



**TOWN OF EAST FISHKILL
BUILDING AND ZONING DEPARTMENT**

330 Route 376, Hopewell Junction, NY 12533
(845) 221-2427 Fax (845) 227-4018
<http://www.eastfishkillny.gov>

COMMERCIAL PROPANE RE-FILLING STATION PERMIT REQUIREMENTS

Please read through this entire application before filling it out. You will need to provide:

1. Completed application form.
2. Completed tank location survey (see sample)
3. Completed Tank Checklist
4. Proof of Worker's Comp. Insurance – See attached builder insurance requirements.
5. Liability Insurance – See attached builder insurance requirements
6. Permit Fee

Guidelines and Requirements for installation of LPG systems above 1,000 gallons water capacity installed in an outdoor atmosphere:

1. Distances from point of transfer:
 - a. Any building with for resistive walls 10 feet
 - b. Buildings with other than fire resistive walls 25 feet
 - c. Line of adjoining property 25 feet
 - d. Outdoor places of public assembly, including but not limited to school yards, athletic fields, playgrounds, etc. 50 feet
2. A 6' high industrial fence shall enclose the tank and dispensing operation.
3. If the dispensing area is more than 100 square feet, a second means of egress is required.
4. Tank shall be placed on a permanent concrete pad.
5. Grass or vegetative growth to be 10 feet from fenced area.
6. If night operations are proposed, lighting shall be provided to illuminate operations.
7. "NO SMOKING" signs shall be placed in a visible and secure area.
8. A Fire Extinguisher of at least 5 pound ABC Type shall be installed and inspected on a yearly basis.
9. "PROPANE" signs shall be installed clearly visible from all directions.
10. Installation shall be performed per Manufacturer's Specifications.
11. All electrical connections shall be inspected by a third party electrical inspector.
12. Provide plot plan/sketch (see attached).

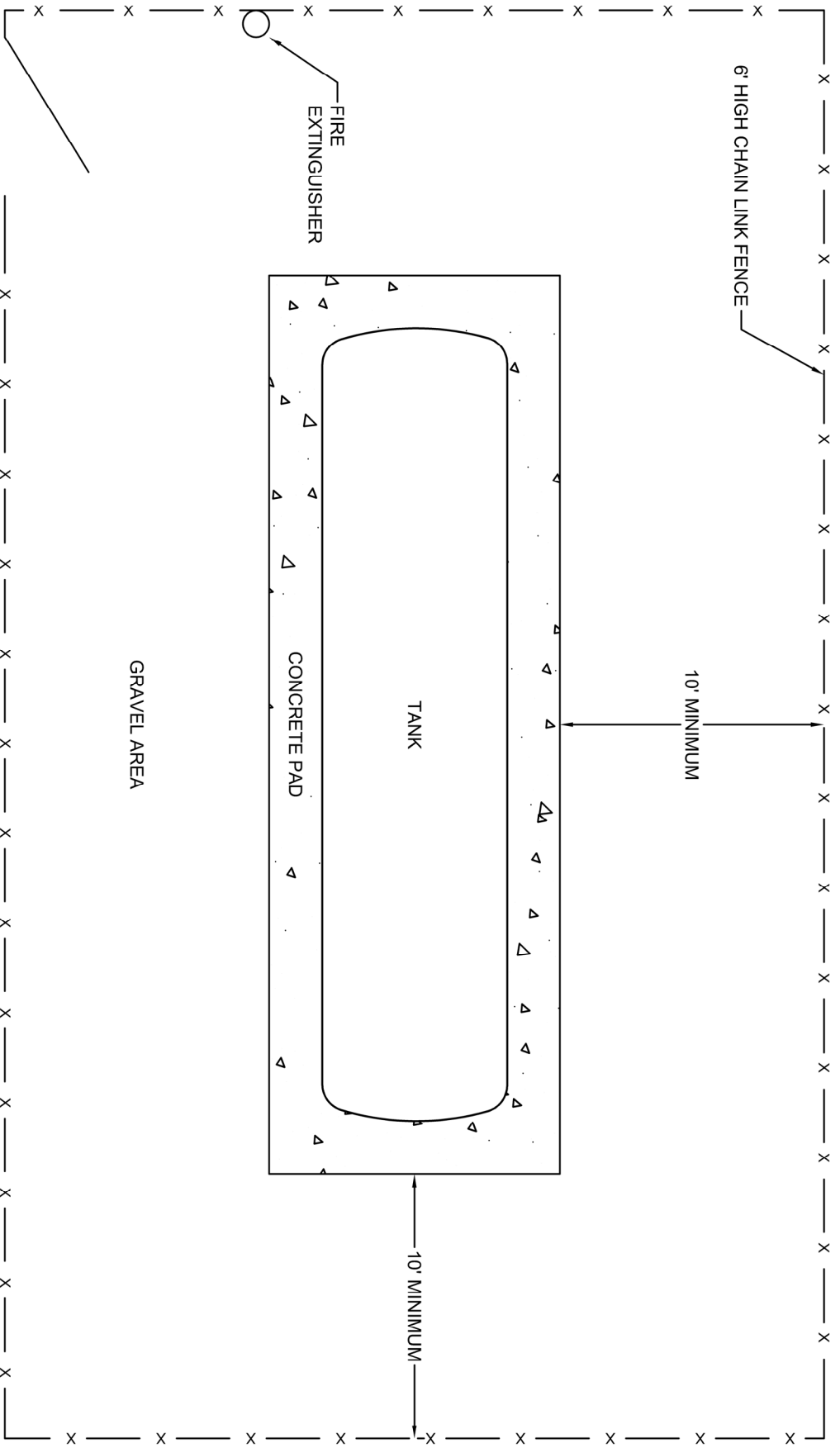
You must schedule Pre-Site and Final inspections with the East Fishkill Building Department. If you employ sub-contractors, you must ensure that all sub-contractors have valid Workman's Compensation insurance. Please ensure that your site is ready when you schedule an inspection – an additional charge will apply if an inspector has to be rescheduled due to the site not being ready at the time of inspection.

Additional information could be required at the request of the Building Inspector.

Incomplete applications or poor quality survey drawings will be rejected.

Once the permit has been issued, picked up and posted on-site construction may begin.

BUILDING PERMITS, CERTIFICATES OF OCCUPANCY AND CERTIFICATES OF COMPLIANCE WILL NO LONGER BE ISSUED ON ANY PARCELS THAT HAVE ANY VIOLATIONS NOTED OR ANY PERMITS THAT HAVE EXPIRED AND WERE NEVER CLOSED OUT.



1. 25 FEET TO NEAREST PROPERTY LINE
2. 50 FEET TO PLACE OF ASSEMBLY
3. 25 FEET TO PUBLIC ROADWAY
4. NO SMOKING SIGNS VISIBLE TO ALL DIRECTIONS

COMMERCIAL LPG RE-FILLING STATION