000/lot	4,000.00	
6 + lots	10,000.00 + 5,000/lot	7,500.00	
LLR Fee:			
Minor - less than 20,000	2,500.00 + 1,000/lot line	2,000.00	
Major -20,000 +	3,500.00 + 2,000/lot line	3,500.00	

**TOWN OF EAST FISHKILL
PLANNING BOARD
2023 PROPOSED INDUSTRIAL FEES**

INDUSTRIAL	FEE	ESCROW
SKETCH PLAN REVIEW: 1-2 meetings	2,000.00/plan no professional review	
EAF Review	1,500.00	
Extension of Final Approval	2,000.00	
Engineering/Building/Zoning referral to Consultant	750.00	
SITE PLAN FEES:		
1 - 10,000 SF	2,000.00 + .20/SF	5,000.00
10,001 - 50,000 SF	3,500.00 +.35/ SF	7,500.00
50,000 - 100,000 SF	5,000.00 +.45/SF	50,000.00
100,000 + SF	6,000.00 + .50/SF	50,000.00
SITE WORK: NO INCREASE IN FOOTPRINT	2,000.00	5,000.00
AMENDED INDUSTRIAL SITE PLAN FEES:		
New structure to existing Site Plan:		
1 - 10,000 SF	2,500.00 + 25/SF	5,000.00
10,001 - 50,000 SF	3,500.00 + .35/SF	7,500.00
50,001 - 100,000 SF	4,000.00 + .40/SF	15,000.00
100,000 + SF	5,000.00 + .45/SF	20,000.00
Addition to existing building:		
Up to 10,000 SF	1,500 + .15/SF	1,000.00
10,001 - 50,000 SF	2,000 + .20/SF	3,500.00
50,001 - 100,000 SF	2,500 + .25/SF	7,500.00
100,001 + SF	4,000 +.30/SF	20,000.00
INDUSTRIAL SUBDIVISION FEE:		
Up to 5 lots	5,000.00 + 5,000/lot	4,000.00
6 + lots	10,000.00 + 5,000/lot	10,000.00
INDUSTRIAL LLR FEE:	5,000.00 + 2,000/lot line	5,000.00



Town of East Fishkill
Building Departmental Fees
(Construction w/o Permit [As-Built]: Double Original Fee)

2023 PROPOSED
RESIDENTIAL FEE SCHEDULE

***Administrative Fee (in addition to permit): \$50**

		<u>Notes</u>
*ACCESSORY STRUCTURES:		
Echo Units	\$330.00	- Bond
Detached Garage/Pool House < 600 sq/ft	\$330.00	
Detached Garage/Pool House > 600 sq/ft	\$0.65/sq ft	
*Additions	\$0.95/sq ft	\$300.00 minimum
Administrative Close Out (90-day Renewal)	\$110.00	90 days to close permit
*Alterations/Renovations/Basement	\$0.45/sq ft	\$200.00 minimum
*Carport	\$110.00	
Certificate of Occupancy Fee	\$25.00	
Chimney/Chimney Liner	\$110.00	
*Construction Trailer	\$220.00	
Consultant Referral	\$385.00	- Escrow
*Deck/Porch	\$165.00	
*Demolition:		
Residential Minor (<500 sq ft - excluding dwellings)	\$85.00	
Residential Major (>500 sq ft)	\$195.00	
*Dwelling	\$1.25/sq ft	
Finished Space/Garage	\$85.00	
Electrical (repairs/upgrades):		
Solar Panels:		
Roof mounted	\$85.00	
*Ground mounted	\$150.00	
*EXTERIOR IMPROVEMENTS:		
Doors/Siding/Windows	\$200.00	
*Fence	\$85.00	
Gas Hook-up	\$85.00	
MECHANICALS	\$165.00	
Central A/C and/or Condensor Installation/Replacement		
Boiler/Generator/Furnace/Water Heater		
Fireplace/Wood/Gas/Pellet Stove/Outdoor Furnace		
*Mobile Home	\$0.50/sq ft	
Municipal Search:		Site Inspection is optional
Residential w/out Site Inspection	\$195.00	
Residential w Site Inspection	\$305.00	
Update to Municipal Search (30 days after releasing)	\$50.00	
Oil Tank Installation/Removal	\$165.00	
Permit Renewal	\$50 / 6 month extension (2 allowed)	10% of the cost of the Permit, \$100.00 min. (after 2nd Year) - for 6 months
Plan Retrieval from Iron Mountain	\$25.00	
Re-Inspection Fee	\$165.00	
Re-Review of Submitted Plans w/changes	\$100.00	
Roof and/or Shingle Replacement	\$110.00	
*Shed/Gazebo/Pergola/Other:		
w/Fixed Foundation	\$165.00	
w/o Fixed Foundation	\$110.00	



Town of East Fishkill
Building Departmental Fees
(Construction w/o Permit [As-Built]: Double Original Fee)

	2023 PROPOSED	
Site Inspection	\$110.00	
*Spa/Hot Tub	\$110.00	
Stop Work Order Recession	\$100.00	Fee increases by \$100 w/each occurrence
*Swimming Pools:		
Above Ground	\$110.00	
In-Ground	\$250.00	
Temporary C.O.	\$50/month	
*Tennis/Sports Court	\$110.00	
* Transfer of Permit		10% of the cost of the Permit, \$200.00 minimum
Zoning Verification		
with Site Inspection	\$300.00	
w/o Site Inspection	\$190.00	



Town of East Fishkill
Building Departmental Fees
(Construction w/o Permit [As-Built]: Double Original Fee)

2023 PROPOSED
COMMERCIAL FEE SCHEDULE

***Administrative Fee (in addition to permit): \$100**

		<u>Notes</u>
Administrative Close Out (90-day Renewal)	\$220.00	90 days to close permit
*Alterations/Renovations/Pit-Ups	\$0.50/sq ft	\$400.00 minimum
≥5000 sq ft	\$1.00/sq ft	
*Cell Tower	\$500.00	
Certificate of Occupancy Fee	\$125.00	
*Construction Trailer	\$385.00	+ Escrow
Consultant Referral	\$385.00	
*Demolition	\$0.50/sq ft	
Electric	\$110.00	
* EXTERIOR IMPROVEMENTS:		
Doors/Siding/Windows	\$400.00	
Fire Alarm Permit	\$185.00	
Gas Hook-up	\$125.00	
MECHANICALS:		
Central A/C and/or Condensor Installation/Replacement		
Boiler/Generator/Furnace/Water Heater	\$250.00	
Municipal Search	\$500.00	Site and Fire Inspection is mandatory. Fire inspection fee applies if a Fire Inspection has not been done within a year.
Update to Municipal Search (30 days after releasing)	\$100.00	
*New Buildings/Additions/Structures	\$1.25/sq ft	\$500.00 minimum.
≥5000 sq ft	\$2.50/sq ft	Additional \$150.00 fee for Truss Type Construction (Sec. 19 NYC RP Part 1264)
*Occupancy Permit	\$100.00	
Oil Tank Installation/Removal	\$440.00	
*Operating Permit	\$90.00	
Permit Renewal	\$75 / 6 month extension (2 allowed)	10% of the cost of the Permit, \$125.00 minimum (1 year extension) (after 2nd Year)
*Propane Re-Filling Station	\$200.00	
Re-Inspection Fee	\$250.00	
Re-review of submitted plans w/changes	\$350.00	
Roof and /or Shingle replacement	\$0.25/sq ft	
Sign:		
Permanent (surface mount)	\$125.00	
*Permanent (monument)	\$200.00	
Temporary	\$30.00	
Site Inspection	\$200.00	
Stop Work Order/Recession	\$500.00	Fee increases by \$500 w/each occurrence
Temporary C.O.	\$250.00/month	
*Ten. (temporary)	\$275.00	
*Transfer of Permit		10% of the cost of the Permit, \$400.00 minimum



Town of East Fishkill
 Building Departmental Fees
 (Construction w/o Permit [As-Built]: Double Original Fee)

2023 PROPOSED
INDUSTRIAL FEE SCHEDULE

*Administrative Fee (in addition to permit): \$200

		<u>Notes</u>
Administrative Close Out (90-day Renewal)	\$440.00	90 days to close permit
*Alterations/Renovations/Fit-Ups	\$0.75/sq ft	\$375.00 minimum
Certificate of Occupancy Fee	\$0.01/sq ft	\$1000.00 minimum
*Construction Trailer	\$500.00	
Consultant Referral	\$500.00	- Escrow
*Demolition	\$0.50/sq ft	
*Electric	\$500.00	
*Fire Alarm Permit	\$500.00	
*Gas Hook-up	\$250.00	
*MECHANICALS:	\$750.00	
Central A/C and/or Condensor Installation/Replacement		
Boiler/Generator/Furnace/Water Heater		
Municipal Search	\$1,000.00	- Escrow
*New Buildings/Additions/Structures	\$1.25/sq ft	\$500.00 minimum. Additional \$150.00 fee for Truss Type Construction (Sec. 19 NYC RP Part 1264)
*Occupancy Permit	\$1,000.00	
*Oil Tank Install/Removal	\$1,000.00	
*Operating Permit	\$500.00	
Permit Renewal	\$250 / 6 month extension (2 allowed)	10% of the cost of the Permit, \$500.00 minimum (1 year extension) (after 2nd Year)
Re-inspection Fee	\$500.00	
Re-review of submitted plans w/changes	\$1,000.00	
*Roof Replacement	\$0.25/sq ft	
Sign		
Permanent (surface mount)	\$500.00	
*Permanent (monument)	\$1,000.00	
Temporary	\$100.00	
Site Inspection	\$500.00	
Stop Work Order Recession	\$1,000.00	Fee increases by \$1000 w/each occurrence
Temporary C/O	\$0.01/s f/month	\$1,000 month minimum
*Tent (temporary)	\$500.00	



**Town of East Fishkill
Building Departmental Fees
(Construction w/o Permit [As-Built]: Double Original Fee)**

**2023 PROPOSED
FIRE INSPECTION FEE SCHEDULE**

Notes

<u>Fees for Assemblies</u>	
Capacity	
50 to 100 Persons	\$100.00
101 to 300 Persons	\$125.00
301 to 600 Persons	\$200.00
600 to 1,000 Persons	\$250.00

An additional Fee of \$25.00 shall be charged for each 100 Persons or fraction thereof in excess of 1,000 persons.

The maximum Fee shall not exceed \$400.00

Where there is more than one Place, Room or Area of Assembly in the same building and the Applicant is the same for all the

Notes

<u>Fees for Multiple Family Dwellings Dormitories</u>	
Per Unit	\$25.00

<u>Fees for Commercial Occupancies</u>	
Per Tenant up to 3,000 sq. ft.	\$99.00
Per Tenant 3,000 sq. ft. to 10,000 sq. ft.	\$125.00
Per Tenant 10,000 sq. ft. to 50,000 sq. ft.	\$250.00
Per Tenant over 50,000 sq. ft.	\$500.00

<u>Fees for Industrial Occupancies</u>	
Per Tenant up to 3,000 sq. ft.	\$200.00
Per Tenant 3,000 sq. ft. to 10,000 sq. ft.	\$250.00
Per Tenant 10,000 sq. ft. to 50,000 sq. ft.	\$500.00
Per Tenant over 50,000 sq. ft.	\$1,000.00

RESOLUTION-2023

(AUTHORIZING CONSULTING ENGINEER SERVICES)

WHEREAS, CPL has been the consulting engineers for the Town of East Fishkill;
and

WHEREAS, the Town Board is desirous of continuing their services; and

WHEREAS, the Town Board has met with the principal of said organization and has received a contract proposal for calendar year 2023; and

WHEREAS, it is the desire of the Town Board to continue the services of CPL through 2023;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute a professional service agreement with CPL for calendar year 2023 as set forth in the proposal previously submitted to the Town Board.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**



Town of East Fishkill

Dutchess County, New York

330 Rt. 376, Hopewell Junction, New York 12533

Town Engineer's Memo

Subject: Town's Engineering Consultant's Rates

Attn: Supervisor
Town Board

From: Scott Bryant, P.E.

Date: February 1, 2023

Please see the attached 2023 rates for the Town's Engineering Consultant Clark Patterson Lee.



January 17, 2023

Town of East Fishkill
330 Route 376
Hopewell Junction, N.Y. 12533

Attn: Scott Bryant P.E., Town Engineer

RE: 2023 Engineering and Surveying Rates

Dear Scott:

CPL is pleased to submit our 2023 engineering and surveying rates. We are proposing to adjust hourly rates that have been in place for a number of years. Our 2022 rates were in place for a number of years before MA joined CPL. The proposed 2023 rates are more in keeping with industry standards. For firms to keep good employees, we need to remain competitive on compensation and benefits. Factoring in benefits and profit, our rates are competitive with industry standards. I am available to discuss as needed.

We kept the rate table and titles that was issued by the Town as part of the water and sewer RFP dated June 15, 2022. I have included Attachment A that lists typical employees that might appear on East Fishkill billing, and their billing titles matching the rate sheet. Obviously, there will be other people involved and we will slot them into a category that fits their normal billing rate.

We will also bill for mileage as we have the last several years. Expenses and disbursements will be shown separately on our invoices. All invoices will be issued monthly, and payment will be due within forty-five (45) days of the receipt of the invoice.

Lastly, we would like to thank the Town of East Fishkill for their continued confidence in our firm over the years, and we look forward to working with the Town in 2023.



If you have any questions, please contact me at (845) 686-2302.

Very truly yours,

CPL
Architecture Engineering Planning

A handwritten signature in black ink, appearing to read "Peter D. Setaro". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Peter D. Setaro, P.E.
Principal Consultant

Cc: Tim Moot, P.G., Principal



2023 BASIS OF FEES ENGINEERING & SURVEYING SERVICES TOWN OF EAST FISHKILL

Title	2022 Rate	Title	2022 Rate
Principal	\$200.00	Sr. Mechanical Engineer	\$175.00
Project Manager	\$180.00	Mechanical Engineer	\$150.00
		Jr. Engineer	\$105.00
Sr. Landscape Architect	N/A		
Landscape Architect	\$138.00	Sr. Electrical/Controls Engineer	\$175.00
Jr. Landscape Architect	N/A	Electrical/Controls Engineer	\$134.00
		Jr. Electrical/Controls Engineer	\$105.00
Sr. Environmental Engineer	\$175.00		
Environmental Engineer	\$150.00	Sr. Environmental Scientist	\$175.00
Jr. Environmental Engineer	\$105.00	Environmental Scientist	\$150.00
		Jr. Environmental Scientist	\$77.00
Sr. Structural Engineer	\$175.00		
Structural Engineer	\$150.00	Sr. Inspector	\$145.00
Jr. Structural Engineer	\$105.00	Inspector	\$120.00
		Jr. Inspector	\$83.00
Sr. Water Resource Engineer	\$175.00		
Water Resource Engineer	\$150.00	Sr. Construction Admin	\$150.00
Jr. Water Resource Engineer	\$105.00	Construction Admin	\$109.00
		Jr. Construction	\$85.00
Sr. Geotechnical Engineer	N/A		
Geotechnical Engineer	N/A	Sr. Licensed Surveyor	\$144.00
Jr. Geotechnical Engineer	N/A	Licensed Surveyor	\$119.00
		Jr. Surveyor	\$91.00
Sr. Civil Engineer	\$175.00		
Civil Engineer	\$150.00	GIS Data Operator	\$68.00
Jr. Civil Engineer	\$105.00	CAD Draft person	\$90.00
Sr. Traffic Engineer	\$175.00	Intern	\$47.00
Traffic Engineer	\$150.00	Two Man Survey Crew**	\$225.00
Jr. Traffic Engineer	N/A		

* Place "N/A" for services or position not fulfilling

** The survey crew rate is based on non-prevailing wage rates. If prevailing wage rates are required based on a public works construction project, then the rate will be adjusted based on the NYS prevailing wage schedule in place when the work is performed.



2023 BASIS OF FEES
ENGINEERING AND SURVEYING SERVICES
TOWN OF EAST FISHKILL
ATTACHMENT A

The following is a list of employees who typically work for the town and their titles that match the rate sheet. There will be other employees working on Town projects from time to time and they will be slotted into their respective billing rates.

ALDRICH, JOHN Jr.	Junior Civil Engineer
BOZEK, ROBERT	Civil Engineer
GARNER, DANIEL	Junior Civil Engineer
KRULLE, TILO	Junior Civil Engineer
LONG, MARK	Senior Civil Engineer
NEDWELL, PETER	Senior Inspector
POST, ERIC	CADD Draftsperson
SETARO, PETER	Project Manager
RICHARDS, TIMOTHY	Senior Inspector
SOUTHERN, KYLE	Senior Civil Engineer
LAZARONY, JOHN	Senior Water Resource Engineer
SZAROWSKI, JOHN	Project Manager
CARVER, THOMAS	Senior Water Resource Engineer
MOORE, CHRISTIAN	Senior Civil Engineer
CAPUCILLI, ROBERT	Senior Licensed Surveyor
BURNETT, CAEGEN	Licensed Surveyor
MARTINEZ, VICTOR	Junior Surveyor
SANFORD, ZACH	Junior Surveyor

BOND RESOLUTION DATED FEBRUARY 9, 2023.

A RESOLUTION AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE CONSTRUCTION OF A REPLACEMENT BRIDGE ON CAROL DRIVE OVER THE FISHKILL CREEK, IN AND FOR THE TOWN OF EAST FISHKILL, DUTCHESS COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$4,500,000 AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,500,000 SERIAL BONDS OF SAID TOWN TO PAY THE COST THEREOF.

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which regulations state that Type II Actions will not have a significant adverse impact on the environment; and

WHEREAS, it is now desired to authorize the financing of such capital project; NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of **not less than two-thirds of the total voting strength** of the Town Board of the Town of East Fishkill, Dutchess County, New York, as follows:

Section 1. The construction of a replacement bridge on Carol Drive over the Fishkill Creek, in and for the Town of East Fishkill, Dutchess County, New York, including incidental improvements and expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$4,500,000.

Section 2. The plan for the financing of the aforesaid maximum estimated cost is by the issuance of \$4,500,000 bonds of said Town, hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law; **PROVIDED, HOWEVER**, that to the extent that any grants-in-aid are received for such purposes, the amount of bonds to be issued pursuant to this resolution shall be reduced dollar for dollar.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is 20 years, pursuant to subdivision 10 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Town of East Fishkill, Dutchess County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of the Supervisor, providing for the manual countersignature of a fiscal agent or of a

designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Supervisor. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the Supervisor shall determine.

Section 7. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. Upon this resolution taking effect, the same shall be published in summary form in the official newspaper of said Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 10. **THIS RESOLUTION IS ADOPTED SUBJECT TO PERMISSIVE REFERENDUM.**

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCILMAN FRANCO VOTING _____

COUNCILMAN MARINARO VOTING _____

COUNCILMAN ARCO VOTING _____

SUPERVISOR D’ALESSANDRO VOTING _____

The resolution was thereupon declared duly adopted.

* * * * *

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY

RESOLUTION

(AUTHORIZE SEASONAL DIRECTORS)

WHEREAS, the Recreation Department has seasonal staff to run the Summer Camp and Red Wing Park, and;

WHEREAS, the Recreation Director is requesting to reappoint Lissette Torres Perez as the Health Director for the Summer Camp at an hourly rate of \$23.00, hire Eric Pugliese as the Red Wing Director with a seasonal salary of \$9,500.00, and Daniel Schmidt as the Red Wing Assistant Director at an hourly rate of \$19.00; and

WHEREAS, Lissette Torres Perez has been the Camp Nurse for the past three years, Eric Pugliese has been working for the past three years as a lifeguard and swim team coach, and Daniel Schmidt has worked as a lifeguard and the swim team coach for the past three years; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby reappoint Lisette Torres Perez as the seasonal Health Director for the Summer Camp, hire Eric Pugliese as the Red Wing Park Director, and Daniel Schmidt as the Red Wing Park Assistant Director; and

BE IT FURTHER RESOLVED, all Recreation Seasonal Employees will be evaluated on their job performance before they will be subsequently considered for a seasonal position for the following year.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**



*Town of East Fishkill
Recreation Department
5 Old Lime Kiln Road
Hopewell Jct., NY 12533
845-226-8395*



January 26, 2023

To East Fishkill Town Board,

As the summer season is approaching, we are recommending the approval of Eric Pugliese as Red Wing Director. Eric has worked with the town for the last 3 summers as a lifeguard, swim team coach and has helped at our fishing camp. We feel he would be a outstanding R.W. Director, he has shown great work ethic, professionalism and responsibility.

We would also like to hire Daniel Schmidt as the Assistant Director for Red Wing. Daniel has also worked at Red Wing as a lifeguard for the last 3 summers and has been our swim team coach. We feel he would be a perfect fit for this position.

Director Salary - \$ 9,500 for season
Assistant Director Salary - \$ 19.00 per hr.

Their approval will speed up our appointment of staff for Red Wing

Thank you for your time and consideration.

Best Regards,

Christine

Christine Selback
Recreation Director

*EAST FISHKILL RECREATION
5 Old Lime Kiln Rd.
Hopewell Junction, NY 12533*



*Town of East Fishkill
Recreation Department
5 Old Lime Kiln Road
Hopewell Jct., NY 12533
845-226-8395*



January 26, 2023

To East Fishkill Town Board,

We are recommending that we hire Lissette Torres Perez for Camp Health Director, for this years Summer Camp. She has been the camp nurse for the last 3 years. We are very happy to have her back.

Camp Health Director Salary - \$23.00 per hour

Thank you for your time and consideration.

Best Regards,

Christine

Christine Selback
Recreation Director

*EAST FISHKILL RECREATION
5 Old Lime Kiln Rd.
Hopewell Junction, NY 12533*

RESOLUTION

(AUTHORIZING A LICENSE AGREEMENT BY COMMUNITY CENTER)

WHEREAS, the East Fishkill Rotary Club supports charitable causes in the Town that greatly benefits our residents; and

WHEREAS, the Rotary has requested to place a 8' x 12' prefabricated wood frame shed by the Community Center to allow for the collection of clothes for charitable purposes; and

WHEREAS, the Rotary will supervise the operations and keep the area neat and clean; and

WHEREAS, the Town Board will review this operation every six (6) months;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is authorized to execute a one-year License Agreement with the Rotary as prepared by the Town Attorney to effectuate the intent hereof.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**

RESOLUTION
**(AUTHORIZE INTERMUNICIPAL AGREEMENT FOR ESTABLISHMENT OF A
JOINT ETHICS BOARD)**

WHEREAS, the Town of East Fishkill and surrounding communities have many civically-minded members who participate in local activities; and

WHEREAS, participation in various organizations could lead to potential conflicts of interest; and

WHEREAS, the Supervisor and Town Board demand the highest ethical standards for members of the community; and

WHEREAS, the Supervisor has helped to spearhead the formation of Joint Ethics Board with neighboring municipalities so that an objective hearing can be held on ethical questions for residents in different communities in the Southern Dutchess region; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is authorized to sign an Intermunicipal Agreement (IMA) with the Towns of Beekman, Dover, and Pawling and the Village of Pawling.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**

RESOLUTION-XXX/2023

(AUTHORIZING THE REJECTION OF ELECTRONIC SIGNAGE BIDS)

WHEREAS, the Town Board previously advertised for bids with respect to Electronic Signage in front of Town Hall and in front of the main Recreation Park; and

WHEREAS, the Town Clerk received said bids and opened the same; and

WHEREAS, upon a review of said bids, the Town Board is rejecting all bids at this time for cost reasons; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be and hereby is authorized to notify all bidders that said bids have been rejected.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**

RESOLUTION

(AUTHORIZING ATTENDANCE TO A CONFERENCE)

WHEREAS, the Acting Recreation Director, Christine Selback, has indicated her desire to attend the 2023 New York State Recreation and Park Society Conference being held in Monticello, New York from April 22, 2023 through April 25, 2023; and

WHEREAS, additional expenses to the Town will be for tolls and meals; and

WHEREAS, it is the desire of the Town Board to authorize the Supervisor to approve said travel;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize Christine Selback to attend the 2023 New York State Recreation and Park Society Conference held in Monticello, New York to include the overnight stay and expenses for tolls and meals from April 22, 2023 through April 25, 2023; and

BE IT FURTHER RESOLVED, that in addition to the cost of tolls and meals they shall be paid their normal salary during said period.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**



www.nysrps.org/2023

The New York State Recreation & Park Society is very excited to announce the 2023 Annual Conference at the Kartrite Hotel and Conference Center in Monticello, NY. This educational event will provide an experiential offering of programs and events in a unique atmosphere and famed destination!



CHRIS NUNES
Opening Keynote



KRISTINE STRATTON
Dinner Keynote

REGISTRATION PRICING

Attendee

Member	\$350
Non - Member	\$475
Student	\$175
One Day	\$235
Award Dinner Only	\$110

Vendor

Member	\$800
Non - Member	\$925

Early Bird Rate



**2023 NYSRPS CONFERENCE
MONTICELLO, NY**

2023 PROGRAM

SUNDAY

- 12 pm Check-in & Registration
- 12 - 5 pm *Professional Development
- 2 pm Educational Sessions
- 5 pm NYSRPS Board Meeting
- 6 pm Conference 101 Highlights
- 8 pm Newtworking Social

MONDAY

- 7 - 8 am Breakfast & Registration
- 8 am Welcoming Kick-Off!
- 8:30 - 9:30 am Education Sessions
- 9:45 - 11:00 am Keynote
- 11:00 - 12:00 pm Vendor Hall
- 12:00 - 1:00 pm Lunch
- 1:00 - 4:30 pm Education Sessions
- 4:30-5:30 pm Vendor Vibe Happy Hour
- 6:30 - 8:30 pm Awards Dinner
- 8:30 pm Networking Social

TUESDAY

- 6:00 - 7:15 am Wellness Program
- 7 - 8:30 am Breakfast & Registration
- 9:00 - 10:00 am Education Sessions
- 10:00 - 11:00 am Vendor Hall
- 10:45 - 12:55 pm Education Sessions
- 1 pm Lunch & Farewell Tour

*Separate Registration Required

SPECIAL LODGING RATES

Kartrite Resort & Conference Center

Limited Hotel Rooms Special Rate: \$159+

Call 844-527-8748 and mention NYSRPS Conference

Hotel Registration



Call the Kartrite Resort and Conference Center

844-527-8748

Make sure to mention NYSRPS Conference!

RESOLUTION-2023

**(ESTABLISHING A CAPITAL FUND FOR
TOP COAT PAVING OF SOUTH DRIVE)**

WHEREAS, the Town Board has previously accepted the community benefits agreement from Blue Water Property Group; and

WHEREAS, as part of said agreement with Blue Water Property Group a capital project fund in the amount of \$230,000.00 is to be established for the top coat paving of South Drive; and

WHEREAS, it is the desire of the Town Board to authorize a capital fund to be created for this Capital Project;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby create a capital fund for this Capital Project for the top coat paving of South Drive.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**

RESOLUTION-XXX-2023

(AUTHORIZE ENGINEER TO ADVERTISE FOR BIDS FOR DEMOLITION AT 40 WARREN DRIVE)

WHEREAS, the Town Board has previously been advised by the Building Inspector and Town Engineer that a certain structure located at 40 Warren Drive has been approved by FEMA for removal; and

WHEREAS, the Town Board recently acquired 40 Warren Drive with money from FEMA and approved the removal due to its location in the Flood Plain, and

NOW THEREFORE BE IT RESOLVED, the Town Clerk is duly authorized to advertise for bids for demolition of such building.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**

Town of East Fishkill

Dutchess County, New York

330 Rt. 376, Hopewell Junction, New York 12533

Town Engineer's Memo

Subject: Demolition of 40 Warren Drive — Lake City

Attn: Supervisor
Town Board

From Scott Bryant, P.E.

Date: February 3, 2023

The above parcel has been approved by FEMA for acquisition and removal due to its location in the flood plain. Accordingly, the Town will be required to advertise for demolition bids.

RESOLUTION-XXX/2023

(AUTHORIZE ADVERTISEMENT FOR RFQ FOR PROFESSIONAL PLANNING SERVICES)

WHEREAS, the Planning Department is requesting Town Board authorization for advertisement of a Request for Qualifications (RFQ) for Professional Services; and

WHEREAS, the RFQ will seek professional planning consultant services for large scale projects.

WHEREAS, it is the desire of the Town Board to advertise for responses; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor and the Town Clerk be and hereby are authorized to advertise for responses for the RFQ of Professional Planning Services; and

BE IT FURTHER RESOLVED, that said responses shall be received and evaluated by the Supervisor and Town Engineer so that a recommendation be provided to the Town Board for authorization.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**

RESOLUTION

(APPOINTING MEMBERS TO THE BOARD OF ASSESSMENT REVIEW)

WHEREAS, under the NYS Real Property Tax Law, the Town Board designates and appoints all members of the Board of Review; and

WHEREAS, said Board of Review meets during the month of May and June to review assessment complaints filed with the board; and

WHEREAS, the Town Assessor has recommended John Shishkowsky, Nicole Scaramuzzo, and Kim Simms for appointment;

NOW, THEREFORE, BE IT RESOLVED, that John Shishkowsky, Nicole Scaramuzzo, and Kim Simms, be and hereby, are designated and appointed as Board of Assessment Review Members for a term of (5) five years.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: FEBRUARY 9, 2023
EAST FISHKILL, NY**