



**TOWN OF EAST FISHKILL**  
**ENGINEERING DEPARTMENT**  
330 Route 376, Hopewell Junction, NY 12533  
(845) 221-2428 Fax (845) 227-1924  
<http://www.eastfishkillny.gov>

## **DRIVEWAY APPLICATION REQUIREMENTS**

**ALONG WITH THE COMPLETED APPLICATION, PLEASE PROVIDE THE FOLLOWING ITEMS:**

- EROSION CONTROL PLAN (2 COPIES).
- A COPY OF SURVEY SHOWING LOCATION OF DRIVEWAY WITH SETBACKS NOTED.
- IF EMPLOYING A CONTRACTOR, WORKER'S COMPENSATION & LIABILITY INSURANCE FORMS NAMING TOWN OF EAST FISHKILL AS CERTIFICATE HOLDER AND NOTING TOWN ADDRESS. (Forms must be submitted with application. No faxing/emailing.)
- IF APPLICANT IS NOT THE HOME OWNER/PROPERTY OWNER, AN ORIGINAL, SIGNED, NOTARIZED LETTER FROM THE OWNER WILL BE REQUIRED GRANTING PERMISSION TO APPLY FOR PERMIT. (Applicant may obtain signature on application from owner, thus notarized letter not required.)
- FEE: PLEASE SEE THE CURRENT FEE SCHEDULE  
CASH OR CHECK MADE OUT TO: TOWN OF EAST FISHKILL  
**Note: Construction without a permit is double the fee**

**NOTE:** BUILDING PERMIT WILL NOT BE ISSUED UNTIL THE FOLLOWING ARE MET:

- PRE-PERMIT INSPECTION
- TOWN ENGINEER APPROVAL  
(CALL ENGINEERING DEPT.: 845-221-2428)
- EROSION CONTROL IN PLACE & APPROVED  
(CALL STORM WATER MANAGEMENT OFFICER: 845-221-2427)