



Town of East Fishkill
Dutchess County, New York
330 Route 376, Hopewell Junction,
New York 12533

**TOWN OF EAST FISHKILL
TOWN BOARD MEETING
JANUARY 18, 2024 @ 6:00 PM
REGULAR MEETING**

Call to Order

Pledge of Allegiance

Supervisor's Announcements

Roll Call

Public Hearings

Approve Minutes

December 14, 2023

Announcement of Additions to the Agenda

Courtesy of the Floor

Receive and File

Letter from St. Vincent de Paul Food Pantry

Resolutions:

- (1) Appoint Police Chief
- (2) Appoint Police Officer
- (3) Banking:
 - a) Designate Depositories
 - b) Designate Authorized Signatures
- (4) Reappoint and Designate Chairs of Various Boards
- (5) Confirm Supervisor's Designation of Liaisons to Various Boards, Committees and Departments

- (6) Authorize Supervisor to sign Personal Service Agreements within Approved Budgetary Lines
- (7) Designate Insurance Brokers for 2024
- (8) Acknowledge Hiring of Full-Time Laborer for Highway Department
- (9) Authorize Supervisor to sign IMA's and Contracts for Services with Agencies as Budgeted in 2024
- (10) Adopt Fee Schedule for the Recreation Department for 2024
- (11) Appoint Registrar of Vital Statistics and Subregistrar
- (12) Designate Official Newspapers
- (13) Schedule Public Hearing for February 8, 2024 to Update the Town Code Regarding Defense and Indemnification
- (14) Establish Title of Office Manager Per Civil Service Requirements and Appoint Incumbent to Same
- (15) Authorize the Hiring of Summer Camp Directors
- (16) Authorize Advertise for Bids for the Phillips Intersection Improvement Project at Route 216
- (17) Authorize Consulting Engineers
- (18) Appoint Part-Time Deputy Comptroller
- (19) Accept Access Easement for Emmadine Pond
- (20) Set Public Hearing for March 28, 2024 Hopewell Hamlet III Water District
- (21) Acknowledge the Hiring of Additional Seasonal Wingmen

Additions to the Agenda by Majority Vote

Budget Transfer

Board Member Comments

Adjournment

Next Town Board Meetings: Regular/Workshop Meeting: February 8, 2024
Workshop Meeting: March 14, 2024

RESOLUTION-xxx/2024
(APPOINTING POLICE CHIEF)

WHEREAS, the East Fishkill Town Board received a letter of retirement in 2023 from Police Chief Christopher Bellino; and

WHEREAS, Lt. Derrick Cuccia was appointed interim Chief of Police; and

WHEREAS, the Dutchess County Civil Service has since administered the Chief test; and

WHEREAS, the Town Board requested and reviewed the Dutchess County Civil Service list; and

NOW THEREFORE BE IT RESOLVED, that the Town Board appoints Derrick Cuccia as the East Fishkill Police Chief, effective January 21, 2024; and

BE IT FURTHER RESOLVED, the salary and benefits for the above position will be in accordance with the Police Chief's contract.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: JANUARY 18, 2024
EAST FISHKILL, NY

RESOLUTION-xxx/2024
(APPOINTING POLICE OFFICER)

WHEREAS, Lieutenant (OIC) Cuccia has interviewed candidates eligible from the Civil Service list for appointment as a Police Officer in The Town of East Fishkill; and

WHEREAS, The Town Board has interviewed the candidates recommended by the Town Police Chief; and

NOW, THEREFORE, BE IT RESOLVED, that James Clarke is hereby appointed to the position of Police Officer with a salary and benefits to be in accordance with the PBA contract. His start date will be February 5, 2024; and

BE IT FURTHER RESOLVED, that the said Officer is authorized to attend the Police Officer Training Program sponsored by the Bureau of Municipal Police or such other program at the direction of Lieutenant (OIC) Cuccia.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: JANUARY 18, 2024
EAST FISHKILL, NY

RESOLUTION – xxx/2024

(DESIGNATE THE OFFICIAL DEPOSITORIES OF THE TOWN)

WHEREAS, the Town Board must authorize the official depositories of the Town;
and

WHEREAS, the Town Comptroller has recommended that the Tompkins Mahopac Bank be continued as the principal depository of the Town and that other banking institutions be authorized by the Board for the deposit of money based upon competitive interest rates;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby designate the Tompkins Mahopac Bank, with offices at Route 82, Hopewell Junction, New York as the official depository for the Town of East Fishkill for all official accounts of all public offices; and

BE IT FURTHER RESOLVED, that the following banking institutions which have offices within the Town be and hereby are authorized to be depositories of the Town for funds to be deposited by the Town Supervisor based upon competitive interest rate quotes given at the time of investment, to wit: Key Bank, Route 52; Chase Bank, Route 82; Wells Fargo Bank, Route 376; M&T Bank, Route 376 and the Rhinebeck Bank, Route 52 as well as Putnam County Savings Bank. Within the limits of FDIC Insurance or third party reciprocal collateralization.

BE IT FURTHER RESOLVED, that the following banking institutions which have offices out of town be and hereby are authorized to be depositories of the Town for funds to be deposited by the Supervisor based on competitive interest rate quotes given at the time of investment, to wit: Raymond James Financial, Ridgefield, CT within the limits of FDIC Insurance or third party reciprocal collateralization and NYCLASS Client Services, Denver, CO with no FDIC Insurance, deposits are invested in US Govt obligations and securities in accordance with NY legal restrictions on municipal investments; and

BE IT FURTHER RESOLVED, that the deposits shall all be secured in accordance with Town Law.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**

RESOLUTION-XXX/2024

(AUTHORIZING THE VARIOUS SIGNATORIES ON TOWN ACCOUNTS)

WHEREAS, the Town Board has previously designated the official depositories of the Town; and

WHEREAS, under NYS Town Law, the Supervisor is the authorized signer of said accounts; and

WHEREAS, Town Law authorizes the Town Board to establish alternate signers in the absence of the Supervisor; and

NOW THEREFORE BE IT RESOLVED, that all bank accounts maintained by the Town shall be subject to the control of the Town Supervisor who shall be the sole signer on said account; and

BE IT FURTHER RESOLVED, that Deputy Supervisor Thomas Franco be and hereby is an authorized signer on said accounts in accordance with law in the absence or inability of the Supervisor to sign said accounts; and

BE IT FURTHER RESOLVED, the Town Board does hereby continue the requirement that all checks in excess of \$500,000.00 be countersigned by the Town Clerk.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**

RESOLUTION-XXX

(APPOINTING ALL BOARD CHAIRPERSONS)

WHEREAS, the Town Board on an annual basis appoints a Chairperson for each Town of East Fishkill Board; and

WHEREAS, it is the desire of the Town Board to appoint said Chairpersons for 2024;

NOW, THEREFORE, BE IT RESOLVED, that the following will be the Chairperson for each of the listed Boards/Council for the Town of East Fishkill for calendar year 2024:

John Eickman
Norma Drummond
Brent Feldweg
Paul Pesavento
Michael Kieser
Deborah McCaffery
David Palin

Planning Board
Zoning Board
Conservation Advisory Council
Architectural Review Board
Recreation Board
Ethics Board
Fire Advisory Board

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**

RESOLUTION-XXX/2024

(CONFIRMING DESIGNATION OF LIAISONS TO BOARDS & COMMITTEES)

WHEREAS, the Town Supervisor on an annual basis indicates to the members of the Town Board which committees and agencies of the Town they will be the Board Liaison to; and

WHEREAS, in the role of a liaison they regularly meet with their department or board, or committee and report back to the Town Board as a whole as to the status of any issues pertaining to those agencies or boards;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby designates the following liaisons to boards and committees:

Councilman Franco - Recreation, Veterans Committee, Court

Councilman Marinaro - Emergency Services, Economic Development Committee,
Town Clerk

Councilman Arco - Police, Highway Department, Building Safety

Councilman Flores - Engineering Department, Assessors Department, School
Districts

BE IT FURTHER RESOLVED, that all members of the Town Board be and hereby are authorized to attend meetings of any board or agency of the Town upon notice to the official liaison who may also be attending.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**

RESOLUTION – XXX

(AUTHORIZING THE SUPERVISOR TO SIGN PERSONAL SERVICE AGREEMENT WITHIN BUDGETARY LINES)

WHEREAS, there are personal service agreements that are budgeted and require the Town Supervisor's signature; and

WHEREAS, the Town Board is asked to authorize the Supervisor to sign any personal service agreements within the budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute all personal service agreements as budgeted for 2024.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
 EAST FISHKILL, NY**

DRAFT

RESOLUTION- XXX/2024

(DESIGNATE INSURANCE BROKERS OF RECORD FOR CALENDAR YEAR 2024)

WHEREAS, the Town Board on an annual basis needs to maintain insurance for coverage for the Town; and

WHEREAS, it is the desire of the Town Board to designate Town brokers of record;

NOW, THEREFORE, BE IT RESOLVED, that Brown and Brown Insurance be and hereby are designated as the Town's brokers of record for Commercial Coverage and Worker's Compensation; and

NOW, THEREFORE, BE IT RESOLVED, that Dutchess County Agent be and hereby is designated as the Town's broker of record for Health Insurance; and

BE IT FURTHER RESOLVED, that Marshall & Sterling be and hereby is designated as the Town's insurance broker of record with respect to the Town's Disability insurance.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**

RESOLUTION-xxx/2024

(ACKNOWLEDGE HIRING OF FULL-TIME LABORER)

WHEREAS, the Highway Superintendent, Highway Foreman, and Councilman Craig Arco have interviewed Nicholas Casablanca; and

WHEREAS, the Highway Superintendent has hired Nicholas Casablanca as a Full-Time Highway Laborer to be assigned to the Buildings and Grounds Department; and

WHEREAS, the Highway Superintendent has submitted a memo to the Town Board; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby acknowledge the hiring of Nicholas Casablanca as Full-Time Laborer to be assigned to the Buildings and Grounds Department; and

BE IT FURTHER RESOLVED, that the Full-Time Laborer will be paid in accordance with the CSEA contract, effective January 21, 2024.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**



Town of East Fishkill - Highway Department
2484 Route 52
Hopewell Junction, New York 12533
Phone: 845-221-2681 Fax: 8454-226-6229

Kenneth Williams
Highway Superintendent

TO: East Fishkill Town Board
FROM: Kenneth Williams, Highway Superintendent
DATE: January 10, 2024

I, Kenneth Williams, respectfully request that the East Fishkill Town Board recognize the hiring of Nicholas Casablanca as a full time laborer for the Highway/ Buildings and Grounds Department effective January 21, 2024.

Thank you.

Kenneth Williams
East Fishkill Highway Superintendent
KW/jl

RESOLUTION-XXX/2024

(AUTHORIZING THE SIGNING OF AN INTERMUNICIPAL AGREEMENT AND CONTRACTS FOR SERVICES WITH AGENCIES)

WHEREAS, The Supervisor signs Intermunicipal Agreements and contracts annually for services with agencies as budgeted; and

WHEREAS, the Town Board is asked to authorize the Supervisor to sign all Intermunicipal Agreements and contracts that are in the 2024 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute all Intermunicipal Agreements and contracts for services with agencies as budgeted in 2024.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**

DRAFT

RESOLUTION – XXX/2024
(SETTING RECREATION FEES FOR 2024)

WHEREAS, the Town Board from time to time reviews all fees charged by the various departments of the Town; and

WHEREAS, a current fee schedule has been requested for our Recreation Department; and

NOW, THEREFORE, BE IT RESOLVED, that the annexed list of fees shall be established for the calendar year 2024 as the fees to be charged for the such named department; and

BE IT FURTHER RESOLVED, the Town Board approves the attached list of fees for 2024.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: JANUARY 18, 2024
EAST FISHKILL, NY

DRAFT

**FACILITY RENTALS
FEE SCHEDULE**

COMMUNITY CENTER	2024 Proposed Resident	2024 Proposed Non-Resident	2023 Resident	2023 Non-Resident	2022 Resident	2022 Non-Resident
Parties						
Rental up to 6 Hours Includes Set up & Clean up	\$350.00	\$550.00	\$350.00	\$550.00	\$250.00	\$350.00
*No later than 9:00 p.m. daily	\$75.00 per add'l hour	\$100.00 per add'l hour	\$75.00 per add'l hour	\$100.00 per add'l hour	\$75.00 per hour	
All Party Rentals	\$200 cash security	\$200 cash security	\$200 cash security	\$200 cash security	\$200 cash security	\$200 cash security
Meetings						
Non-Profit 1 - 2 Hours	\$50.00	\$90.00	\$50.00	\$90.00	\$25.00	\$35.00
Non-Profit 2 - 6 Hours	\$100.00	\$175.00	\$100.00	\$175.00	\$55.00	\$65.00
Profit/Private 1 - 2 Hours	\$110.00	\$165.00	\$110.00	\$165.00	\$55.00	\$65.00
Profit/Private 3 - 6 Hours	\$350.00	\$550.00	\$350.00	\$550.00	\$110.00	\$165.00
					\$220.00	\$330.00
LIME KILN TENT						
Parties						
Rental up to 6 Hours Includes Set up & Clean up	\$150.00	\$300.00	\$150.00	\$300.00	\$150.00	\$250.00
PAVILION						
Route 376 Complex						
2024 Proposed Resident	\$150.00	\$300.00	\$150.00	\$300.00	\$150.00	\$250.00
2024 Proposed Non-Resident						
Stage Pavilion Rental up to 6 Hours Includes Set up & Clean up	\$150.00	\$300.00	\$150.00	\$300.00	\$150.00	\$250.00
Playground Pavilion	No Rental Permitted	No Rental Permitted	No Rental Permitted	No Rental Permitted	No Rental Permitted	No Rental Permitted
GAZEBO						
Route 376 Complex						
2024 Proposed Resident	\$40.00	\$75.00	\$40.00	\$75.00	\$25.00	\$50.00
2024 Proposed Non-Resident						
Pictures Only	\$40.00	\$75.00	\$40.00	\$75.00	\$25.00	\$50.00
No other Rental Permitted						

RESOLUTION/XXX-2024

(APPOINT REGISTRAR OF VITAL STATISTICS AND SUBREGISTRAR)

WHEREAS, it is the desire of the Town Board to designate said officials, Registrar and Subregistrar of Vital Statistics;

WHEREAS, under NYS Law, the Town Board designates a Registrar of Vital Statistics to keep records of all births and deaths within the Town; and

NOW, THEREFORE, BE IT RESOLVED, that Caroline Ciaccio be and hereby is designated as a Registrar of Vital Statistics for calendar years 2024-2027; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that Christine Jordan be and hereby is designated as a Subregistrar of Vital Statistics for calendar year 2024-2027.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**

RESOLUTION-XXX/2023

(DESIGNATING THE OFFICIAL NEWSPAPER OF THE TOWN)

WHEREAS, Pursuant to Town Law the Town Board must designate an official newspaper to be used for the publication for all legal notices of various departments and agencies of the Town; and

WHEREAS, it is the desire of the Town Board to make such designations;

NOW, THEREFORE, BE IT RESOLVED, that the Southern Dutchess, a newspaper of general circulation, published within the County be and hereby is designated as the official newspaper of the Town of East Fishkill; and

BE IT FURTHER RESOLVED, that all legal notices of all boards within the Town shall be published in said newspaper; and

BE IT FURTHER RESOLVED, that when timing does not permit proper notice by the publication, Southern Dutchess News, then upon specific consent of the Supervisor, the Poughkeepsie Journal be and hereby is designated as the alternate official newspaper.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**

RESOLUTION

**(SCHEDULE A PUBLIC HEARING TO UPDATE THE TOWN CODE REGARDING
DEFENSE AND INDEMNIFICATION)**

WHEREAS, the Town has many employees, appointed officials, and elected officials working on its behalf on a daily basis; and

WHEREAS, to help carry out their job duties, other municipalities have adopted provisions to protect those working for them from claims made by third parties; and

WHEREAS, the Supervisor and Town Board believe adding provisions similar to what other municipalities have could help to retain and attract the best talent to run as elected officials, be appointed to Boards, and to be hired as employees;

NOW, THEREFORE, BE IT RESOLVED that the Town Board schedules a Public Hearing regarding amendments to the Town Code to add provisions related to defense and indemnification for February 8, 2024 at 6:00 PM at Town Hall located at 330 Route 376, Hopewell Junction, New York 12533.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**

RESOLUTION-xxx/2024
(APPOINTING FULL-TIME OFFICE MANAGER)

WHEREAS, the Town Engineer is requesting the Town Board to promote Typist Paula Fraioli to the position of Office Manager; and

WHEREAS, the effective date for Paula Fraioli will be January 21, 2024; and

WHEREAS, the Town has reviewed the Dutchess County Civil Service list and has interviewed said candidates; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board promotes Typist Paula Fraioli to Office Manager, effective January 21, 2024; and

BE IT FURTHER RESOLVED, that her compensation and benefits shall be in accordance with the existing Collective Bargaining Agreement.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: JANUARY 18, 2024
EAST FISHKILL, NY

Town of East Fishkill

Dutchess County, New York

330 Rt. 376, Hopewell Junction, New York 12533

Town Engineer's Memo

Subject: Designation of Office Manager is the Building Department

Attn: Supervisor
Town Board

From Scott Bryant, P.E.

Date: January 11, 2024

Paula Fraioli has been acting as Office manager in the Building Department since October 2021.

Paula has responsibly performed these duties since filling in for Brenda Porter when she abruptly retired. Paula is now accessible to be hire as permanent Office manage off the Dutchess County Civil List.

Accordingly, I recommend that the Town Board designate Paula Fraioli as permanent Office Manager of the Building Dept.

RESOLUTION-XXX
(AUTHORIZING HIRING OF CAMP DIRECTORS)

WHEREAS, the Town of East Fishkill conducts extensive summertime programs for the Town; and

WHEREAS, the Recreation Director has submitted a letter to the Town Board with the name of a Camp Director, Assistant Camp Directors, Camp Health Officer, and the seasonal salaries attached hereto; and

WHEREAS, the Recreation Director recommends that the Town Board rehires Danielle Keenan as Camp Director; and

WHEREAS, the Recreation Director recommends that the Town Board rehires Nicholas Howe, Connor Wade, and Kathleen Intravaia as Assistant Camp Directors; and

WHEREAS, the Recreation Director recommends that the Town Board rehires Lissette Torres Perez as Camp Health Officer; and

WHEREAS, it is the desire of the Town Board to authorize the hiring of a Camp Director, Assistant Directors, and Camp Health Officer for the 2024 summer season; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby appoints Danielle Keenan as Camp Director at a seasonal salary of \$10,500.00; Nicholas Howe, Connor Wade, and Kathleen Intravaia as Assistant Camp Directors at the seasonal salary of \$21.00/per hr; Lissette Torres Perez as Camp Health Officer at the seasonal salary of \$24.00/per hr.; and

BE IT FURTHER RESOLVED, that employment shall be for the period of time from which they are hired until the conclusion of their summertime program; and

BE IT FURTHER RESOLVED, that upon completion of their task they shall be removed from the payroll unless further ordered by the Town Board.

BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK

DATED: JANUARY 18, 2024
EAST FISHKILL, NY

RESOLUTION-XXX/2024
**(AUTHORIZING ADVERTISEMENT FOR BIDS FOR RELOCATION OF PHILLIPS
ROAD INTERSECTION WITH ROUTE 216)**

WHEREAS, in 2004 an intersection improvement contribution of \$200,000.00 was set aside by developers of the Four Corners subdivision for Phillips Road and NYS Route 216; and

WHEREAS, the Town Supervisor has secured the required R.O.W. to implement this project; and

WHEREAS, in addition a road frontage assessment of \$225,000.00 has been secured for this project; and

WHEREAS, plans for the project have been developed and are subject to obtaining the NYSDOT and DOT permits; and

BE IT FURTHER RESOLVED, that the Town Clerk be and hereby is authorized to advertise for the receipt of bids for these services with the advertisement for the bids taking place at least 15 days prior to the date set for the receipt of bids; and

BE IT FURTHER RESOLVED, upon the receipt of the opening of the bids by the Town Clerk, the Town Engineer and Highway Superintendent shall review the bids received and make further recommendation to this Board with respect to the award of the same.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**

Town of East Fishkill

Dutchess County, New York

330 Rt. 376, Hopewell Junction, New York 12533

Town Engineer's Memo

Subject: Relocation of Phillips Rd Intersection with Rt 216

Attn: Supervisor
Town Board

From Scott Bryant, P.E.

Date: January 11, 2024

An intersection improvement contribution of \$200,000 was set aside in 2004 by the developers of the Four Corners Subdivision for Phillips Rd. at NYS Rt. 216. The project cost today is estimated at \$950,000.

The Town Supervisor has now secured the required R.O.W. to implement this project. In addition, a road frontage assessment of \$225,000 has been secured for this project.

Plans for this project have been developed and the project is now ready to bid subject to obtaining the required NYSDOT and DOT permits.

It is my recommendation to advertise this project for bid at this time in order to maximize the field of bidders.

RESOLUTION – xxx-2024
(AUTHORIZING CONSULTING ENGINEER SERVICES)

WHEREAS, the Town has previously selected Rennia Engineering Design, PLLC as a consulting engineer for the Town of East Fishkill; and

WHEREAS, it is the desire of the Town Board to continue the services of Rennia Engineering Design, PLLC; and

WHEREAS, it is also the desire of the Town Engineer to name Barton and Loguidice as conflict engineer; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Engineer and Town Supervisor be and hereby are authorized to effectuate the use of Rennia Engineering Design, PLLC as primary engineering consultant to the Planning Board and Barton Loguidice as conflict engineer for the Planning Department for calendar year 2024.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: JANUARY 18, 2024
EAST FISHKILL, NY

Town of East Fishkill

Dutchess County, New York

330 Rt. 376, Hopewell Junction, New York 12533

Town Engineer's Memo

Subject: Planning Board Primary Planning Board Consultant

Attn: Supervisor
Town Board

From Scott Bryant, P.E.

Date: January 11, 2024

Rennia Engineering Design has been performing engineering review as the conflict engineer for the planning board for several years. This office and the planning board has been very satisfied their services.

The long time Town Engineering Consultant, Morris Associates, has been acquired by CPL and many of the former staff members familiar with the Town of East Fishkill are no longer employed by CPL.

Therefore, it is the recommendation of this office that Rennia Engineering Design be named primary engineering consultant to the Planning Board.

It is also suggested that Barton and Loguidice be named conflict engineer for the Planning Dept.

RESOLUTION-xxx/2024
(APPOINT DEPUTY TOWN COMPTROLLER)

WHEREAS, the Town Comptroller has interviewed Danielle Carney and submitted a memo to the Town Board; and

WHEREAS, Danielle Carney has been recommended to the Town Board to be hired as Deputy Town Comptroller, effective January 19, 2024; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the hiring of Danielle Carney as Deputy Town Comptroller with a standard workweek of 22 hours at an annual salary of \$60,000; and

BE IT FURTHER RESOLVED, that Danielle Carney will be hired provisionally until it is verified that she is reachable on the Deputy Town Comptroller Civil Service list.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: JANUARY 18, 2024
EAST FISHKILL, NY

RESOLUTION-XXX/2024
(ACCEPTING ACCESS EASEMENT FOR EMMADINE POND)

WHEREAS, Emmadine Pond is owned by the Town; and

WHEREAS, for years an adjoining owner has been maintaining a swale etc. that needs to be cleaned to help maintain the integrity of the pond; and

WHEREAS, the adjoining owner is no longer able to perform this work and is willing to grant the Town an easement to access the area; and

NOW THEREFORE BE IT RESOLVED, that the Supervisor is authorized to accept an easement for access to Emmadine Pond and Maintenance thereof from Richard and Maureen Taylor the owners of the adjoining property Grid# 6457-04-698006; and

BE IT FURTHER RESOLVED, that the easement shall be in such form and dimension as the Town Attorney and Town Engineer deem appropriate.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: JANUARY 18, 2024
EAST FISHKILL, NY

RESOLUTION-XXX/2024
(ACCEPTING ACCESS EASEMENT FOR EMMADINE POND)

WHEREAS, Emmadine Pond is owned by the Town; and

WHEREAS, for years an adjoining owner has been maintaining a swale etc. that needs to be cleaned to help maintain the integrity of the pond; and

WHEREAS, the adjoining owner is no longer able to perform this work and is willing to grant the Town an easement to access the area; and

NOW THEREFORE BE IT RESOLVED, that the Supervisor is authorized to accept an easement for access to Emmadine Pond and Maintenance thereof from _____ the owners of the adjoining property; and

BE IT FURTHER RESOLVED, that the easement shall be in such form and dimensions as the Town Attorney ; and

BE IT FURTHER RESOLVED, upon the receipt of the opening of the bids by the Town Clerk, the Town Engineer and Highway Superintendent shall review the bids received and make further recommendation to this Board with respect to the award of the same.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: JANUARY 18, 2024
EAST FISHKILL, NY

Town of East Fishkill

Dutchess County, New York

330 Rt. 376, Hopewell Junction, New York 12533

Town Engineer's Memo

Subject: Formation of Hopewell Hamlet III Water District

Attn: Supervisor
Town Board

From Scott Bryant, P.E.

Date: January 11, 2024

The senior apartment project located on Rt 82 requires the formation of a new water district. This water district will be supplied by the Dutchess County Water and Wastewater Authority.

All costs associated with this district will be borne solely by the district. Accordingly, it is recommended that the Town Board set a public hearing in March to consider the formation of this new water district.

RESOLUTION- xxx/2024

(ACKNOWLEDGE THE HIRING OF SEASONAL WINGMEN)

WHEREAS, the Highway Department needs Seasonal Wingmen; and

WHEREAS, it is determined that the Seasonal Wingmen positions are limited and seasonal; and

WHEREAS, the Highway Superintendent has already hired Seasonal Wingmen; and

WHEREAS, the Highway Superintendent is hiring Rebecca Higgs, Joseph Vollaro, Chase Anjos, and Jaron VanAnden as additional Wingmen; and

WHEREAS, all applicants have been interviewed and recommended to the Town Board by the Highway Superintendent for the Highway Wingmen positions; and

WHEREAS, that it may be necessary for the Highway Superintendent to hire additional Seasonal Wingmen and will notify the Town Board of such hiring; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Comptroller be and hereby is authorized to place them on Town payroll as Seasonal Wingmen; and

BE IT FURTHER RESOLVED, that said Highway Wingmen shall be Seasonal employment and that upon completion of their task, they shall be removed from the payroll, unless further ordered by the Town Board.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 18, 2024
EAST FISHKILL, NY**



Town of East Fishkill - Highway Department
2484 Route 52
Hopewell Junction, New York 12533
Phone: 845-221-2681 Fax: 8454-226-6229

Kenneth Williams
Highway Superintendent

TO: East Fishkill Town Board
FROM: Kenneth Williams, Highway Superintendent
DATE: January 10, 2024

I, Kenneth Williams, respectfully request that the East Fishkill Town Board recognize the hiring of Rebecca Higgs, Joseph Vollaro, Jaron Van Anden and Chase Anjos as seasonal wing people for the Highway Department.

Thank you.

Kenneth Williams
East Fishkill Highway Superintendent
KW/jj