

MINUTES
TOWN OF EAST FISHKILL
TOWN BOARD MEETING
SEPTEMBER 28, 2023
6:00 p.m.

REGULAR BOARD MEETING

The Town of East Fishkill's Town Board Meeting on September 28, 2023, was called to order at 6:00 p.m. by Supervisor D'Alessandro with the Pledge of Allegiance to the Flag, led by Boy Scout Troop 3086.

Supervisor's Presentations

Supervisor D'Alessandro stated he had a presentation for a fire district member James Forde, for over 50 years of service to the East Fishkill Fire District and the Town of East Fishkill. He presented Mr. Forde with a proclamation. Mr. Forde stated he hopes to continue to serve as long as he can.

There was a proclamation for Troop #3086. They were awarded the American Legion New York Boy Scout Troop of the year and Supervisor D'Alessandro and a Commander from the Manny Bacon American Legion post presented it to those members present. Supervisor D'Alessandro thanked them for all their service. The Commander presented a plaque to them from New York State. A boy scout representative thanked the American Legion for being their charter organization and thanked East Fishkill for the award.

Supervisor's Announcements

Supervisor D'Alessandro stated it was a very special night when they can honor the Fire District and the Boy Scouts at the same time.

Supervisor D'Alessandro welcomed Assemblyman Beephan to the meeting. The month started with the Dutchess County Supervisor and Mayor Association meeting. They were at the BOCES center in Hyde Park and were given a summary on their purpose and services.

He attended the Dutchess County Transportation Safety Council meeting. It was at the FDR Library in Hyde Park and it was the voting meeting. This group funds many projects throughout the county. He also met with them at the Beacon Town Hall for the Beacon/Hopewell Rail Trail Study. They will be doing a feasibility study for this. It will be a very in-depth study. It is very beneficial having these rail trails converge in Hopewell Junction.

The Dutchess County Economic Development Advisory Council met. They make recommendations to the County Executive's office for projects and policies. It is made up of different business and industry leaders. There is an inventory shortage in the whole area for apartments and single-family homes.

Congressman Lawlor usually has a bimonthly meeting with town supervisors of the three towns he represents. There was also a town hall style meeting at John Jay High School.

Community Day has been postponed due to the rainy weekend. It has been rescheduled for Sunday, October 8. There is a lot of work that goes into this each year.

Supervisor D'Alessandro has been working with the East Fishkill Grants Director and they are preparing for multiple grant applications. One will be the Downtown Revitalization Grant which is a \$10 million grant given out one time per year per region. There is also the Dutchess County Community Development Block Grant application which they are also working on. It will be written for water bottle filling stations at the Depot location. This would be the only water fill station from the beginning of the trail to Westchester County. They are also preparing a grant for the Fast New York Grant Application for the Route 52 Water Improvement area. They are also applying for federal funding through Senator Schumer's office for this project. He thanked everyone who is working on these projects. Grants are a lot of work.

Dutchess County has been nationally recognized for their use of technology to prove how government connects with the residents. The Dutchess County Office for Central Information Services has received a 2023 Government Experience Award. They rank fifth place nationwide. The Commissioner of the committee is from East Fishkill and Supervisor D'Alessandro congratulated Dr. Glenn Marchi on this award.

It is budget season for all New York State municipalities. He has been working with the Comptroller for the past three weeks on this and the tentative budget will be presented tonight to the Town Board. They will have a budget workshop meeting in October and the Public Hearing will be at the October voting meeting. He thanked the Comptroller for all of his hard work on this. East Fishkill never breaks the tax cap and he does not believe they ever will. The Town Board is very diligent in how tax money is spent. He thanked the Board as well.

Yesterday Board Member Flores and Supervisor D'Alessandro attended a meeting at George Fisher Middle School in the Carmel Central School District. They are looking to hire a new school superintendent. This meeting was to get multiple opinions on what was wanted in a school superintendent. Supervisor D'Alessandro's response to them was good communication.

Roll Call: Supervisor D'Alessandro asked Town Clerk Cassidy to call the rolls.

Board Members in attendance were:

Craig	Thomas	Emanuele	Marianne	Nicolas
Arco	Franco	Marinero	Flores	D'Alessandro

Also in attendance were:

Tom Wood, Attorney; Scott Bryant, Engineer; Highway Superintendent Ken

Williams, and Mark Pozniak, Comptroller.

Supervisor D'Alessandro stated they were going to change the order of the Public Hearings for the night so the first one would be for the tax exemption.

Public Hearings:

1. Open Adjourned Public Hearing to Consider Regulating Airbnb Uses with the Town(Short Term Rentals)

Motion to open the Public Hearing to consider regulating Airbnb uses within the Town (short term rentals): Board Member Franco. Seconded: Board Member Flores. All voted in favor. Motion carried.

Attorney Wood stated last month they went through the local law but they could not finalize it as they were still waiting for comments from Dutchess County Department of Planning. We have since received those and they are very supportive. This is the first step in East Fishkill to regulate when a person chooses to utilize their real property for short term rentals. This will give us a handle on where those properties are. They will have to be inspected and comply with all the health department regulations. There will be an occupancy limit with respect to no more than two people per bedroom. It requires them to have a responsible party available so if there is an incident the police or a representative of the town will be able to reach somebody who has to respond to the property within 60 minutes. It also requires that any garbage or refuse that is created be placed out the night before for collection. There have been some situations in the town where it has been there for a week at a time. It mimics that no property that has a shared driveway can be utilized for this purpose. The intent for shared driveways is to allow access by the residents who share that area. There is a fee and a registration requirement. It will start to give the Town a better handle on what is occurring. Towns all across the state have been struggling with this and there are variations of how towns are choosing to regulate it. This is our attempt to begin to regulate it and get a handle on the numbers that we have. We only know of situations where there had been a complaint or issue. There are only a few of them but they appear to be very stressful to the residents surrounding those properties. If it is adopted this evening it will go into effect within the next 15 days. Then the Building Department can commence enforcement.

Supervisor D'Alessandro stated there were many comments received last month. Supervisor D'Alessandro asked if anyone in the audience wish to speak for or against this proposed law.

Resident #1 said that last month they mentioned there was a certain amount of land required for this use. She asked if that was still a requirement and Attorney Wood said yes. Resident #1 one asked what the requirement was in the Hillside Lake area. Attorney Wood stated they are allowed in all residential areas except

the R 1/2 acre, R 1/3 acre, and R1/4 acre. So basically you need an acre or more.

Supervisor D'Alessandro asked if there were any Town Board members with any questions or comments.

Board Member Marinaro asked if there was one law that would cover all the areas in New York State. Attorney Wood stated at the current time it is up to the individual municipalities.

a. Close Public Hearing

Motion to close the Public Hearing to consider regulating Airbnb uses within the Town (Short term rentals): Board Member Marinaro. Seconded: Board Member Franco. All voted in favor. Motion carried.

b. Adopt Negative Declaration and Local Law

**NEGATIVE DECLARATION
Notice of Determination of Non-Significance**

Date: August 24, 2023

This notice is issued pursuant to Part 617 of the implementing regulation pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town of East Fishkill Town Board has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

Name of Action: A LOCAL LAW TO IMPLEMENT SHORT-TERM RENTAL REGULATIONS

Description of Action: The proposed action is the adoption of a local law for short term rentals. The law includes regulations allowing short term rentals provided certain provisions are met to ensure that the general welfare of the community is protected. In addition, the law sets application and enforcement fees for short term rentals. The proposed local law is expected to support the regulation of short term rentals in the Town of East Fishkill and protect public health and safety.

SEQR Status: Type I Conditioned Negative Declaration? Yes
Unlisted No

Location of Action: Town of East Fishkill, County of Dutchess

The following documentation was analyzed in making this negative declaration:

- Short Form EAF
- Supplemental Part III Information
- Storm Water Pollution Prevention Plan (SWPPP)
- Other (Describe)

Name of Action: **A LOCAL LAW TO IMPLEMENT SHORT-TERM RENTAL REGULATIONS**

For Further Information:

Contact Person: Peter J. Cassidy, Town Clerk
Town Hall, 330 Route 376
Hopewell Junction, New York 12533
(845) 221-4303

REASONS SUPPORTING THIS DETERMINATION:

(See 617.7(c) for requirements of this determination; see 617.7(d) for conditioned Negative Declaration)

The proposed action would result in the adoption of a local law for short term rentals. The law includes provisions allowing short term rentals provided certain provisions are met to ensure that the general welfare of the community is protected. In addition, the law sets application and enforcement fees for short term rentals. The proposed local law is expected to support the regulation of short term rentals in the Town of East Fishkill and protect public health and safety. Therefore, the proposed action would not be expected to result in any significant adverse impacts for the following reasons:

1. It will not generate a significant amount of additional vehicles, noise or emission levels.

2. It will not affect rare or endangered species of animal or plant, or habitat of such species.
3. It will not result in any impacts to historic or archeological resources.
4. It will not result in any impacts related to hazardous materials.
5. It will not result in a significant effect on air, water quality or ambient noise levels for adjoining areas.
6. It will not be subjected to unacceptable risk of flooding or major geological hazards.
7. It will not involve adversely affect any surface water or groundwater.
8. It will not allow for improper uses within specified zoning districts.
9. It will not result in adverse cumulative impacts.
10. It will not result in adverse growth-inducing impacts.
11. It will not conflict with the Town’s Comprehensive Plan.

In conclusion, no significant potential impacts were identified as a result of the Proposed Action.

Based on a review of 6NYCRR 617.7, there appear to be no significant adverse environmental impacts.

THIS NEGATIVE DECLARATION WAS AUTHORIZED AT A MEETING OF THE TOWN BOARD OF THE TOWN OF EAST FISHKILL HELD ON SEPTEMBER 28, 2023.

Chairperson/Designee

Date

For Type I Actions and Conditioned Negative Declarations, a Copy of this Notice Sent to:

- Commissioner, Department of Environmental Conservation, 50 Wolf Road, Albany, New York 12233-0001
- Appropriate Regional Office of the Department of Environmental Conservation.
- Office of the Chief Executive Officer of the political subdivision in which the action will be principally located.
- Applicant (if any)
- Other involved agencies (if any)

Local Law No. 4 of 2023

(A LOCAL LAW TO IMPLEMENT SHORT-TERM RENTAL REGULATIONS WITHIN THE TOWN OF EAST FISHKILL)

Section 1. Legislative Intent

Like all communities, the Town of East Fishkill has noticed an increase in short-term rentals being advertised on websites such as Airbnb and VRBO. While the Supervisor and Town Board can understand the draw of short-term rentals in East Fishkill for both

vacationers and owners of rental properties, it is imperative that safeguards are put in place to ensure that the general welfare of the community is protected.

Section 2. Regulation of Short-Term Rental Properties

The following provisions shall be added to the Town Code related to short-term rentals:

1. Applicability: these restrictions shall apply to all rentals of dwelling units for a term of thirty (30) days or less. These rental units shall be referred to as “Short-Term Rental Properties”.
2. Restrictions: The following restrictions shall apply to all Short-Term Rental Properties:
 - a. The owner of a Short-Term Rental Property shall register the property with the Building Department. The information provided shall include the name, address, and contact information for the owner as well as the name, address, and contact information for the local agent, if different from the owner. As part of the registration process, each applicant shall submit proof of compliance with State Building and Fire Codes from an inspector and shall complete an annual fire inspection.
 - b. Short-Term Rental Properties shall not be located in anything other than a single-occupancy building
 - c. Short-Term Rental Properties are allowed in all residential districts except in the R-1/2, the R-1/3, and the R-1/4 Zoning Districts. They shall also be prohibited on properties with non-conforming lots.
 - d. All Short-Term Rental Properties must provide proof to the Building Department that the sanitary sewer or septic system has the capacity for the number of bedrooms in the structure
 - e. Short-Term Rental Properties are prohibited from sharing a driveway with another property
 - f. Garbage and other refuse can only be left out for collection the night before pickup, and all refuse containers shall be removed from the curb once emptied
 - g. Short-Term Rentals may not advertise for occupancy greater than two (2) people per bedroom
 - h. The owner of the property or the owner’s agent must respond and be present at the property upon sixty (60) minutes notice when the property is rented
3. Fees: All properties used as a Short-Term Rental shall pay a yearly fee of \$500
4. Penalties: Any person or other legal entity found to be in violation of the Short-Term Rental Restrictions shall be fined \$350 for the first offense, \$700 for the second offense, and \$1,000 for all subsequent offenses. Upon the third offense, the Town of East Fishkill may revoke the permit for the owner to operate a Short-Term Rental Property.

Section 3. Severability

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 4. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF EAST FISHKILL
PETER CASSIDY, TOWN CLERK**

**Adopted September 28, 2023
At a Regular Meeting
Held at Town Hall**

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

VOTING	VOTE
Councilmember Franco	AYE
Councilmember Marinaro	AYE
Councilmember Arco	AYE
Councilmember Flores	AYE
Supervisor D'Alessandro	AYE

Motion to adopt the Negative Declaration and Local Law: Board Member Marinaro. Seconded: Board Member Flores. All voted in favor. Motion carried.

Supervisor D'Alessandro thanked everyone who came out to participate in this Public Hearing.

Approve Minutes:

August 24, 2023

Motion to approve the minutes for the August 24th, 2023 meeting: Board Member

Marinaro. Seconded: Board Member Flores. All voted in favor. Motion carried.

Announcement of Additions to the Agenda:

Supervisor D'Alessandro said there are no additions to the agenda.

Courtesy of the Floor:

Supervisor D'Alessandro asked if there was anyone who wanted to speak about any general town issues or had any comments on the CDBG Grant Application to be included in the application.

Resident #2 thanked the Highway Superintendent for speaking with him before the meeting regarding his plans for Hillside Lake and for taking time to drive around with Mr. Grasso. He thanked the Town for their work on the actual lake. There have been no lily pads showing up. He asked if that work was completed. Supervisor D'Alessandro stated the lily pads are because there is a treatment done to the lake and they will continue to do that. They are in the midst of a review for the dam as it is old and needs repairs. They are also looking into a new culvert. They did get a grant for part of that but they are looking into funding. Resident #2 also spoke about the line of sight on various roads in that area and at Van Wyck drop off. Highway Superintendent Williams stated he would reach out to try to get some trees cut back. Board Member Marinaro stated the County does have information on the last five years of accidents in those areas. They also did review the school drop off. Supervisor D'Alessandro stated DOT controls that traffic light. Board Member Marinaro stated they may have to go back to school again.

Robert Grasso spoke about the three stop signs at Hillside Lake. Highway Superintendent Williams did acknowledge that there are some people who do not stop at those signs. Supervisor D'Alessandro suggested Mr. Grasso get a petition from the residents for the Town to consider installation of a speedbump.

Resident #3 spoke about road conditions in Hillside Lake. Superintendent Williams will look into it. He will be meeting with some of the residents next week.

Receive and File:

Supervisor D'Alessandro stated there was nothing.

Resolutions:

- 1. Receive Tentative Supervisor’s 2024 Town Budget from the Town Clerk and Set Public Hearing for October 26, 2023**

RESOLUTION
(RECEIVE AND FILE AND DISTRIBUTE 2024 BUDGET)

WHEREAS, the Town Supervisor's budget must be filed with the Town Clerk within the time period prescribed by law; and

WHEREAS, it is necessary for the Town Clerk to present said budget to the Town Board at a public meeting prior to the 4th day of October; and

WHEREAS, it is the desire of the Supervisor and the Town Clerk to have the Town Board receive the Tentative 2024 Budget at this meeting; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board will conduct a Budget Hearing on October 26, 2023.

Motion to receive the tentative Supervisor’s 2024 Town Budget from the Town Clerk and set a Public Hearing for October 26, 2023: Board Member Franco.
Seconded: Board Member Flores. All voted in favor. Motion carried.

- 2. Authorize Hudson River Housing to Manage the Town for Affordable Housing Program**

(AUTHORIZE AGREEMENT WITH HUDSON RIVER HOUSING IN RESPECT TO MANAGING THE AFFORDABLE HOUSING PROGRAM)

WHEREAS, the Town of East Fishkill does have affordable for-sale units and may from time to time have additional units; and

WHEREAS, the “Affordable Units” have been developed in compliance with Article XXIII, Section 194-164 of the Town’s Zoning Code; and

WHEREAS, it is the desire of the Town Board to have the “Affordable Units” be administered and monitored in compliance with the Moderately Priced Housing Program; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to execute an agreement with the Hudson River Housing as per the attached proposal.

Motion to authorize Hudson River Housing to Manage the Town for Affordable Housing Program: Board Member Arco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

3. Authorize Professional Engineering Services for Route 52 Commercial Water Improvement Area

RESOLUTION

(AUTHORIZE AWARD FOR PROFESSIONAL SERVICES OF RT 52 WIA)

WHEREAS, The ROUTE 52 COMMERCIAL WATER IMPROVEMENT AREA is seeking funding support that requires Engineering Plans and Reports for the improvement of a water system; and

WHEREAS, the Improvements will include watermain extensions, booster pumps, water storage tank, and water treatment; and

WHEREAS, the Town has followed State and Federal guidelines for identifying and recommending a professional services consultant, including qualifications review, interviews, and proposal evaluations with expectations that these services may be reimbursed in the future; and

WHEREAS, the Consultant will provide engineering plans, reports, documents to be submitted to the Department of Health as well as provide services that comply with SEQR; and

WHEREAS, it is recommended that the services from Barton & Loguidice D.P.C. be retained in an amount not to exceed \$ 742,000.00; and

NOW THEREFORE, IT IS RESOLVED, that the Town Board hereby declares and Authorizes Nicholas D'Alessandro, Town Supervisor, be provided the authority to authorize a contract with Barton & Loguidice D.P.C. for professional services with the Rt 52 Water Improvement Area.

Motion to authorize professional engineering services for Route 52 Commercial Water Improvement Area: Board Member Flores. Seconded: Board Member Franco. All voted in favor. Motion carried.

4. Authorize Senior Police Assistant to Attend Training

RESOLUTION

(AUTHORIZING TRAVEL AND TRAINING FOR POLICE ASSISTANT)

WHEREAS, Lieutenant (Acting Chief) Cuccia is requesting that Alyssa Ashley attend training for the new software that the Police Department will be using; and

WHEREAS, a training program is available for her to attend in Clifton, New York from October 11, 2023 through October 12, 2023; and

WHEREAS, it is the desire of the Town Board to authorize the Supervisor to approve said travel;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to send Alyssa Ashley to attend the overnight training for the new Police Department software to be held out of the area requiring an overnight stay; and

BE IT FURTHER RESOLVED, that all reasonable and necessary expenses incurred may be approved by the Supervisor for reimbursement by the Town.

Motion to authorize a senior Police Assistant to attend training: Board Member Marinaro. Seconded: Board Member Franco. All voted in favor. Motion carried.

5. Authorize Sale of Surplus Items Pursuant to Auction Results

RESOLUTION

(AUTHORIZE SALE OF SURPLUS PROPERTY)

WHEREAS, the Town Board authorized for surplus property to be auctioned off; and

WHEREAS, there was a Kohler Fast Response II Indoor Generator, a Generac LP Indoor Generator, Generac KW Diesel Outdoor Generator, and a Dell Server Cabinet that were auctioned off within the guidelines of Town Board approval; and

WHEREAS, the Town Board has reviewed the auction results; and

NOW, THEREFORE, BE IT RESOLVED, the auction results for the three generators and the server cabinet that was auctioned off by Absolute Auctions & Realty without cost to the Town have been accepted.

Motion to authorize sale of surplus items pursuant to auction results: Board Member Arco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

6. Authorize Bid Award for Contract WS2023.001 Buildings Razing

RESOLUTION

**(AUTHORIZE AWARD FOR CONSTRUCTION SERVICES OF
DWSRF 18090 PHASE 3A BUILDINGS RAZING)**

WHEREAS, the Town previously sought and has been awarded funding for the interconnection of several water districts, the replacement of a portion of watermains at Hopewell West WD, as well as the razing of several non-functional water plants; and

WHEREAS, the Town prepared plans and specifications for the demolition and material disposal at Revere Park water treatment plant, Hopewell West water treatment plant, Brettview water treatment plant, and minor material disposal at Fishkill Plains water treatment plant, known as Phase 3A; and

WHEREAS, the New York State Department of Health and Dutchess County Department of Health have reviewed and approved the plans and specifications describing the proposed construction work on August 21, 2023; and

WHEREAS, the Town publicly advertised the bid package on BIDNET and Southern Dutchess news starting on August 23, 2023 and performed a public site walk on September 12, 2023, followed by receiving bids on September 18th, 2023; and

WHEREAS, the Town received one bid response and has determined that SUNCO, INC is the lowest cost, qualified, responsive bidder that agrees to comply with New York State Environmental Facilities Corporation requirements include M/WBE goals, use of American Steel, etc.; and

NOW THEREFORE, IT IS RESOLVED, that the Town Board hereby declares and Authorizes Nicholas D'Alessandro, Town Supervisor, be provided the authority to authorize a contract with SUNCO, INC. for services described in Contract WS2023.01 Hopewell West, Revere, Brettview Water Districts Buildings Razing in an amount not to exceed \$163,450.00.

Motion to authorize bid award for Contract WS2023.001 Buildings Razing: Board Member Franco. Seconded: Board Member Flores. All voted in favor. Motion carried.

7. Appoint Seasonal Employee Tax Receiver's Office

RESOLUTION
(APPOINT SEASONAL EMPLOYEE IN TAX OFFICE)

WHEREAS, the Acting Receiver of Taxes has interviewed Elizabeth Singh; and

WHEREAS, the Acting Receiver of Taxes is requesting the Town Board to authorize the hiring of Elizabeth Singh as Seasonal Tax Record Clerk; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the hiring of Elizabeth Singh, effective September 29, 2023; and

BE IT FURTHER RESOLVED, that Elizabeth Singh will be paid an hourly rate of \$16.28.

Motion to appoint a seasonal employee for the Tax Receiver's office: Board Member Flores. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

8. Authorize to Apply for a 2023-2024 Justice Court Assistance Program

RESOLUTION
**(AUTHORIZING A GRANT APPLICATION TO
THE OFFICE OF COURT ADMINISTRATION)**

WHEREAS, the Town Justices have advised the Town Supervisor that the Office of Court Administration is making available grants for Justice Courts during the 2023-2024 cycle for a range of activities; and

WHEREAS, it will be the desire of the Town Justices to apply on behalf of the Town of East Fishkill Justice Court for said grants to provide improvements to the Courtroom (multi-use) including audience seating and removable security equipment; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor and Town Justices be and hereby are authorized to make applications for grants to the Office of Court Administration for up to \$30,000 maximum amount allowed.

Motion to authorize applying for a 2023-2024 Justice Court Assistance Program: Board Member Marinaro. Seconded: Board Member Arco. All voted in favor. Motion carried.

9. Authorize Travel and Training for Town Justices

RESOLUTION
(AUTHORIZING TRAVEL AND TRAINING FOR TOWN JUSTICES)

WHEREAS, the Town Justices have requested that the Town Board authorize for them to attend the New York State Magistrates Association annual training program; and

WHEREAS, the training program is in Syracuse, NY from October 1, 2023 through October 3, 2023; and

WHEREAS, it is the desire of the Town Board to authorize the Supervisor to approve said travel; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized in accordance with Section 77b of the General Municipal Law of the State of New York to authorize the Town Justice to attend a training program sponsored by the New York State Magistrates Association to be held out of the area requiring an overnight stay; and

BE IT FURTHER RESOLVED, that all reasonable and necessary expenses incurred by the Town Justice may be approved by the Supervisor for reimbursement by the Town.

Motion to authorize travel and training for Town Justices: Board Member Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

10. Authorize Retaining a Consultant for Comprehensive Master Plan

RESOLUTION
(APPOINTING SARATOGA ASSOCIATES AS THE PLANNING CONSULTANT TO ASSIST IN THE UPDATE OF THE COMPREHENSIVE MASTER PLAN)

WHEREAS, the Town of East Fishkill desires to update their Comprehensive Master Plan last adopted in 2002, and

WHEREAS, The Town wishes to engage professional services to assist in that effort, and

WHEREAS, the Town has received proposals from 3 different planning firms and the Master Plan Staff Committee conducted a thorough analysis of these proposals, and recommends the hiring of Saratoga Associates, and

WHEREAS the Town of East Fishkill Town Board has also appointed a volunteer Comprehensive Plan Committee (CPC) comprised of a cross-section of East Fishkill residents and stakeholders to assist in this effort,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the hiring of Saratoga Associates in an amount not to exceed \$105,000.

Motion to authorize retaining a consultant for the Comprehensive Master Plan: Board Member Arco. Seconded: Board Member Flores. All voted in favor. Motion carried.

11. Appoint Comprehensive Master Plan Committee

RESOLUTION

(APPOINTING THE MEMBERS OF THE COMPREHENSIVE PLAN COMMITTEE)

WHEREAS, the Town of East Fishkill has begun the process of updating their Comprehensive Master Plan, and

WHEREAS, The Town has hired Saratoga Associates to assist the Town in the creation of the Updated Comprehensive Master Plan, and

WHEREAS the Town of East Fishkill Town Board wishes to appoint a volunteer Comprehensive Plan Committee (CPC) comprised of a cross-section of East Fishkill residents and stakeholders to assist in this effort,

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed to the East Fishkill Comprehensive Plan Committee (“CPC”):

John Eickman, Chairman
Levon Bedrosian
Patrick Blanchfield
Jackie Coffman
Norma Drummond
Bobby Grasso
Delbert Lee
Maria Mahoney
Felicia Walker

Motion to appoint a Comprehensive Master Plan Committee: Board Member Flores. Seconded: Board Member Franco. All voted in favor. Motion carried.

12. Set Public Hearing for October 26, 2023 for Consideration of Final Senior Citizen and Volunteer Fireman Tax Exemptions

RESOLUTION

(SET PUBLIC HEARING FOR OCTOBER 26, 2023 FOR CONSIDERATION OF FINAL SENIOR CITIZEN AND VOLUNTEER FIREMEN TAX EXEMPTIONS)

WHEREAS, the Town Board previously held a Public Hearing to consider increasing the tax exemptions for income qualified seniors as well as volunteer firemen; and

WHEREAS, the final information from the State has been received; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board will hold a Public Hearing at its regular meeting of October 26, 2023 at 6:00PM to consider the above local law.

Motion to set a Public Hearing for October 26, 2023 for consideration of Final Senior Citizen and Volunteer Fireman Tax Exemptions: Board Member Marinaro. Seconded: Board Member Arco. All voted in favor. Motion carried.

13. Approve Change Order for Demolition Services of Town Owned Building

RESOLUTION

(AUTHORIZE CHANGE ORDER FOR DEMOLITION SERVICES OF TOWN OWNED BUILDING)

WHEREAS, the Town previously purchased land located at the Southeast Corner of NYS Rt 52 and Taconic Parkway with a property address of 2670 NY Rt 52 that included multiple structures that needed to be removed; and

WHEREAS, the Town Highway Department removed one structure and a second structure remains to be removed; and

WHEREAS, the Town received a proposal of services for the additional work described herein, including hazardous materials mitigation from Gentile Construction in the amount of \$30,000.00; and

WHEREAS, the previously executed contract amount with Gentile Construction will need to increase from \$24,300.00 to \$54,300.00; and

NOW THEREFORE, IT IS RESOLVED, that the Town Board hereby declares and Authorizes Nicholas D'Alessandro, Town Supervisor, be provided the authority to authorize a change order in the amount of \$30,000.00 for a total of \$54,300.00 with Gentile Construction for the demolition of a structure located at the intersection of Rt 52 and Taconic Parkway.

Motion to approve a Change Order for demolition services of a Town owned building: Board Member Franco. Seconded: Board Member Arco. All voted in favor. Motion carried.

14. Authorize Stipend for On-Call After Hours Building Emergencies

RESOLUTION
**(AUTHORIZE ON-CALL STIPEND FOR BUILDING DEPARTMENT
EMPLOYEE)**

WHEREAS, the responsibility of the Building Department to occasionally respond to emergencies after business hours creates the need for an on-call employee; and

WHEREAS, the Town Engineer is requesting the Town Board to authorize Matthew Rickett to receive the standard on-call stipend; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize Matthew Rickett to receive the on-call stipend, effective January 1, 2023.

Motion to authorize a stipend for on-call after hours building emergencies: Board Member Arco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

15. Declaring Certain Property to be Surplus

RESOLUTION
**(AUTHORIZING CERTAIN DECLARED SURPLUS PROPERTY TO BE RE-
AUCTIONED)**

WHEREAS, the Director of Recreation has provided the Town Board with a letter of gym equipment that was deemed surplus January 19, 2023. The equipment was auctioned and was left abandoned; and

WHEREAS, the Director of Recreation is requesting the Town Board to authorize a second auction for the equipment; and

WHEREAS, the attached list of items being requested to be re-auctioned and sold by Absolute Auctions & Realty; and

WHEREAS, the Town Board has reviewed said list and concurs; and

NOW, THEREFORE, BE IT RESOLVED, that the items listed are hereby authorized to be re-auctioned by participating in an auction process held by Absolute Auctions & Realty without cost to the Town; and

Motion to declare certain property to be surplus: Board Member Flores.
Seconded: Board Member Franco. All voted in favor. Motion carried.

16. Set Public Hearing for October 26, 2023 to Consider Issuing a Bond to Finance Improvements to Hopewell West, Revere Park, and Fishkill Plains Water Districts Pending Reimbursement of Same by State Grant

RESOLUTION

At a regular meeting of the Town Board of the Town of East Fishkill, Dutchess County, New York, held at the Town Hall, in Hopewell Junction, New York, in said Town, on September 28, 2023, at 6:00 o'clock P.M., Prevailing Time.

PRESENT:

NICHOLAS D’ALESSANDRO
Supervisor

TOM FRANCO
Councilperson

EMANUELE MARINARO
Councilperson

CRAIG ARCO

Councilperson

MARIANNE FLORES

Councilperson

In the Matter

of

The Joint Increase and Improvement of
Revere Park Water District, Fishkill Plains
Water District and Hopewell West Water
District in the Town of East Fishkill,
Dutchess County, New York

ORDER CALLING
PUBLIC HEARING

WHEREAS, the Town Board of the Town of East Fishkill, Dutchess County, New York, has under consideration a joint increase and improvement of the facilities of Revere Park Water District, Fishkill Plains Water District and Hopewell West Water District (the “Water Districts”; each a “Water District”) with respect to construction of interconnection and related facilities, in East Fishkill, New York, including original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith pursuant to Section 202-b of the Town Law; and

WHEREAS, the maximum amount proposed to be expended for said improvements is \$5,145,635, and the method of financing the cost of said improvements shall be by the issuance of serial bonds of said Town maturing in annual installments over a period not exceeding forty years, such bonds to be payable from assessments levied upon all the taxable real property in the Water Districts, apportioned between the three Water Districts by the Town Board and the amounts so apportioned levied and collected in each Water District from

the several lots and parcels of land as provided by law by the Town Board, in an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amount sufficient to pay the principal of and interest on said bonds as the same shall become due; and

WHEREAS, the apportionment of said \$5,145,635 shall be as follows:

Revere Park Water District:	\$1,285,145
Fishkill Plains Water District:	723,102
Hopewell West Water District:	3,137,388

	Allocation of Maximum Estimated Cost	Bonds to be Authorized*	Grants to be Allocated	Anticipated Bonds to be Issued*
Revere Park Water District	\$1,285,145	\$1,285,145	\$ 771,087	\$ 514,058
Fishkill Plains Water District	\$723,102	\$723,102	\$402,441	\$320,661
Hopewell West Water District	\$3,137,388	\$3,137,388	\$1,882,433	\$1,254,955

* Bonds authorized at maximum estimated cost, including grant portion to permit borrowing in anticipation of receipt of grants.

WHEREAS, compliance with the provisions of the State Environmental Quality Review Act, has been performed and it has been determined pursuant to the regulations promulgated thereunder by the New York State Department of Environmental Conservation that said capital project is an Unlisted Action, the implementation, as proposed, the Town Board has determined will not result in any significant adverse environmental impacts; and

WHEREAS, it is now desired to call a public hearing upon the question of the joint increase and improvement of the facilities of Revere Park Water District, Fishkill Plains Water District and Hopewell West Water District in the manner aforesaid pursuant to Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of East Fishkill, Dutchess County, New York, as follows:

Section 1. A meeting of the Town Board of the Town of East Fishkill, Dutchess County, New York, shall be held at the Town Hall, in Hopewell Junction, New York, in said Town, on October 26, 2023, at 6:00 o'clock P.M., Prevailing Time, for the purpose of holding a public hearing to consider the joint increase and improvement of Revere Park Water District, Fishkill Plains Water District and Hopewell West Water District of said Town as described in the preambles hereof, and to hear all persons interested in the subject matter thereof concerning the same, and for such other action on the part of said Town Board as may be required by law or shall be proper in the premises.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the attached Notice of Hearing to be (i) published in the official newspaper of said Town, and (ii) posted on the Town sign board not less than ten nor more than twenty days prior to the date of the public hearing.

Section 3. This order shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

VOTE	VOTING
Councilmember Franco	AYE
Councilmember Marinaro	AYE
Councilmember Arco	AYE
Councilmember Flores	AYE
Supervisor D'Alessandro	AYE

The order was thereupon declared duly adopted.

Motion to set a Public Hearing for October 26, 2023 to consider issuing a bond to finance improvements to Hopewell West, Revere Park, and Fishkill Plains Water Districts pending reimbursement of same by State Grant: Board Member Marinaro. Seconded: Board Member Arco. All voted in favor. Motion carried.

17. Authorize Supervisor to Execute Agreement with the DCWWA for 8500gpd of Water for the Route 52 Commercial Water District

RESOLUTION

(AUTHORIZE SUPERVISOR TO EXECUTE AN AGREEMENT WITH THE DCWWA FOR 8500gpd OF WATER FOR THE RTE 52 COMMERCIAL WATER DISTRICT)

WHEREAS, the Town Board previously established two water improvement areas to service the Hudson Valley Research Park; and

WHEREAS, additional water supply must be obtained; and

WHEREAS, the DCWWA has sufficient capacity to provide the needed 8500gpd of water; and

WHEREAS, the cost will be borne by the users; and

NOW THEREFORE BE IT RESOLVED, that the Supervisor is authorized to sign the standard agreement with DCWWA for 8500gpd of water.

Motion to authorize the Supervisor to execute an agreement with the DCWWA for 8500gpd of water for the Route 52 Commercial Water District: Board Member Franco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

18. Authorize Town Participation in a Class Action Under the Federal Trails Act Taking Claim

RESOLUTION

(AUTHORIZE TOWNS PARTICIPATION IN A CLASS ACTION UNDER THE FEDERAL TRAILS ACT TAKINGS CLAIM)

WHEREAS, as Rail Road ROW is abandoned to be used as walking trails, etc. certain funds are available to compensate adjoining property owners; and

WHEREAS, a national law firm is offering to handle the Towns claims, if any, for no fee unless they obtain funds for the Town;

NOW, THEREFORE, BE IT RESOLVED, that the Town Attorney is authorized to arrange for the Towns participation in the recovery program.

Motion to authorize Town Participation in a Class Action Under the Federal Trails Act Taking Claim: Board Member Arco. Seconded: Board Member Marinaro. All voted in favor. Motion carried.

19. Authorize Economic Development Administration Grant Application Submission

RESOLUTION

(AUTHORIZE EDA GRANT APPLICATION SUBMISSION)

WHEREAS, the Town of East Fishkill previously applied for a Congressional Allocation for the use of infrastructure expansion at the ON Semi / iPark location; and

WHEREAS, the Town of East Fishkill received a letter of award intention, identifying an amount of \$2M to fund a portion of the intended water system improvements and expansion for the Rt 52 Commercial Water Improvement Area; and

WHEREAS, the intended water infrastructure will encourage the development of additional facilities to be built at the iPark properties, bringing nearly 1,500 additional permanent jobs as well as a higher ratable to the Town of East Fishkill; and

WHEREAS, the water infrastructure improvements and extension will include a water storage tank, watermain extensions, water quality improvements, and water source redundancy via district interconnection; and

WHEREAS, the Grant being sought from the US Department of Commerce Economic Development Administration (EDA) could provide up to \$1.1M towards the project; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Town Staff to prepare an application and accompanying documents for the EDA Grant; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the funds for the submission, match and commitment fee; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the submission of the Grant Application and necessary accompanying documents; and

BE IT FURTHER RESOLVED, that the Town Supervisor, Nicholas D’Alessandro, is authorized to represent and provide authorization on behalf of the Town for the Project.

Motion to authorize the Economic Development Administration Grant Application Submission: Board Member Flores. Seconded: Board Member Franco. All voted in favor. Motion carried.

20. Authorize CDBG Grant Submission for Drinking Fountain Project

RESOLUTION

(AUTHORIZE CDBG GRANT SUBMISSION FOR DRINKING FOUNTAIN PROJECT)

WHEREAS, we are requesting Town Board provide authorization for submission of a grant application for a Community Block Development Grant (CDBG); and

WHEREAS, the Town requested public input at Town Board May 2023 Meeting and received public input to evaluate various projects that would benefit low and moderate level income communities and identified a drinking and bottle fill fountain along the rail trail; and

WHEREAS, the Town has identified a location that is in close proximity to the target income community and the existing rail trail system that can also a public water source; and

WHEREAS, the grant program is administered through Dutchess County; and

WHEREAS, the Town will need to meet and adhere to all grant requirements; and

WHEREAS, the Town will need to maintain the fountain as part of the Town Wide Water District; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes the project with the use of Town and Grant funds; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the submission of the Grant Application and necessary accompanying documents; and

BE IT FURTHER RESOLVED, that the Town Supervisor, Nicholas D'Alessandro, is authorized to represent and provide authorization on behalf of the Town for the Drinking and Bottle Fill Project.

Motion to authorize a CDBG Grant Submission for a Drinking Fountain Project: Board Member Marinaro. Seconded: Board Member Flores. All voted in favor. Motion carried.

21. Authorize Seasonal Employees in Highway

RESOLUTION **(APPOINT SEASONAL EMPLOYEE IN HIGHWAY)**

WHEREAS, the Town has interviewed Michael Tavares; and

WHEREAS, the Town is requesting the hiring of Michael Tavares as Seasonal Laborer for the Highway Department; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the hiring of Michael Tavares; and

BE IT FURTHER RESOLVED, that Michael Tavares will be paid an hourly rate of \$17.00; and

BE IT FURTHER RESOLVED, upon completion of seasonal tasks, and no later than December 31, 2023, he shall be removed from the payroll.

Motion to authorize Seasonal employees in Highway: Board Member Franco.
Seconded: Board Member Flores. All voted in favor. Motion carried.

22. Authorize a Grant Application to New York State for Downtown Revitalization Initiative

RESOLUTION

(AUTHORIZE TOWN STAFF TO APPLY FOR A DOWNTOWN REVITALIZATION INITIATIVE (DRI) AND/OR NY FORWARD GRANT FROM NEW YORK STATE FOR THE HOPEWELL JUNCTION HAMLET)

WHEREAS, the Downtown Revitalization Initiative (DRI) and NY Forward (NYF) programs are competitive New York State grant program that awards up to \$10,000,000 to community as part of the Consolidated Funding Application (CFA) program, to plan for and fund a variety of projects to improve downtown areas; and

WHEREAS, the Town of East Fishkill has submitted a letter of intent to apply for the DRI and/or NYF grant program for the Hopewell Junction Hamlet as a downtown area and will be submitting the full application on or before September 29, 2023; and

WHEREAS, a successful DRI or NYF application requires the formation of a local planning committee with 5 to 10 community leaders and stakeholders should the community receive a DRI or NYF award to support in the development of a list of projects to be funded by the grant award; and

WHEREAS, the Town Board is authorizing the creation of a local planning committee to support in the identification of projects to be funded should the Town receive a DRI or NYF grant; and

WHEREAS, the Town has already completed several studies and projects in the Hopewell Junction Hamlet that will form the basis for a successful grant application.

NOW THEREFORE BE IT RESOLVED, that Town Staff is hereby authorized to do the following:

- a) Apply to the Downtown Revitalization Initiative (DRI) and/or NY Forward (NYF) grant programs for up to \$10,000,000 in grant money.
- b) Work with the Town Supervisor and Town Board to form the local planning committee to assist the Town with the DRI application.

Motion to authorize a grant application to New York State for Downtown Revitalization Initiative: Board Member Arco. Seconded: Board Member Franco. All voted in favor. Motion carried.

23. Authorize Hudson Valley Engineering Associates for Architectural/Engineering Consultant Contract

RESOLUTION

(AUTHORIZING HVEA FOR ARCHITECTURAL/ENGINEERING CONSULTANT CONTRACT)

WHEREAS, the Town Board previously entered into an Architectural/Engineering service contract with HVEA Engineers of Beacon, NY to provide consulting services; and

WHEREAS, it is the desire of the Town Board to designate said firm of HVEA Engineers as the Town's consulting engineers for the Route 82/Route 376 Intersection Improvements Project at cost not to exceed \$1,091,621 which will be funded through the TAP/CMAQ grant.

NOW, THEREFORE, BE IT RESOLVED, that HVEA Engineers be and hereby is designated as the consulting engineering firm for the Town of East Fishkill for this project and authorize the Town Engineer to execute said contract.

Motion to authorize the Hudson Valley Engineering Associates for Architectural/Engineering Consultant Contract: Board Member Flores. Seconded: Board Member Franco. All voted in favor. Motion carried.

Additions to the Agenda by Majority Vote:

None.

Members of the Sons of Italy were present and thanked the Board for their time. A representative stated for close to 40 years they have been hosting the Memorial Day event at the Town Recreation. The profits made at this event go back into the community. This year their scholarship donations will be doubled. They made a donation to the Town of \$2,000.00, which they presented to the Comptroller. They also made a presentation of a check to the East Fishkill Rescue Squad for \$1,500.00 for equipment. Supervisor D'Alessandro thanked them for their generosity.

Budget Transfer:

None.

Comments from Town Board Members:

Highway Superintendent Williams stated it has been a wet and busy month. They have completed the collaboration paving project with the Town of Kent on Long Hill Road. They do have some shoulder work left. He thanked the Town of Kent Highway Department for their participation. As of now they are scheduled to pave Probst Terrace, Patricia and Jess Court, Verplanck and Potter all next month, weather permitting. They have also been doing a lot of pipework on Potter Place and Verplanck, Jess Court and Patricia. They have also done pipe work on Memory Lane and Townsend road. They have installed curbing on Ridge Road, Oakridge Drive, Martin Road, some in Brettview, Elton's Way, Cross Road, Townsend Road, and Mountain Pass. They have also been doing some basic layouts. The roadside mower has been very busy. They are doing tree work on Creamery Road, Butternut Lane, Probst Terrace, Long Hill Road, Old 52 and Leetown Road. They have done grade all work on the mountain roads. They have had a subcontractor out doing seam sealing on roads that have been paved within the last 7 years. Hopefully next month will be drier and they will be able to get the paving done. He thanked the Board for their new equipment. He stated Councilman Arco has been a tremendous voice for the Highway Department.

Town Clerk Cassidy stated Community Day is October 8. Bring a jacket it will be chilly and plan to stay all day. It is the first time ever it has had to be postponed. Supervisor D'Alessandro stated that when the Town Clerk was a Councilman he and Councilwoman Walker started Community Day.

Board Member Arco thanked the Board for their assistance with the Highway Department and their vehicle purchases. The shop and field crews have been working very hard preparing for winter. This past week he attended a local highway event in Poughkeepsie which included East Fishkill and multiple adjacent towns. The vacuum truck should be here within the next few weeks. He did an audit on one of the newly purchased vehicles to make sure it is being maintained and kept neat and everything has been more than satisfactory. In regard to the Fire District there was a coordinated walk-through at the iPark section of the complex. That is approximately 2,000,000 sq. ft. It will take a while to gain site and systems knowledge. One of the stations has been involved in a drill there this past month. This is crucial for them to be able to respond appropriately. They are also trying to perform other standalone walk-throughs of independent tenants as well. He thanked everyone for their help in this process. ON Semi was beyond cooperative with their tour and explanations. There was also a walk-through at the new Amazon facility. Walk-throughs will also be scheduled regularly with the Amazon Loss Prevention and Safety Department. There was a meeting set up next week with the Fire Commissioners and a few County legislators to discuss issues with EMS and he will follow up with the Board after that.

Board Member Marinaro stated the Police Department has been very active and busy. He reviewed several incidents including some at John Jay. There were rumors circulating about firearms involved in an issue and that is not the case. There were a few fight incidents, and the Police Department is investigating and

dealing with it. There are issues in the Town with aggressive driving. There will be special patrols dedicated to addressing this issue. The Mental Health of America partnership is going as planned and the specialist is currently training and doing ride alongs with the officers. The PBA will be contributing an obstacle course, dunk tank, and K9 demo to the October 8 Community Day events. Board Member Marinaro has been meeting regularly with the Interim Police Chief Cuccia and Lieutenant Stanis. They review situations within the community and how they are handled. They will be meeting with the school to address some of the issues from the last two weeks. Board Member Marinaro also met with Tax Assessor Martin regarding the statutes and laws from New York State and the impact on the local economy. These discussions will continue. He asked everyone in the community to be safe and to be polite and respectful to each other.

Board Member Franco reiterated that Community Day is Sunday, October 8. The family Halloween costume party will be at Mill Creek Caterers on October 29 from 3 to 5. There will be music, prizes, and lots of fun. You must register to attend. There will be an adult Halloween costume party with a concert and buffet at Mill Creek Caterers on Friday, October 27 from 6:30 to 9:30 PM. It will be \$30 a person with a cash bar. Music will be by Johnny Dell and Night Life and costumes are optional. There will be prizes for costumes. Youth winter basketball program registration ends tomorrow. Adult winter basketball and volleyball start in October. October 1 is a casino trip. October 22 is the Back to the Future Broadway play. November 18 is the Radio City Christmas Spectacular. In late August Board Member Franco had the pleasure of announcing a baseball game for the East Fishkill U12 team. He forgot to thank Mike Miner and Jesse who have both been great to work with. The Veterans Committee met last week. The survey of the property has been completed and this winter they will start clearing some trees for the new Veterans Memorial Park.

Board Member Flores stated she is looking forward to reviewing and discussing the budget. She thanked the Board for their resolutions on the Comprehensive Master Plan. She looks forward to working with the committee. They have a very aggressive schedule and objective to get this done within 12 to 18 months. The first committee meeting will be October 5. They will be initiating a survey shortly to seek the community's input. She encourages everyone to go to the Town's website on the master plan regularly to get updates. She appreciated the invite to Carmel School District regarding the new superintendent search. They discussed the need for a committed leader, good communication, passion and commitment, problem-solving abilities and fiscally responsible. She stated she had the opportunity to visit the Brinkerhoff House for Colonial Days. It was a rainy weekend but it is a wonderful place to go and learn about the history of the Town. She encouraged everyone to visit there and the Depot. Both groups are always looking for volunteers and donations. She looks forward to seeing everyone at Community Day.

