



*Town of East Fishkill*  
Dutchess County, New York  
330 Route 376, Hopewell Junction,  
New York 12533

**TOWN OF EAST FISHKILL  
TOWN BOARD MEETING  
APRIL 27, 2023 @ 6:00 PM  
AGENDA**

**Call to Order**

**Pledge of Allegiance**

**Supervisor's Presentation**

Presentation of Proclamation for Cathy Salerno - East Fishkill Fire District

**Supervisor's Announcements**

**Roll Call**

**Public Hearings**

- 1) Open Public Hearing to Consider Increasing Senior & Volunteer Fire Fighters Exemptions
  - A) Close Public Hearing
  - B) Adopt Neg Dec and Local Law

**Approve Minutes**

March 23, 2023

**Announcement of Additions to the Agenda**

**Courtesy of the Floor**

**Receive and File**

**Fill Town Board Vacancy**

Appointment of Councilperson to Fill Town Board Vacancy

## **Resolutions:**

- (1) Amend Economic Redevelopment Special Permit
- (2) Award Brush Drop Off Bid 2023
- (3) Award Emergency Generator Bid for Town Hall
- (4) Accept Dutchess Body Camera Grants
- (5) Authorize Equitable Business Opportunities Access Agreement in NYSDOT
- (6) Set Public Hearing to Consider Amending LL5-2022 with Respect to Civil Penalties for Violating Water Restrictions
- (7) Appoint Full-Time Clerk in Water and Sewer Department
- (8) Designate May as Mental Health Awareness Month
- (9) Authorize Hiring of Seasonal Camp and Red Wing Staff
- (10) Hiring for Various Positions in the Highway Department
- (11) Appoint Member to the Planning and Zoning Boards
- (12) Authorize Retaining Hodges, Walsh and Burke as Excess Liability Defense Attorneys
- (13) Appoint Full Time Assessor Aide
- (14) Designate Various Firms to Provide Professional Planning Services
- (15) Auth East Fishkill Non-Profit Organizations to Apply for One Day Permit to Use Town Owned Property Located @ 2670 Route 52
- (16) Authorize Promotions in the Highway Department
- (17) Authorize Additional Town Member to Ethics IMA, Designate East Fishkill Representative and Alternate
- (18) Authorize Grant Application for Hudson River Valley Greenway

## **Additions to the Agenda by Majority Vote (If any)**

**Budget Transfers** - Yes

## **Board Member Comments**

## **Adjournment**

**Next Town Board Meetings:**      **Workshop Meeting:**      **May 11, 2023**  
**Voting Meeting:**                      **May 25, 2023**

**(A LOCAL LAW TO AMEND TOWN CODE PROVISIONS WITH RESPECT TO TAX EXEMPTION LIMITS FOR VOLUNTEER FIREMATIC AND EMERGENCY MEDICAL PERSONNEL)**

**Section 1. Legislative Intent**

The Town Code currently contains provisions related to exemptions for certain groups. These exemptions are based on limits allowed by the State pursuant to the Real Property Tax Law (“RPTL”). From time to time, the State increases exemption limits for certain groups. Based on these increases, the Supervisor and Town Board now wish to update the Town Code to reflect these updated exemption limits.

**Section 2. Amendments to the Town Code for Section 168-17 Exemption for Volunteer Fire and Ambulance Workers**

Section 168-17 of the Town Code shall be amended to read as follows:

**The Town of East Fishkill hereby grants the exemption authorized pursuant to § 466-c of the Real Property Tax Law. Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in the Town of East Fishkill shall be exempt from taxation to the extent of 10% of the assessed value of such property for Town, part Town, or special district purposes, exclusive of special assessments, subject to the applicant being certified as an enrolled member of the incorporated volunteer fire company, fire department, or ambulance service for a minimum of two years prior to receiving this exemption.**

**The exemption shall also apply to the following qualifying individuals who meet the criteria of one of the options below:**

- a. The exemption shall apply to the un-remarried spouse of a member of a volunteer fire company or volunteer ambulance service killed in the line of duty who had been a member of the volunteer fire company or volunteer ambulance service for at least five years, and who also had been receiving the exemption prior to his or her death; or**
- b. The exemption shall apply to the un-remarried spouse of a deceased member of a volunteer fire company or voluntary ambulance service who had been a member of the volunteer fire company or volunteer ambulance service for at least twenty years, and who also had been receiving the exemption prior to his or her death; or**
- c. A lifetime exemption shall include applicants who have been certified as enrolled members of an incorporated volunteer fire company, fire department, or ambulance service for at least twenty years, as long as the member’s primary residence is located within Dutchess County.**

### **Section 3. Severability**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

### **Section 4. Effective date**

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF EAST FISHKILL  
PETER CASSIDY, TOWN CLERK**

**Adopted April 27, 2023  
At a Regular Meeting  
Held at Town Hall**

NEGATIVE DECLARATION  
Notice of Determination of Non-Significance

Date: April 27, 2023

This notice is issued pursuant to Part 617 of the implementing regulation pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town of East Fishkill Town Board has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

**Name of Action:** AMEND TOWN CODE PROVISIONS WITH RESPECT TO TAX EXEMPTION LIMITS FOR VOLUNTEER FIREMATIC AND EMERGENCY MEDICAL PERSONNEL

**Description of Action:**

The proposed action would result in amendments to Town Code **Section 168-17 Exemption for Volunteer Fire and Ambulance Workers.**

The Town Code currently contains provisions related to exemptions for certain groups. These exemptions are based on limits allowed by the State pursuant to the Real Property Tax Law (“RPTL”). From time to time, the State increases exemption limits for certain groups. Based on these increases, the Supervisor and Town Board now wish to update the Town Code to reflect these updated exemption limits.

The Town code will be amended to provide exemptions for real property owned by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service or such enrolled member and spouse residing in the Town of East Fishkill to the extent of 10% of the assessed value of such property for Town, part Town or special district purposes, exclusive of special assessments, subject to the applicant being certified as an enrolled member of the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service for a minimum of two years prior to receiving this exemption.

SEQR Status: Type I \_\_\_\_\_ Conditioned Negative Declaration? \_\_\_\_\_ Yes  
Unlisted   x     X   No

Location of Action: Town of East Fishkill, County of Dutchess

The following documentation was analyzed in making this negative declaration:

- X   Short Form EAF
- Supplemental Part III Information
- Storm Water Pollution Prevention Plan (SWPPP)
- Other (Describe)

Name of Action: **AMEND TOWN CODE PROVISIONS WITH RESPECT TO TAX EXEMPTION LIMITS FOR VOLUNTEER FIREMATIC AND EMERGENCY MEDICAL PERSONNEL**

For Further Information:

Contact Person: Peter J. Cassidy, Town Clerk  
Town Hall, 330 Route 376  
Hopewell Junction, New York 12533  
(845) 221-4303

#### REASONS SUPPORTING THIS DETERMINATION:

(See 617.7(c) for requirements of this determination; see 617.7(d) for conditioned Negative Declaration)

The proposed action would result in amendments to Town Code **Section 168-17 Exemption for Volunteer Fire and Ambulance Workers**. The Town code will be amended to provide exemptions for real property owned by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service or such enrolled member and spouse residing in the Town of East Fishkill to the extent of 10% of the assessed value of such property for Town, part Town or special district purposes, exclusive of special assessments, subject to the applicant being certified as an enrolled member of the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service for a minimum of two years prior to receiving this exemption. The proposed action would not result in any significant adverse impacts for the following reasons:

1. It will not result in any significant fiscal impacts.
2. It will not generate a significant amount of additional vehicles, noise or emission levels.
3. It will not affect rare or endangered species of animal or plant, or habitat of such species.
4. It will not result in any impacts to historic or archeological resources.
5. It will not result in any impacts related to hazardous materials.
6. It will not result in a significant effect on air, water quality or ambient noise levels for adjoining areas.
7. It will not be subjected to unacceptable risk of flooding or major geological hazards.
8. It will not have a substantial aesthetic affect.
9. It will not involve adversely affect any surface water or groundwater.
10. It will not allow for improper uses within specified zoning districts.
11. It will not result in adverse cumulative impacts.
12. It will not result in adverse growth-inducing impacts.
13. It will not conflict with the Town's Comprehensive Plan.

In conclusion, no significant potential impacts were identified as a result of the Proposed Action.

Based on a review of 6NYCRR 617.7, there appear to be no significant adverse environmental impacts.

If Conditioned Negative Declaration, provide on attachment the specific mitigation measures imposed.

THIS NEGATIVE DECLARATION WAS AUTHORIZED AT A MEETING OF THE TOWN BOARD OF THE TOWN OF EAST FISHKILL HELD ON APRIL 27, 2023.

\_\_\_\_\_  
Chairperson/Designee

\_\_\_\_\_  
Date

For Type I Actions and Conditioned Negative Declarations, a Copy of this Notice Sent to:

- Commissioner, Department of Environmental Conservation, 50 Wolf Road, Albany, New York 12233-0001
- Appropriate Regional Office of the Department of Environmental Conservation.
- Office of the Chief Executive Officer of the political subdivision in which the action will be principally located.
- Applicant (if any)
- Other involved agencies (if any)

**RESOLUTION-xxx/2023**

**(FILLING A VACANCY ON THE TOWN BOARD)**

**WHEREAS**, it is the desire of the Town Board to fill a vacancy pending the results of the election to fill same in November 2023; and

**WHEREAS**, the person appointed herein will serve till December 31, 2023 when the person chosen in November will serve the balance of the term;

**NOW, THEREFORE, BE IT RESOLVED**, that \_\_\_\_\_, of East Fishkill, NY, be and hereby is appointed to fill the vacancy on the Town Board till December 31, 2023 and shall take office immediately upon taking the Oath of Office.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**



**RESOLUTION**

**(AUTHORIZE AN AMENDMENT TO THE ECONOMIC REDEVELOPMENT SPECIAL PERMIT GRANTED TO CANAM HUDSON VALLEY LOGISTICS OWNER, LLC)**

**WHEREAS**, pursuant to Resolution 212/2022, the Town Board of the Town of East Fishkill granted an Economic Redevelopment Special Permit to CANAM Hudson Valley Logistics Owner, LLC (“CANAM”) for a logistics center; and

**WHEREAS**, now that CANAM has a lease agreement in place for a majority of the square footage in the approved building, it has determined that the parking needs on site have decreased as demonstrated by the “Traffic & Parking Supplemental Assessment,” prepared by Langan; and

**WHEREAS**, CANAM is proposing to land bank 110 car parking spaces on the west side of the Property resulting in reduced impervious area; and

**WHEREAS**, the proposed change is a Type II action pursuant to the State Environmental Quality Review Act; and

**WHEREAS**, the Town Board finds this proposed change desirable due to it increasing the aesthetic appeal of the project and providing more pervious areas for drainage;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board amends the Economic Redevelopment Special Permit granted pursuant to Resolution 212/2022 for CANAM Hudson Valley Logistics Owner, LLC to allow CANAM to land bank 110 car parking spaces on the west side of the Property, as shown on Site Plan, Sheet CS101A, last revised 03/23/2023, unless and until the use of all or a portion of such off-street parking spaces becomes necessary based on the tenant operations.

**BE IT FURTHER RESOLVED** that all other provisions in Resolution 212/2022 not modified by this Resolution shall remain in effect.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**



# TOWN OF EAST FISHKILL

330 Route 376

Hopewell Junction NY 12533

Michelle L. Robbins, AICP  
Town Planner

## Memorandum

<b>To:</b>	Town of East Fishkill Planning Board
<b>From:</b>	Michelle Robbins, AICP
<b>Date:</b>	April 21, 2023
<b>Re:</b>	Request to Land Bank 110 spaces at the Hudson Valley Logistics Center
<b>PB#</b>	#2022-039
<b>Cc:</b>	J. Keenan, S. Bryant, T. Wood, J. Gray

I have reviewed the request from the Hudson Valley Logistics Center to amend the Economic Redevelopment Special Permit to allow for 110 parking spaces to be land banked. The applicant has secured Tenant A for 80 percent of the building (432,000 sf). The parking needs of Tenant A are less than the number of off-street parking spaces required by our code. Therefore, the applicant is requesting to land bank 110 of the parking spaces currently allotted to Tenant A and to allow the land banked parking area to remain as unimproved green space unless and until the use of such off-street parking spaces becomes necessary based on tenant operations.

Currently, the total required number of off-street parking spaces for the 540,000 sf building (Tenants A & B) is 324. The applicant's traffic engineer prepared a Traffic & Parking Supplemental Assessment which included specific parking data provided by Tenant A. Based on the information provided by Tenant A, the applicant is anticipated to utilize only 110 of the 212 spaces as part of their daily operations. Therefore, assuming 110 spaces are land banked, approximately 102 parking spaces would be available for the speculative demand of Tenant B. Using the Institute of Transportation Engineers (ITE) Parking Generation Manual, 5<sup>th</sup> Edition, it is reasonable to use an average parking demand of 0.39 spaces per 1,000 sf for Tenant B resulting in an anticipated parking demand of 42 spaces. This would result in a surplus of 60 parking spaces relative to the proposed 212 parking spaces available after land banking. **Therefore, based on my analysis of the Langan Memorandum dated March 2, 2023, there would be sufficient parking to meet the parking demand of Tenant A and B after land banking 110 spaces.**

**RESOLUTION-2023**

**(AWARD BRUSH DROP LOCATION)**

**WHEREAS**, the Town of East Fishkill has requested proposals for a Brush Drop location for the Town; and

**WHEREAS**, the proposals have been received and reviewed by the Town Clerk and the Highway Superintendent; and

**WHEREAS**, the Highway Superintendent has made a recommendation to the Town Board as set forth in the attached schedule; and

**NOW, THEREFORE BE IT RESOLVED**, that the following be and hereby are awarded the contract for the brush drop location:

Lime Kiln Road, LLC

**BE IT FURTHER RESOLVED**, that the Brush Drop Program will run from May 18, 2023 until June 11, 2023 and in the Fall from October 4, 2023 until October 29, 2023.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL**

# Lime Kiln Road LLC.

27 Orchard Place

Hopewell Jct., NY 12533

Tel. (845) 221-9412 Fax (845) 226-3033

April 13, 2023

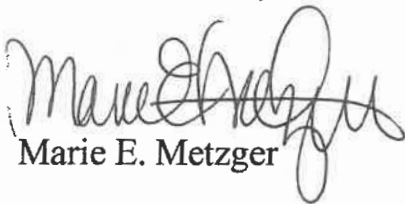
Supervisor Nicholas D'Alessandro  
Town of East Fishkill  
330 Route 376  
Hopewell Junction, NY 12533

RE: Brush Drop Site RFP

Dear Supervisor D'Alessandro & East Fishkill Town Board Members,

Lime Kiln Road, LLC respectfully submits the following response to the request for proposals for a brush drop site. LKR shall provide all necessary equipment, tools, supplies, service, supervision and administration as it may be appropriate to comply with the intent of your request. This service shall be provided to the town for the lump sum amount of \$ 45,454.90 (forty five thousand four hundred fifty four dollars and 90 cents)

Respectfully Submitted,  
Lime Kiln Road, LLC

  
Marie E. Metzger

**RESOLUTION – xxx/2023**

**(AWARD EMERGENCY GENERATOR BID FOR TOWN HALL)**

**WHEREAS**, the Town Engineer is in receipt of bids for the Emergency Generator for the Town Hall; and

**WHEREAS**, it was determined that Gentech Ltd. was the lowest responsible bidder for Contract NO. ED2023-06 with a bid sum of \$78,390.00; and

**NOW, THEREFORE BE IT RESOLVED**, that the bid be and hereby is awarded to Gentech Ltd.; and

**BE IT FURTHER RESOLVED**, that the Supervisor be and hereby is authorized to execute the contract in regards hereto.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**

**RESOLUTION-xxx/2023**

**(ACCEPTING DUTCHESS COUNTY BODY CAMERA GRANT)**

**WHEREAS**, the Town has been notified that the Police Department has been awarded a grant in the sum of \$72,000.00; and

**WHEREAS**, it is the desire of the Town Board to accept the Body Worn Camera Grant and Axon Body Worn Camera Contract; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Supervisor be and hereby is authorized to accept the grant in the amount of \$72,000.00 from Dutchess County with respect to Police Services; and

**BE IT FURTHER RESOLVED**, that the Supervisor be and hereby is authorized to execute any documents to effectuate said matter.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**

DRAFT



POLICE DEPARTMENT  
**TOWN OF EAST FISHKILL**

2468 ROUTE 52 HOPEWELL JCT., N.Y. 12593-6639 • (845) 221-2111 • (845) 221-3840 FAX

**Nicholas D'Alessandro, Town Supervisor**  
**Thomas Franco, Councilman**  
**Emanuele Marinaro, Councilman**  
**Craig Arco, Councilman**

March 31<sup>st</sup>, 2023

**Re: Agenda Item #1, Acceptance of the Body Worn Camera Grant**  
**Agenda Item #2, Acceptance of the Axon Body Worn Camera Contract**

On June 12<sup>th</sup>, 2020, Governor Andrew Cuomo signed Executive Order No. 203 titled The New York State Police Reform and Reinvention Collaborative. The Goal of the Order is to build mutual trust and respect between police and the community they serve. The Town of East Fishkill Police Department participated in the Dutchess County Police Reform and Modernization Collaborative to develop our own inclusive, comprehensive Police Reform and Modernization Collaborative Plan. Working with the community, elected officials, law enforcement leadership, government officials, community leaders, and mental health professionals, a plan was developed for Dutchess County and the Town of East Fishkill. A component of those plans was the research, possible implementation and funding of body worn cameras.

In November 2022, the Dutchess County Legislature adopted and County Executive Marcus Molinaro approved Resolution 2022197 "Authorizing Intermunicipal Agreement to Implement the Body Worn Cameras Shared Services Purchase Program". This County Grant will reimburse the Town of East Fishkill \$72,000.00 provided we agree to a five-year contract with the selected vender, Axon Enterprises, Inc. The total cost of the contract over a five-year period is \$153,985.57 less the \$72,000.00 grant.

I have attached the Axon Contract and Body Worn Camera Intermunicipal Shared Services Purchase Agreement. I welcome the opportunity to answer any additional questions you may have.

With that said, I am requesting these two items be added to the April 27<sup>th</sup>, 2023 Town Board Meeting's agenda for adoption.

Thank you.

Respectfully,

A handwritten signature in black ink, appearing to read "Chris Bellino".

**Christopher A. Bellino**  
**Chief of Police**

Cc. Peter Cassidy, Town Clerk  
Mark Pozniak, Comptroller  
Gina Grippo, Supervisor's Secretary



**RESOLUTION – xxx/2023  
(IDENTIFYING A RESPONSIBLE LOCAL OFFICIAL AUTHORIZED TO  
ACCESS NYSDOT’S EBO SYSTEM)**

**WHEREAS**, the New York State Department of Transportation (NYSDOT) has implemented a web-based reporting system called Equitable Business Opportunities (EBO) to streamline and satisfy Title VI Civil Rights Reporting requirements for Federal-Aid locally sponsored contracts; and

**WHEREAS**, NYSDOT requires that each local municipality as a sub-recipient to NYSDOT of Federal funds and sponsor of Federal-Aid Contracts to identify a single primary user in order to access and use the system for Title VI compliance reporting requirements,

**NOW, THEREFORE, BE IT RESOLVED**, the East Fishkill Town Board duly convened does hereby authorize Nicholas D’Alessandro, Town Supervisor, as the Town’s responsible Local Official authorized to access the EBO System as the Town’s EBO Administrator.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**

**RESOLUTION**

**(SCHEDULE A PUBLIC HEARING FOR MAY 25, 2023 TO CONSIDER AMENDING LL5-2022 WITH RESPECT TO CIVIL PENALTIES FOR WATER RESTRICTIONS)**

**WHEREAS**, the Town needs to have proper enforcement mechanisms to preserve the integrity of the Town's water supply; and

**WHEREAS**, the Town Board passed LL5-2022 to put in place appropriate civil penalties for water usage during drought-like conditions; and

**WHEREAS**, the Supervisor and Town Board now wish to revisit these penalties and adjust them, if necessary, after a determination from Town Staff;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board schedules a Public Hearing to consider amending LL5-2022 with respect to Civil Penalties for Water Restrictions for May 25, 2023 at 6:00 PM at Town Hall located at 330 Route 376, Hopewell Junction, New York 12533.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: April 27, 2023  
EAST FISHKILL, NY**

**RESOLUTION-xxx/2023**

**(APPOINTING FULL-TIME CLERK IN THE WATER AND SEWER DEPARTMENT)**

**WHEREAS**, the Assistant Town Engineer is requesting the Town Board authorize the Full-time hiring of Bethany DePalma; and

**WHEREAS**, the Assistant Town Engineer has interviewed and has requested that Bethany DePalma be appointed for the Full-time Clerk position in the Water and Sewer Department; and

**WHEREAS**, the Civil Service Clerk List has been received by the Town and the current candidate is reachable for appointment; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby authorize the hiring of Bethany DePalma, to be paid in accordance with the CSEA Union Contract; and

**BE IT FURTHER RESOLVED**, that Bethany DePalma will be hired subject to receipt of a background check and the start date will be set by the Supervisor.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**



# Town of East Fishkill

Dutchess County, New York

330 Route 376, Hopewell Junction, New York 12533

Telephone 845-226-6836, Fax 845-227-4018

Scott Bryant, P.E.  
Town Engineer

**Subject:** Hiring of Full-time Clerk

**Attn:** Town Board Members

**From:** Scott Bryant

**Date:** April 21, 2023

The Water and Sewer Department has the need for a Full-time clerk. Several candidates were interviewed from the Civil Service list. Based on the interviews it has been determined Bethany DePalma is best suited for the position.

It is my recommendation the Town Board approve the hire of Bethany DePalma.

**RESOLUTION-xxx-2023**

**(DESIGNATE MAY AS MENTAL HEALTH AWARENESS MONTH)**

**WHEREAS**, the Town of East Fishkill takes pride in recognizing May as Mental Health Awareness Month; and

**WHEREAS**, Mental Health Month began in 1949, to raise awareness of mental health conditions and mental wellness for all; and

**WHEREAS**, untreated mental illness has serious consequences; this is a serious problem because unrecognized, untreated and late treated mental illness elevates the risk of mental health crises such as suicide and self-injury, diminishes prospects for recovery and contributes to substance abuse and other damaging negative coping behaviors; and

**WHEREAS**, there must be greater public awareness of mental illness and suicide, and more must be done at the local, State and national levels to respond to the rise in mental health concerns during and after this crisis; and

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board of East Fishkill declares May 2023 as Mental Health Awareness Month.

**BY ORDER OF THE TOWN BOARD  
PETER CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**

**RESOLUTION -xxx/2023**

**(AUTHORIZING HIRING OF SEASONAL EMPLOYEES FOR CAMP AND RED WING PARK)**

**WHEREAS**, the Town of East Fishkill conducts extensive summertime programs for the Town; and

**WHEREAS**, it is the desire of the Town Board to authorize the hiring of temporary part-time workers for the summer season to assist in various programs; and

**WHEREAS**, the Director of Recreation has submitted to the Town Board the names of the temporary summer employees for the Recreation Camp and Red Wing Park to be paid the hourly rate as per the attached table; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Comptroller is hereby authorized to place temporary summer employees on the Town payroll as approved by the Town Supervisor for the Recreation Camp and Red Wing Park that are required to meet the needs necessary to run the summer programs not to exceed the budgeted amount; and

**BE IT FURTHER RESOLVED**, that these temporary summer employees shall be hired subject to receipt of a background check and their start date will be set by the Supervisor; and

**BE IT FURTHER RESOLVED**, that said employment shall only be during the summertime employment for the amounts listed in the letter and that upon completion of their task, they shall be removed from the payroll, unless further ordered by the Town Board.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**



***Town of East Fishkill***  
***Recreation Department***  
*5 Old Lime Kiln Road*  
*Hopewell Jct, NY 12533*  
*845-226-8395*



April 19, 2023

Dear Supervisor D'Alessandro and the East Fishkill Town Board,

In preparation for the upcoming summer season, we are requesting the hiring of our summer staff for Red Wing Lake and our Summer Camp Staff.

Attached please find both lists for your approval.

Thank you for your time and consideration.

Best Regards,

*Christine*

Christine Selback  
Recreation Director

*EAST FISHKILL RECREATION*  
*5 Old Lime Kiln Rd.*  
*Hopewell Junction, NY 12533*

## SEASONAL EMPLOYEES

### LIFEGUARDS

<u>Year</u>	<u>2023</u>
1	14.70
2	15.05
3	15.30
4	15.55
5	15.80

### COUNSELORS

<u>Year</u>	<u>2023</u>
1	14.70
2	15.05
3	15.30
4	15.55
5	15.80



## 2023 Summer Camp Staff

Last Name	First Name
Black	Leo
Bryant	Grant
Campbell	Caroline
Campion	Bridget
Cohowicz	Jack
Cohowicz	Cameron
D'Alessandro	Nick
D'Alessandro	Olivia
DelliCarpini	Giancarlo
Dixon	Jordan
Estony	Liz
Finn	Connor
Fitzgerlad	Ryan
Gillespie	Mikey
Golden	Robert
Grippio	Devin
Horos	Kari
Horos	Kaleigh
Keenan	Kelly
Krauza	Matt
Krauza	Andrew
Kroohs	Caitlin
Provanzano	Alex
Quick	Grace
Quick	Billy
Rao	Amanda
Rao	Danielle
Rao	Tyler
Rynn	Jacob
Rynn	Hayley
Sauer	Jack
Selback	Frankie
Taylor	Joshua
Williams	Rowan
Zarella	Matthew
Zarro	Gabby
Zeolla	Matt
Keenan	Danielle
Wade	Connor
Howe	Nicholas
Inravaia	Kathleen
Torres Perez	Lisette

## 2023 Red Wing Staff

Last Name	First Name
Accurso	Anderson
Bergstraser	Ella
Bredthauer	Ava
Conn	Riley
Crysler	Alex
Dechent	Devin
Faughnan	Chris
Faughnan	Patrick
Hamdi	Jayden
Henning	Stevie
Jendras	Aidan
Kilduff	Christina
Killeen	Stephen
Kozielski	Emma
Kraus	Matthew
Libutti	Olivia
McKeon	Matthew
O'Connor	Sydney
Paiva	Nick
Porteous	Tayla
Sinno	Summer
Stelter	Kyle
Sweeney	Madelyn
Vail	Isaac
Wong	Nicole
Pugliese	Erik
Schmidt	Dan

**RESOLUTION-xxx/2023**

**(RECOGNIZE HIRING IN HIGHWAY DEPARTMENT)**

**WHEREAS**, the Highway Superintendent has interviewed and has hired Delmar Jackson as a Full-time Motor Equipment Operator (MEO) for the Highway Department, and

**WHEREAS**, the Highway Superintendent has submitted a memo to the Town Board; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby acknowledge the hiring of Delmar Jackson as a Full-time Motor Equipment Operator (MEO) in the Highway Department. Delmar will be paid in accordance with the CSEA contract.

**BE IT FURTHER RESOLVED**, that Delmar Jackson will be hired subject to receipt of a background check and his start date will be set by the Supervisor.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**



Town of East Fishkill - Highway Department  
2484 Route 52  
Hopewell Junction, New York 12533  
Phone: 845-221-2681 Fax: 8454-226-6229

Kenneth Williams  
Highway Superintendent

TO: East Fishkill Town Board  
FROM: Kenneth Williams, Highway Superintendent  
DATE: April 20, 2023

I, Kenneth Williams, respectfully request that the East Fishkill Town Board recognize the hiring of Delmar Jackson as a Motor Equipment Operator (MEO) for the East Fishkill Highway Department, effective May 1, 2023.

Thank you.

Kenneth Williams  
East Fishkill Highway Superintendent  
kw/jl

**RESOLUTION-xxx/2023**

**(ACKNOWLEDGE HIRINGS AT HIGHWAY DEPARTMENT)**

**WHEREAS**, the Highway Superintendent has interviewed and hired Mason Mullaney and Mark Jackson as Part-Time Laborers, and

**WHEREAS**, the Highway Superintendent has submitted a memo to the Town Board; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby acknowledge the hiring of Mason Mullaney and Mark Jackson as Part-Time Laborers in the Highway Department; and

**BE IT FURTHER RESOLVED**, that Mason Mullaney and Mark Jackson will be paid in accordance with the CSEA contract, effective April 10, 2023.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**



Town of East Fishkill - Highway Department  
2484 Route 52  
Hopewell Junction, New York 12533  
Phone: 845-221-2681 Fax: 8454-226-6229

Kenneth Williams  
Highway Superintendent

TO: East Fishkill Town Board  
FROM: Kenneth Williams, Highway Superintendent  
DATE: April 10, 2023

I, Kenneth Williams, respectfully request that the East Fishkill Town Board recognize the hiring of Mark Jackson and Mason Mullaney as part-time laborers for the East Fishkill Highway Department, effective April 10, 2023

Thank you.

Kenneth Williams  
East Fishkill Highway Superintendent  
KW/JJ

**RESOLUTION-xxx/2023**

**(RECOGNIZE HIRING IN HIGHWAY DEPARTMENT)**

**WHEREAS**, the Highway Superintendent has interviewed and hired Full-time Seasonal Laborers for the Highway Department; and

**WHEREAS**, the Highway Superintendent has submitted a memo to the Town Board; and

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board hereby acknowledges hiring Patrick O'Shea as a Seasonal Laborer at the hourly rate of \$19.00; and

**BE IT FURTHER RESOLVED**, the Town Board hereby acknowledges the appointment date is effective April 10, 2023; and

**BE IT FURTHER RESOLVED**, upon completion of their seasonal tasks, they shall be removed from the payroll.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**



Town of East Fishkill - Highway Department  
2484 Route 52  
Hopewell Junction, New York 12533  
Phone: 845-221-2681 Fax: 8454-226-6229

Kenneth Williams  
Highway Superintendent

TO: East Fishkill Town Board  
FROM: Kenneth Williams, Highway Superintendent  
DATE: April 10, 2023

I, Kenneth Williams, respectfully request that the East Fishkill Town Board recognize the hiring of Patrick O'Shea as a seasonal laborer for the East Fishkill Highway Department, effective April 10, 2023.

Thank you.

Kenneth Williams  
East Fishkill Highway Superintendent  
KW/jl

**RESOLUTION**

**(APPOINTING PLANNING BOARD AND ZONING BOARD MEMBERS AND ALTERNATES)**

**WHEREAS**, the Planning Board is made up of seven members and two alternates; and

**WHEREAS**, the Zoning Board is made up of five members and one alternate; and

**WHEREAS**, due to multiple retirements, it is necessary for the Town Board to appoint one member and one alternate to the Planning Board for a period of four years and one member to the Zoning Board for a period of five years in accordance with the provisions of Town law;

**NOW, THEREFORE, BE IT RESOLVED**, that John Greenan as a permanent member and John Giovagnoli as an alternate to the Planning Board for four years, expiring on December 31, 2026 and Art Mahoney be and hereby is appointed as a permanent member to the Zoning Board for a period of five years, expiring on December 31, 2027 and.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**



JOHN A. EICKMAN  
4 Duhamel Drive  
Hopewell Junction, NY 12533

April 20, 2023

Supervisor Nicholas D'Alessandro  
East Fishkill Town Hall  
330 Route 376  
Hopewell Junction, NY 12533

Re: Candidates for Planning Board

Dear Supervisor D'Alessandro:

Thank you for allowing me to join you for the interviews of candidates for additions to the Planning Board. Per your request, I would like to make the following recommendations for appointments to the Planning Board:

- Regular Member: John Greenan
- Alternate: John Giovagnoli

I think these individuals will make excellent additions to the Board and I look forward to working with them.

If you have any questions, do not hesitate to contact me at 914-489-7325.

Respectfully submitted,



John A. Eickman, Chairman  
Town of East Fishkill Planning Board

**RESOLUTION**

**(AUTHORIZE RETAINING HODGES, WALSH, AND BURKE AS EXCESS LIABILITY DEFENSE ATTORNEYS)**

**WHEREAS**, the Town has a strong record of claims administration and defense;  
and

**WHEREAS**, in cases with larger exposures due to claims based in tort, it is in the Town's best interest to have exceptional counsel engaged in these matters; and

**WHEREAS**, Hodges, Walsh, and Burke has a history of successfully defending municipalities throughout the Hudson Valley with respect to tortious claims;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board authorizes the Legal Department to retain Hodges, Walsh, and Burke as Excess Liability Defense Attorneys in tortious cases.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: April 27, 2023  
EAST FISHKILL, NY**

**RESOLUTION**

**(APPOINTING FULL-TIME ASSESSOR AIDE)**

**WHEREAS**, the Assessor is requesting the Town Board authorize the Full-time hiring of Diane Fox; and

**WHEREAS**, that this position is a provisional appointment pursuant to Civil Service Law, and that said appointee shall sit at the first available Civil Service Exam and must qualify in order to be appointed to a probationary permanent appointment; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby authorize the hiring of Diane Fox as a Full-time Assessor Aide in the Assessor's Office; and

**BE IT FURTHER RESOLVED**, that the salary to be paid is an hourly rate of \$21.65 in accordance with the CSEA Union Contract; and

**BE IT FURTHER RESOLVED**, Diane Fox will be hired subject to receipt of a background check and the start date will be set by the Supervisor.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**

**RESOLUTION – xxx/2023**

**(DESIGNATE VARIOUS FIRMS TO PROVIDE PROFESSIONAL PLANNING SERVICES)**

**WHEREAS**, the Town circulated a publicly available RFQ titled “**Request for Qualifications for Professional Planning Services**”; and

**WHEREAS**, these services include but are not limited to: Land Use Planning, Architecture, Landscape Architecture, Site Design, Fiscal Analysis, Noise and Air Quality Assessments, Visual and Lighting Assessments & State Environmental Quality Review; and

**WHEREAS**, the Town received four (4) responses to the RFQ; and

**WHEREAS**, the Town performed an evaluation of the responses received;

**WHEREAS**, the Town scored the responses and ranked each firm;

**NOW THEREFORE, IT IS RESOLVED**, that the firms identified on the attached memo be awarded an agreement to perform professional planning services, as needed by the Town; and

**NOW THEREFORE, IT IS FURTHER RESOLVED**, that the Town Board hereby declares and authorizes Town Supervisor, Nicholas D’Alessandro, be provided the authority to authorize contracts as needed.

**BY ORDER OF THE TOWN BOARD  
PETER CASSIDY, TOWN CLERK**

**DATED: April 27, 2023  
EAST FISHKILL, NY**



# TOWN OF EAST FISHKILL

330 Route 376

Hopewell Junction NY 12533

Michelle L. Robbins, AICP  
Town Planner

## Memorandum

<b>To:</b>	East Fishkill Town Board
<b>From:</b>	Michelle Robbins, Planner
<b>Date:</b>	April 20, 2023
<b>Re:</b>	Review of Proposals for Professional Planning Services
<b>Cc:</b>	J. Keenan, S. Bryant, T. Wood

The Town recently circulated a Request for Qualifications for Professional Planning Services to establish an approved list of qualified professional planning service providers for a wide variety of on-going and as-needed services regularly required by the Town during the review, approval, and/or implementation of development plans and Town projects as well as to meet State Environmental Quality Review requirements. These services include but are not limited to:

- **Land Use Planning, Zoning, Architecture, Landscape Architecture, & Site Design;**
- **Fiscal Analysis**
- **Noise and Air Quality Assessments**
- **Visual and Lighting Assessments**
- **State Environmental Quality Review**

By establishing an approved list of service providers for the categories of services provided above, the Town will be able to contract for professional services more efficiently thereby increasing staff effectiveness and reduce operating and project costs. It is my recommendation that the Town place the following firms on the approved list of providers for Professional Planning Services:

1. Nelson Pope Voorhis
2. Saratoga Associates
3. Barton & Loguidice
4. Cameron Engineering

Each firm has provided a list of services, qualifications, and a fee schedule. The proposals and fee schedules are filed in the Planning Office.

**RESOLUTION 2023**

**(AUTHORIZING ONE DAY PEDDLER PERMIT ON TOWN PROPERTY FOR NOT-FOR-PROFIT ORGANIZATIONS)**

**WHEREAS**, the Town is the owner of the parking area located at 2670 Route 52;  
and

**WHEREAS**, the Town has decided to make available this site for all Not-for-Profits within the town to sell various wares for fundraising; and

**WHEREAS**, all Not-for-Profits within the Town of East Fishkill will be allowed to use the site 1 day per year upon proper approval and obtaining a Peddlers Permit from the Town Clerk's Office, at no charge;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby authorize the Town Clerk's Office to accept applications and approve 1 day per year permit at this site (2670 Route 52).

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**

**RESOLUTION-xxx/2023**

**(ACKNOWLEDGE PROMOTIONS AT HIGHWAY DEPARTMENT)**

**WHEREAS**, the Highway Superintendent has promoted Joseph Pennachio and Peter Lacalamita to Construction Equipment Operator (CEO1), and

**WHEREAS**, the Highway Superintendent has submitted a memo to the Town Board; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby acknowledge the promotions of Joseph Pennachio and Peter Lacalamita to Construction Equipment Operator (CEO1) in the Highway Department. Joseph Pennachio and Peter Lacalamita will be paid in accordance with the CSEA contract; and

**BE IT FURTHER RESOLVED**, that Joseph Pennachio and Peter Lacalamita will be promoted to Construction Equipment Operator (CEO1) effective April 30, 2023.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**



Town of East Fishkill - Highway Department  
2484 Route 52  
Hopewell Junction, New York 12533  
Phone: 845-221-2681 Fax: 8454-226-6229

Kenneth Williams  
Highway Superintendent

TO: East Fishkill Town Board  
FROM: Kenneth Williams, Highway Superintendent  
DATE: April 18, 2023

I, Kenneth Williams, respectfully request that the East Fishkill Town Board recognize the promotion of Peter Lacalamita and Joseph Pennachio to Construcion Equipment Operator I (CEOI) for the East Fishkill Highway Department, effective April 30, 2023.

Thank you.

Kenneth Williams  
East Fishkill Highway Superintendent  
KW/jl



**RESOLUTION-2023**

**(AUTHORIZE ADDITIONAL MEMBERS TO THE ETHICS IMA AND  
DESIGNATE EAST FISHKILL'S REPRESENTATIVE AND ALTERNATE)**

**WHEREAS**, the Town of East Fishkill, Town of Beekman and the Village of Pawling signed an Intermunicipal Agreement (IMA) to Establish a Joint Ethics Board; and

**WHEREAS**, the Town of Pawling and Village of Millerton have expressed interest to join the Joint Ethics Board; and

**WHEREAS**, the Supervisor is requesting an amendment to the Intermunicipal Agreement and to authorize the designation of Deborah McCaffery as the Town's Representative and Charles Schuler as the alternate; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Supervisor is authorized to amend the Intermunicipal Agreement and execute; and

**BE IT FUTHER RESOLVED**, that the Supervisor is authorized to designate Deborah McCaffery as the Town's Representative and Charles Schuler as the Alternate Representative.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**

**RESOLUTION-2023**

**(AUTHORIZING A GRANT APPLICATION FOR HOPEWELL LOOP TRAIL)**

**WHEREAS**, the Town Board has previously indicated its determination to construct a 2 Mile pedestrian trail within the Hopewell Hamlet Loop Trail; and

**WHEREAS**, said trail skirts the outer rim of the hamlet and is in need of repair and improvements; and

**WHEREAS**, it is the desire of the Town Board to attempt to obtain funding from Hudson River Valley Greenway (HRVG);

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Supervisor be and hereby is authorized to apply for a grant to obtain funding for paving improvements within The East Fishkill Recreation Facility; and

**BE IT FURTHER RESOLVED**, that the Supervisor is authorized to execute the application pertaining to the Hudson River Valley Greenway Grant.

**BY ORDER OF THE TOWN BOARD  
PETER J. CASSIDY, TOWN CLERK**

**DATED: APRIL 27, 2023  
EAST FISHKILL, NY**

**Hudson River Valley Greenway Grant Application  
Town Of East Fishkill  
Junction Loop Trail – East Fishkill Recreation Portion**

**Summary**

This application seeks funding for the portion of the Hopewell Junction Loop Trail (The Junction Loop) within the East Fishkill Recreation Facility (The Rec).



The Junction Loop will be a 2.3-mile-long pedestrian path encircling the Hamlet, enabling residents to access the Hamlet's major components - The Shopping District, the Hopewell Depot & Empire State Trail, The Veterans' Park and the East Fishkill Rec – without a car.

The portion of the Loop being funded by this grant starts at Town Hall and extends through the Rec, out to the Community Center parking lot, over to Bridge Street and out to Main Street. While much of this course is already paved, additional construction is required create a pedestrian trail capable of accommodating the current and forecasted use.

**The Junction Loop Trail & East Fishkill's Greenway Goals**

The Town of East Fishkill has been incrementally building a pedestrian trail comprised of a two plus mile loop that skirts the outer rim of the Hamlet. This Loop Trail is an essential element of East Fishkill's plans to make the Hopewell Hamlet a denser, more vibrant, more diverse population center. We are engaged in active community planning aimed at preserving our open space by channeling development into our population centers. Simultaneously, we seek to transform our population centers by re-doing their main streets and spurring economic development.

The latter parts of this essay elaborate on The Town's efforts towards those ends. But first, It is essential to understand that our strategy is wholly reliant upon improving pedestrian circulation, and that improvement requires more than new sidewalks to move pedestrians from building to building. There also has to be a larger loop to move pedestrians among the parts of the Hamlet. Otherwise, an automobile is still required.

The Loop's importance cannot be overstated in terms of its importance to East Fishkill's efforts to achieve our Greenway Community Goals.