



**TOWN OF EAST FISHKILL
BUILDING AND ZONING DEPARTMENT**

330 Route 376, Hopewell Junction, NY 12533
(845) 221-2427 Fax (845) 227-4018
<http://www.eastfishkillny.gov>

CARPORT APPLICATION REQUIREMENTS

ALONG WITH THE COMPLETED APPLICATION, PLEASE PROVIDE THE FOLLOWING ITEMS:

- COPY OF SURVEY SHOWING LOCATION OF STRUCTURES WITH ALL SETBACKS NOTED. Carports 500 S.F. or larger require 4 copies of a NYS Stamped and Sealed Plot Plan/Survey. Engineering Department Review Fees may apply. Include Name, Address and Phone Number.
- 2 COPIES OF PLANS / DRAWINGS SHOWING SPECIFICATIONS OF STRUCTURE
- INSURANCE FORMS FOR CONTRACTORS OR "SELF" (See insurance info in permit application packet. Forms must be submitted with application. No faxing/emailing.).
- IF APPLICANT IS NOT THE HOME OWNER/PROPERTY OWNER, AN ORIGINAL, SIGNED, NOTARIZED LETTER FROM THE OWNER WILL BE REQUIRED GRANTING PERMISSION TO APPLY FOR PERMIT. (Applicant may obtain signature on application from owner, thus notarized letter not required.)
- FEE: PLEASE SEE THE CURRENT FEE SCHEDULE

CASH OR CHECK MADE OUT TO: TOWN OF EAST FISHKILL

Note: Construction without a permit is double the fee