



**TOWN OF EAST FISHKILL
BUILDING AND ZONING DEPARTMENT**

330 Route 376, Hopewell Junction, NY 12533
(845) 221-2427 Fax (845) 227-4018
<http://www.eastfishkillny.gov>

**WOOD/GAS/PELLET STOVES/FIREPLACE
APPLICATION REQUIREMENTS**

ALONG WITH THE COMPLETED APPLICATION, PLEASE PROVIDE THE FOLLOWING ITEMS:

- STOVE INFORMATION & LOCATION DRAWING – Provide scope of work and location of stove. Type of venting and exhaust. Manufacturer and model of stove. Provide installation instructions with required clearances. Include Name, Address and Phone Number.

- INSURANCE FORMS FROM CONTRACTORS OR “SELF” (See insurance info in permit application packet. Forms must be submitted with application. No faxing/emailing.)

- IF APPLICANT IS NOT THE HOME OWNER/PROPERTY OWNER, AN ORIGINAL, SIGNED, NOTARIZED LETTER FROM THE OWNER WILL BE REQUIRED GRANTING PERMISSION TO APPLY FOR PERMIT. (Applicant may obtain signature on application from owner, thus notarized letter not required.)

- FEE: PLEASE SEE THE CURRENT FEE SCHEDULE
CASH OR CHECK MADE OUT TO: TOWN OF EAST FISHKILL
Note: Construction without a permit is double the fee

SEE ATTACHED INSPECTION SCHEDULE



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WOOD/GAS/PELLET STOVES/FIREPLACE INSPECTION SCHEDULE

You are required to schedule all inspection as indicated below with the Building Department during regular working hours and with a minimum of 48 hours' notice.

- Fireplace and Chimney inspected prior to installation.
- Existing Damper either removed or secured in open position.
- After Flue installation and prior to wall construction/closing (if not accessible after being installed).
- Gas Line in place and prior to being covered (if not accessible after being installed).
 - Bonding / Pipe support / Clearances
 - Inspection / Purge test form Gas Company
- Exterior air supply if required.
- Hearth Extensions and Enclosures.
- All electrical inspected by third party inspection agency.
- Final Inspection – After completion of all work and Final Electrical Inspection in required.

****** APPROVED COPY OF BUILDING PLANS MUST BE ON-SITE WHEN WE MAKE AN INSPECTION ******