



Town of East Fishkill
Dutchess County, New York
330 Route 376, Hopewell Junction,
New York 12533

**TOWN OF EAST FISHKILL
TOWN BOARD MEETING
JUNE 27, 2024
REGULAR VOTING MEETING @ 6:00 PM**

Call to Order

Pledge of Allegiance

Supervisor's Announcements

Presentation Valedictorian and Salutatorian – John Jay High School

Roll Call

Public Hearings

Approve Minutes

May 23, 2024

Announcement of Additions to the Agenda

Courtesy of the Floor

Receive and File

NYS DOT Highway Designation of Restricted Highway Contracts
Town of Wappinger Zoning Referral
Town of Kent Notice of Public Hearing
Town of LaGrange Notice of Public Hearing

Resolutions:

- (1) Set Public Hearing for August 22, 2024 to Consider a Moratorium until Master Plan is Completed
- (2) Further Adjourn Public Hearing to Consider a Re-Use Special Permit for Lidl to July 25, 2024

- (3) Approve Contract with Mental Health America for Mental Health Services
- (4) Authorize Hiring Interns
- (5) Receive and Accept Annual Audit of Town Justices and Forward Approval to the Office of Court Administration
- (6) Authorize Hiring a Full-Time MEO in Highway Department
- (7) Authorize Hiring Full-Time Clerk
- (8) Set Public Hearing for July 25, 2024 to provide for Merger of the Offices of Town Clerk and Receiver of Taxes
- (9) Amend Resolution No. 52/2024 to Adjust Previously Allocated Amount
- (10) Accept Law Enforcement Technology Grant
- (11) Authorize Inter-Municipal Agreement with Dutchess County for Drug Task Force

Additions to the Agenda by Majority Vote (If any)

Budget Transfers

Adjournment

Next Town Board Meetings: Regular Meeting/Workshop July 25, 2024
Regular Meeting/Workshop August 22, 2024

RESOLUTION

(SETTING PUBLIC HEARING FOR TOWN-WIDE MORATORIUM)

WHEREAS, the Town Board appointed a citizens committee to review the Town Master Plan which was last updated in 2002; and

WHEREAS, the committee is on target to deliver a draft Master Plan by the end of the year when the Planning Board and Town Board will begin the formal review and adoption process with a proposed completion in the first part of 2025; and

WHEREAS, the Town Board is concerned applications may be filed ahead of the new plan that could be inconsistent; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board will hold a Public Hearing on August 22, 2024 to consider imposing a Moratorium on certain development within the Town for a period of 9 months.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JUNE 27, 2024
EAST FISHKILL, NY**

RESOLUTION

(ADJOURNING THE PUBLIC HEARING FOR LIDL RE-USE SPECIAL PERMIT)

WHEREAS, a Joint Public Hearing of the Town Board & Planning Board was scheduled for June 27, 2024; and

WHEREAS, the applicant needs more time to be able to present; and

NOW, THEREFORE, BE IT RESOLVED, that the Public Hearing set for June 27, 2024 is hereby adjourned to July 25, 2024 at 6:00 P.M.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JUNE 27, 2024
EAST FISHKILL, NY**

RESOLUTION
(AUTHORIZING CONTRACT WITH MENTAL HEALTH AMERICA)

WHEREAS, over the last few years there has been a significant increase in calls to the Police for assistance with emotionally distressed persons; and

WHEREAS, even when it is determined no violence is eminent the Police must remain sometimes on the site for a substantial period of time; and

WHEREAS, even though the Police have been trained to handle mental health situations often times more detailed training and skills are needed; and

WHEREAS, Mental Health America assists the Police Departments in the County by providing greater services and follow up in these situations; and

WHEREAS, the communities utilizing these services have had greater success in preventing repeated calls thus eliminating Police involvement as well as overtime, etc.; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to retain Mental Health America, as a professional service and authorize said 2024 agreement.

BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK

DATED: JUNE 27, 2024
EAST FISHKILL, NY

RESOLUTION

(AUTHORIZING THE HIRING OF INTERNS FOR VARIOUS DEPARTMENTS)

WHEREAS, the Town Board has previously authorized Interns to assist in clerical functions for Town Departments; and

WHEREAS, the Town, at the discretion of the Town Supervisor, may hire Student Workers (Interns) for the 2024 summer season; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby acknowledges the hiring of Stephanie Jean-Baptiste, Stephan Jean-Baptiste, and Alex Zhu; and

BE IT RESOLVED, that the interns are hereby appointed as Student Workers in the Town, first year interns will be paid an hourly rate of \$15.00 and returning interns will be paid an hourly rate of \$16.00; and

BE IT FURTHER RESOLVED, that said Interns shall work at the pleasure of the Town Supervisor in accordance with all the previously established rules and regulations and will be removed from the payroll upon completion of their tasks.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JUNE 27, 2024
EAST FISHKILL, NY**

RESOLUTION-xxx/2024

(ACCEPTING AND APPROVING THE AUDIT OF THE TOWN JUSTICES)

WHEREAS, Town Law requires on an annual basis for the Town Board to review the dockets and records of the Town Justices; and

WHEREAS, the Town's independent auditor has reviewed all of the records and filed a report with the Town Board; and

WHEREAS, the Town Board has reviewed said report and accepts the same;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby accept the independent audit of the Town Justices as verification and approval of their dockets; and

BE IT FURTHER RESOLVED, that a copy of this Resolution and the auditor's report shall be forwarded to the Office of Court Administration as required by law.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JUNE 27, 2024
EAST FISHKILL, NY**

RESOLUTION-xxx/2024

(HIRING MOTOR EQUIPMENT OPERATOR IN HIGHWAY DEPARTMENT)

WHEREAS, the Highway Superintendent has interviewed Leobardo Lopez to fill a full-time Motor Equipment Operator (MEO) position for the Highway Department, and

WHEREAS, the Highway Superintendent has submitted a memo to the Town Board recommending that Leobardo Lopez be hired as a full-time MEO; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the hiring of Leobardo Lopez as a full-time MEO in the Highway Department; and

BE IT FURTHER RESOLVED, that Leobardo Lopez will be paid at an hourly rate of \$24.51 in accordance with the CSEA contract, with an effective date of June 30, 2024.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JUNE 27, 2024
EAST FISHKILL, NY**



EAST FISHKILL HIGHWAY DEPARTMENT
2484 ROUTE 52
HOPEWELL JUNCTION, NEW YORK 12533
PHONE: 845-221-2681 FAX: 845-226-6229



TO: East Fishkill Town Board
FROM: Kenneth Williams, Highway Superintendent
DATE: June 20, 2024

I, Kenneth Williams, would like the East Fishkill Town Board to recognize the hiring of Leobardo Lopez as a Motor Equipment Operator for the Highway Department effective June 30, 2024.

Thank you.

Kenneth Williams
East Fishkill Highway Superintendent

RESOLUTION-xxx/2024

(APPOINTING FULL-TIME CLERK)

WHEREAS, the Finance Department is requesting that the Town Board authorize the full-time hiring of a Clerk; and

WHEREAS, Tyler Winters has been interviewed and recommended to the Town Board to be hired as a full-time Clerk; and

WHEREAS, Tyler Winters will be hired provisionally until it is verified that he is reachable on the Clerk Civil Service list; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the provisional hiring of Tyler Winters, as a full-time Clerk; and

BE IT FURTHER RESOLVED, that that this appointment shall take effect on July 8, 2024, and he will be paid in accordance with the CSEA Union Contract.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JUNE 27, 2024
EAST FISHKILL, NY**

RESOLUTION

**(SETTING A PUBLIC HEARING ON A LOCAL LAW CONSOLIDATING
THE OFFICE OF RECEIVER OF TAXES WITH THE TOWN CLERKS OFFICE)**

WHEREAS, the Town Board has found that several Towns that have merged the office of Town Clerk & Tax Receiver have realized cost savings and efficiencies; and

WHEREAS, it is the desire of the Town Board to hear public comment on the proposal to do the same in East Fishkill; and

WHEREAS, if the Town Board goes forward, the concept would need voter approval at the General Election in November 2024; and

WHEREAS, if approved it would take effect at the end of the current Receivers term; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board will consider a Local Law to consolidate the office of Tax Receiver into the Town Clerks office at its meeting of July 25, 2024 at 6:00 P.M.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: JUNE 27, 2024
EAST FISHKILL, NY**

RESOLUTION-xxx/2024

**(AMEND RESOLUTION-52/2024
ESTABLISHING A CAPITAL FUND FOR EAST HOOK ROAD BRIDGE
REPLACEMENT AND AUTHORIZE ACQUISITION OF MATERIALS)**

WHEREAS, the Town Board previously allocated \$35,000.00 and the actual adjusted cost is \$37,000.00; and

NOW, THEREFORE, BE IT RESOLVED, the budget be adjusted to \$37,000.00

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JUNE 27, 2024
EAST FISHKILL, NY**

DRAFT

RESOLUTION-XXX-2024
(ACCEPTING LAW ENFORCEMENT TECHNOLOGY GRANT)

WHEREAS, the Town has been notified that the Police Department has been awarded a Law Enforcement Technology Grant in the sum of \$97,279.00; and

WHEREAS, it is the desire of the Town Board to acknowledge that said grant comes from New York State Division of Criminal Justice Services (DCJS); and

WHEREAS, it is appropriate for the Town Board to accept this grant in the best interest of the people of the Town; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to accept the grant from NYS DCJS with respect to Police Services; and

BE IT FURTHER RESOLVED, that the Supervisor be and hereby is authorized to execute any documents to effectuate said matter.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: JUNE 27, 2024
EAST FISHKILL, NY

RESOLUTION

(AUTHORIZING DRUG TASK FORCE INTERMUNICIPAL AGREEMENT)

WHEREAS, the Dutchess County District Attorney has previously assisted in establishing the Dutchess County Drug Task Force; and

WHEREAS, the Task Force is comprised of the Police Officers from the various Police Agencies within Dutchess County; and

WHEREAS, the East Fishkill Police Chief has recommended that the Town resume its participation in the Task Force; and

WHEREAS, it would be the responsibility of the Chief to designate an East Fishkill Officer to work with the Task Force; and

WHEREAS, the Chief of Police believes this would be of significant assistance of the Police in the Town of East Fishkill;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the utilization of one East Fishkill Police Officer by the Dutchess County Task Force; and

BE IT FURTHER RESOLVED, that the Chief of Police shall designate the Officer to be part of the Task Force; and

BE IT FURTHER RESOLVED, that the Chief of Police and the Town Supervisor be and hereby are authorized to execute any intermunicipal agreements or other documents necessary to facilitate the intent of this Resolution.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JUNE 27, 2024
EAST FISHKILL, NY**