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The Agenda will be posted in accordance with Open Meetings Law Section §103
and all records to be discussed made available to the extent practicable.



Town of East Fishkill
Dutchess County, New York
330 Route 376, Hopewell Junction, NY 12533
New York 12533

**TOWN OF EAST FISHKILL
JANUARY 16, 2025 WORKSHOP MEETING AGENDA @ 5:00 PM
& REGULAR VOTING MEETING @ 6:00 PM**

Pledge of Allegiance

Open Work Session

Discussion:

Professional Consultants Presentation

Close Work Session

Call to Order Town Board Meeting

Supervisor's Announcements

Roll Call

Approve Minutes

December 12, 2024

Announcement of Additions to the Agenda

Courtesy of the Floor

Resolutions:

- (1) Banking:
 - a) Designate Depositories
 - b) Designate Authorized Signatures

- (2) Reappoint and Designate Chairs of Various Boards

- (3) Confirm Supervisor's Designation of Liaisons to Various Boards, Committees and Departments
- (4) Authorize Supervisor to sign Personal Service Agreements within Approved Budgetary Lines
- (5) Designate Insurance Brokers for 2025
- (6) Authorize Supervisor to sign IMA's and Contracts for Services with Agencies as Budgeted in 2025
- (7) Authorize to Advertise Bid for Town Wide Paving
- (8) Adopt Fee Schedules for the Building Department, Planning & Zoning Boards, Engineering, Water and Sewer (permits) Departments for 2025
- (9) Authorize the Hiring of Summer Camp Director
- (10) Declaring Certain Property to be Surplus and Authorize Auction of Same
- (11) Approve Winter Sidewalk Snow Removal Bid for 2025-2027
- (12) Set a Joint Public Hearing with the Planning Board regarding iPark for January 30, 2025 at 6:00PM
- (13) Set Dangerous Buildings Proceedings for March 27, 2025
- (14) Appoint Planning Board Member
- (15) Designate Official Newspapers
- (16) Acknowledge the Hiring of an Additional Seasonal Wingman
- (17) Reject Phillips Road at Route 216 Roadway Realignment Bid
- (18) Authorize Advertising for Request for Proposals for Concession Services for the Town Parks for the Summer
- (19) Authorizing Advertising for Request for Proposals for 2025 Brush Drop Off
- (20) Authorize Advertisement for Bids for Highway Department Equipment & Materials
- (21) Authorize to Advertise Bid for Maintenance Building at Lime Kiln

Additions to the Agenda by Majority Vote

Budget Transfer

Board Member Comments

Adjournment

**Next Town Board Meetings: Regular Meeting/Workshop Meeting: February 13, 2025
Workshop Meeting: March 13, 2025**

RESOLUTION – 2025

(DESIGNATE THE OFFICIAL DEPOSITORIES OF THE TOWN)

WHEREAS, the Town Board must authorize the official depositories of the Town;
and

WHEREAS, the Town Comptroller has recommended that the Tompkins Mahopac Bank be continued as the principal depository of the Town and that other banking institutions be authorized by the Board for the deposit of money based upon competitive interest rates;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby designate the Tompkins Mahopac Bank, with offices at Route 82, Hopewell Junction, New York as the official depository for the Town of East Fishkill for all official accounts of all public offices; and

BE IT FURTHER RESOLVED, that the following banking institutions which have offices within the Town be and hereby are authorized to be depositories of the Town for funds to be deposited by the Town Supervisor based upon competitive interest rate quotes given at the time of investment, to wit: Key Bank, Route 52; Chase Bank, Route 82; Wells Fargo Bank, Route 376; M&T Bank, Route 376 and the Rhinebeck Bank, Route 52 as well as Putnam County Savings Bank. Within the limits of FDIC Insurance or third party reciprocal collateralization.

BE IT FURTHER RESOLVED, that the following banking institutions which have offices out of town be and hereby are authorized to be depositories of the Town for funds to be deposited by the Supervisor based on competitive interest rate quotes given at the time of investment, to wit: Raymond James Financial, Ridgefield, CT within the limits of FDIC Insurance or third party reciprocal collateralization and NYCLASS Client Services, Denver, CO with no FDIC Insurance, deposits are invested in US Govt obligations and securities in accordance with NY legal restrictions on municipal investments; and

BE IT FURTHER RESOLVED, that the deposits shall all be secured in accordance with Town Law.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION-2025

(AUTHORIZING THE VARIOUS SIGNATORIES ON TOWN ACCOUNTS)

WHEREAS, the Town Board has previously designated the official depositories of the Town; and

WHEREAS, under NYS Town Law, the Supervisor is the authorized signer of said accounts; and

WHEREAS, Town Law authorizes the Town Board to establish alternate signers in the absence of the Supervisor; and

NOW THEREFORE BE IT RESOLVED, that all bank accounts maintained by the Town shall be subject to the control of the Town Supervisor who shall be the sole signer on said account; and

BE IT FURTHER RESOLVED, that Deputy Supervisor Thomas Franco be and hereby is an authorized signer on said accounts in accordance with law in the absence or inability of the Supervisor to sign said accounts; and

BE IT FURTHER RESOLVED, the Town Board does hereby continue the requirement that all checks in excess of \$500,000.00 be countersigned by the Town Clerk.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION-2025

(APPOINTING ALL BOARD CHAIRPERSONS)

WHEREAS, the Town Board on an annual basis appoints a Chairperson for each Town of East Fishkill Board; and

WHEREAS, it is the desire of the Town Board to appoint said Chairpersons for 2025;

NOW, THEREFORE, BE IT RESOLVED, that the following will be the Chairperson for each of the listed Boards/Council for the Town of East Fishkill for calendar year 2025:

John Eickman
Norma Drummond
Brent Feldweg
Paul Pesavento
Rich luele
Deborah McCaffery
David Palin

Planning Board
Zoning Board
Conservation Advisory Council
Architectural Review Board
Recreation Board
Ethics Board
Fire Advisory Board

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION-2025

(CONFIRMING DESIGNATION OF LIAISONS TO BOARDS & COMMITTEES)

WHEREAS, the Town Supervisor on an annual basis indicates to the members of the Town Board which committees and agencies of the Town they will be the Board Liaison to; and

WHEREAS, in the role of a liaison they regularly meet with their department or board, or committee and report back to the Town Board as a whole as to the status of any issues pertaining to those agencies or boards;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby designates the following liaisons to boards and committees:

Councilman Franco – Recreation Dept., Veterans Committee, Justice Court
Councilman Marinaro – Police Dept., Economic Development Committee, Assessors Ofc.
Councilman Arco – Emergency Services, Building Safety, Zoning Board
Councilman Flores – Highway Dept., Town Clerk, School Districts

BE IT FURTHER RESOLVED, that all members of the Town Board be and hereby are authorized to attend meetings of any board or agency of the Town upon notice to the official liaison who may also be attending.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION – 2025

(AUTHORIZING THE SUPERVISOR TO SIGN PERSONAL SERVICE AGREEMENT WITHIN BUDGETARY LINES)

WHEREAS, there are personal service agreements that are budgeted and require the Town Supervisor's signature; and

WHEREAS, the Town Board is asked to authorize the Supervisor to sign any personal service agreements within the budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute all personal service agreements as budgeted for 2025.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
 EAST FISHKILL, NY**

RESOLUTION- 2025

(DESIGNATE INSURANCE BROKERS OF RECORD FOR CALENDAR YEAR 2025)

WHEREAS, the Town Board on an annual basis needs to maintain insurance for coverage for the Town; and

WHEREAS, it is the desire of the Town Board to designate Town brokers of record;

NOW, THEREFORE, BE IT RESOLVED, that Brown and Brown Insurance be and hereby are designated as the Town's brokers of record for Commercial Coverage and Worker's Compensation; and

NOW, THEREFORE, BE IT RESOLVED, that Dutchess County Agent be and hereby is designated as the Town's broker of record for Health Insurance; and

BE IT FURTHER RESOLVED, that Marshall & Sterling be and hereby is designated as the Town's insurance broker of record with respect to the Town's Disability insurance.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION-2025

(AUTHORIZING THE SIGNING OF AN INTERMUNICIPAL AGREEMENT AND CONTRACTS FOR SERVICES WITH AGENCIES)

WHEREAS, The Supervisor signs Intermunicipal Agreements and contracts annually for services with agencies as budgeted; and

WHEREAS, the Town Board is asked to authorize the Supervisor to sign all Intermunicipal Agreements and contracts that are in the 2025 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute all Intermunicipal Agreements and contracts for services with agencies as budgeted in 2025.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION-2025

(AUTHORIZING ADVERTISEMENT FOR BIDS FOR BLACK TOPPING)

WHEREAS, for many years, the Town of East Fishkill Highway Department has performed all repaving in house; and

WHEREAS, due to the current economic conditions, a review of the matter appears that it may be more cost effective and additional roads may be able to be paved should paving be bid out; and

WHEREAS, if the paving is done by an independent contractor, the existing highway forces can work on extensive drainage improvements that are planned by the Town Highway Superintendent which are necessary throughout the Town; and

WHEREAS, the Town Engineer has met with the Highway Superintendent and they are developing bid documents and standards; and

WHEREAS, a list of the roads to be paved is being assembled by the Highway Superintendent for further review by the Town Board;

NOW, THEREFORE, BE IT RESOLVED, that the Town Engineer and Highway Superintendent are hereby authorized to prepare bid specifications with respect to obtaining a contractor for laid-in-place asphalt services; and

BE IT FURTHER RESOLVED, that upon completion of said bid specifications and documents, that the Town Clerk be and hereby is authorized to advertise for the receipt of bids for these services with the advertisement for the bids taking place at least 21 days prior to the date set for the receipt of bids; and

BE IT FURTHER RESOLVED, upon the receipt of the opening of the bids by the Town Clerk, the Town Engineer and Highway Superintendent shall review the bids received and make further recommendation to this Board with respect to the award of the same.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION – 2025

(SETTING FEES FOR 2025)

WHEREAS, the Town Board from time to time reviews all fees charged by the various departments of the Town; and

WHEREAS, a current fee schedule has been requested for the Building, Planning, Zoning and Engineering Departments, and Water and Sewer (Permits) Department; and

NOW, THEREFORE, BE IT RESOLVED, that the annexed list of fees shall be established for the calendar year 2025 as the fees to be charged for the such named departments; and

BE IT FURTHER RESOLVED, the Town Board approves the attached list of fees for 2025.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

**TOWN OF EAST FISHKILL
ENGINEERING PERMITS
2025 PROPOSED FEES**

	RESIDENTIAL FEES	COMMERICAL FEES	INDUSTRIAL FEES	ESCROW
Administrative Fee per Permit	50.00	100.00	250.00	
Blasting	250.00	500.00	1,000.00	TBD
Driveway - new	125.00	250.00	N/A	TBD
Floodplain Development	200.00	750.00	1,000.00	
Grading, Clearing (includes fill up to 375 cu yds) & Timber Harvesting	250.00	750.00 + 100.00/ACRE	1,500.00 + 500.00/ACRE	TBD
Iron Mountain retrieval	25.00 + .25/page	25.00 + .25/page	25.00 + .25/page	
Plot Plan Review: New Construction	500.00	N/A	N/A	
Plot Plan Review: Addition, Alteration, Garage	250.00	N/A	N/A	
Re-Inspection Fee	100.00	250.00	500.00	
Renewal Fee - Permits	50.00	100.00	200.00	
Re-review of Plot Plans	150.00	N/A	N/A	
Retaining Wall	250.00*	500.00*	1,000.00*	*plus escrow over 8' high
Road Opening	250.00* + bond	250.00* + bond	750.00* + bond	*Bond - TBD
Rock Crushing, Screening & On Site Processing	250.00	500.00	2,500.00	
Sewer Service - Hook-up only	450.00	750.00	1,000.00	
Site Improvements: not requiring Site Plan approval	N/A	175.00 minimum or 2.5% of estimated cost of improvements	350.00.00 minimum or 2.5% of estimated cost of improvements	TBD
Steep Slope	100.00	250.00	500.00	
SWPPP Inspection	200.00	500.00	750.00	
Town Wetlands	200.00	500.00	1,000.00	TBD
Water Service - Hook-up only	450.00	750.00	1,000.00	TBD

Bond Release Inspection Fee: Mass grading, Landscape, Driveway & Drainage

10% of the bond amount not to exceed 500.00

TOWN OF EAST FISHKILL
ZONING BOARD SPECIAL PERMITS
2025 PROPOSED FEES

	<u>RESIDENTIAL</u>		<u>COMMERCIAL</u>		<u>INDUSTRIAL</u>	
	APPLICATION FEE	ESCROW	APPLICATION FEE	ESCROW	APPLICATION FEE	ESCROW
Variance	175.00	X	750.00	1,500.00	1,500.00	2,500.00
Special Permit Fee: In-home office	300.00	500.00	x	x	x	x
Special Permit Fee: PB & ZBA	1,000.00	3,500.00	2,000.00	3,500.00	5,000.00	7,500.00
Special Permit Fee: Solar						
Tier 2 (Planning Board)	500.00 300.00	500.00	500.00	500.00	1,000.00	1,000.00
Tier 3 (Town Board)	7,500.00	7,500.00	7,500.00	7,500.00	1,000.00	1,000.00
Special Permit Fee: Cell Towers	7,500.00	7,500.00	7,500.00 10,000.00	7,500.00 15,000.00	10,000.00 15,000.00	7,500.00 15,000.00
Special Permit Fee: Cell Towers Upgrade or Co- locations	5,000.00 4,000.00	5,000.00	5,000.00	5,000.00	7,500.00	7,500.00
Zoning Verification	99.00		250.00		1,000.00	
Town Board - Rezoning Fee	2,500.00		3,500.00		4,500.00	

**TOWN OF EAST FISHKILL
PLANNING BOARD
2025 PROPOSED RESIDENTIAL FEES**

RESIDENTIAL	APPLICATION FEE	ESCROW	NOTES
Sketch Plan Review: 1-2 meetings	500.00/PLAN no professional review		
EAF Review	500.00		
EXTENSIONS: PRELIMINARY APPROVAL FINAL APPROVAL	500.00 1,000.00		
Engineering/Building/Zoning referral to Consultant	250.00		
Subdivision Fees:			
Up to 5 lots	500.00 + 500.00/lot	500.00 + 1,000.00/lot	APPLICATION FEE ONLY PAYMENTS AS FOLLOWS:
6-20 lots	1,000.00 + 1,000.00/lot	7,500.00	1/3 upon receipt of application
21-49 lots	1,500.00 + 2,500.00/lot	10,000.00	1/3 upon receipt of preliminary approval
50+ lots	4,000.00 + 4,000.00/lot	40,000.00	1/3 upon receipt of final approval
CRD	5,000.00 + 6,000.00/lot	50,000.00	
Inspection Fee:	8% of bond		
Recreation Fees:			
Dwelling	6,250.00/lot 6,500.00/lot		
Multi-Family Units	2,250.00/bedroom		
1-6 Units	1,000.00/bedroom		
7+ units	2,000.00/bedroom		
Downstream Drainage:	500.00/lot		
LLR Fee:			
Minor - <20,000	500.00 + 100.00/lot line 1,000.00 + 200.00/lot line	1,000.00	
Major - >20,000	1,200.00 + 200.00/lot line 2,000.00 + 300.00/lot line	1,500.00	

**TOWN OF EAST FISHKILL
PLANNING BOARD
2025 PROPOSED COMMERCIAL FEES**

COMMERCIAL	FEE	ESCROW	NOTES
Sketch Plan Review: 1-2 meetings	500.00/PLAN no professional review		
EAF Review	500.00		
Extension of Final Approval	1,000.00		
Engineering/Building/Zoning referral to Consultant	500.00		
Site Plan Fee:			
1 - 10,000 SF	4,500.00 + .20/SF	5,000.00	
10,001 - 20,000 SF	6,000.00 +.25/SF	20,000.00	
over 20,001 SF	10,000.00 +.30/SF	50,000.00	
Amended Site Plan Fees:			
1 - 10,000 SF	1,500.00 +.20/SF	3,500.00	
10,001 - 20,000 SF	4,000.00 + .30/SF	5,000.00	
over 20,001 SF	5,000.00 + .50/SF	7,500.00	
Site Work: No increase in Footprint	1000.00 1,500.00	1000.00 2,000.00	structures or mechanicals under 144 SF
Subdivision Fees:			
Up to 5 lots	5,000.00 + 5,000/lot	4,000.00	
6 + lots	10,000.00 + 5,000/lot	7,500.00	
LLR Fee:			
Minor - less than 20,000	2,500.00 + 1,000/lot line	2,000.00	
Major -20,001 +	3,500.00 + 2,000/lot line	3,500.00	

**TOWN OF EAST FISHKILL
PLANNING BOARD
2025 PROPOSED INDUSTRIAL FEES**

INDUSTRIAL	FEE	ESCROW
SKETCH PLAN REVIEW: 1-2 meetings	2,000.00/plan no professional review	
EAF Review	1,500.00	
Extension of Final Approval	2,000.00	
Engineering/Building/Zoning referral to Consultant	750.00	
SITE PLAN FEES:		
1 - 10,000 SF	2,000.00 + .20/SF 2,000.00 + .25/SF	5,000.00
10,001 - 50,000 SF	3,500.00 + .35/ SF	7,500.00
50,001 - 100,000 SF	5,000.00 + .45/SF	50,000.00
100,001 + SF	6,000.00 + .50/SF	50,000.00
AMENDED INDUSTRIAL SITE PLAN FEES:		
1 - 10,000 SF	2,500.00 + .25/SF 2,000.00 + .20/SF	5,000.00
10,001 - 50,000 SF	3,500.00 + .35/SF 3,000.00 + .30/SF	7,500.00
50,001 - 100,000 SF	4,000.00 + .40/SF	15,000.00
100,001 + SF	5,000.00 + .45/SF	20,000.00
SITE WORK: NO INCREASE IN FOOTPRINT	2000.00 3,000.00	5,000.00
INDUSTRIAL SUBDIVISION FEE:		
Up to 5 lots	5,000.00 + 5,000/lot	4,000.00
6 + lots	10,000.00 + 5,000/lot	10,000.00
INDUSTRIAL LLR FEE:	5,000.00 + 2,000/lot line	5,000.00

**TOWN OF EAST FISHKILL
BUILDING DEPARTMENT
2025 PROPOSED FEE REVISIONS**

	RESIDENTIAL	COMMERCIAL	INDUSTRIAL
Temporary C.O.	50.00/MO - 1ST 3 MOS	250.00/ MO - 1ST 3 MOS	0.01/SF/MO - 1ST 3 MOS (1,000.00/ MINIMUM)
	100.00/ MO - 3-6 MOS	350.00/MO - 3-6 MOS	0.02/SF/MO - 3-6 MOS
	150.00/ MO - OVER 6 MOS	450.00/MO OVER 6 MOS	0.03/SF/MO - OVER 6 MOS
Electrical (repairs/upgrades)			
Solar Panels:			
Tier 1 - Roof Mounted	85.00		
Tier 2 - Ground Mounted	150.00		
Tier 3 - Solar Farms	1,000.00/acre		
Alterations/Renovations/Fit-Ups			0.75/SF 750.00 MINIMUM
Record retrieval	25.00	25.00	25.00

RESOLUTION-2025
(AUTHORIZING HIRING OF CAMP DIRECTOR)

WHEREAS, the Town of East Fishkill conducts extensive summertime programs for the Town; and

WHEREAS, the Recreation Director has submitted a letter to the Town Board with the name of a Camp Director; and

WHEREAS, the Recreation Director recommends that the Town Board rehires Danielle Keenan as Camp Director; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby appoints Danielle Keenan as Camp Director at a seasonal salary of \$11,000.00; and

BE IT FURTHER RESOLVED, that employment shall be for the period of time from which they are hired until the conclusion of their summertime program; and

BE IT FURTHER RESOLVED, that upon completion of their task they shall be removed from the payroll unless further ordered by the Town Board.

BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK

DATED: JANUARY 16, 2025
EAST FISHKILL, NY



Town of East Fishkill
Recreation Department
4 Anne Avenue
Hopewell Jct., NY 12533
845-226-8395



January 9, 2025

To East Fishkill Town Board,

To assist in preparing with the Children's Summer Camp, I am recommending the hiring of Danielle Keenan, for East Fishkill Summer Camp Director, who is returning from the 2024 Season.

Director Salary - \$ 11,000 for season

I hope this can be done at the next Town Board Meeting. Danielle has years of experience working with this program and last year she did an outstanding job.

The Town Board's approval will help speed up appointment of staff and the scheduling of activities, events and trips.

Thank you for your time and consideration.

Best Regards,

Christine

Christine Selback
Recreation Director

RESOLUTION

**(DECLARING CERTAIN PROPERTY TO BE SURPLUS
AND AUTHORIZE AUCTION OF SAME)**

WHEREAS, the Town has certain property that is requested to be declared surplus; and

WHEREAS, said property consists of miscellaneous items such as Highway Equipment, modems, and a scanner; and

WHEREAS, the Town Board concurs; and

NOW, THEREFORE, BE IT RESOLVED, that the modems and scanner are not in working condition and are hereby declared to be surplus and will be disposed of in a proper manner; and

BE IT FURTHER RESOLVED, that the Highway equipment is hereby declared surplus and is to be disposed of by participating in an auction process held by Absolute Auctions & Realty without cost to the Town.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**



POLICE DEPARTMENT
TOWN OF EAST FISHKILL

2468 ROUTE 52 HOPEWELL JCT., N.Y. 12533-6639 • (845) 221-2111 • (845) 221-3840 FAX

To Whom it May Concern,

(5) Five modems that were in police vehicles have been replaced. Listed are (5) Town of East Fishkill owned modems for disposal:

- Sierra Wireless S/N: CA12312044010 - Town Property Number: 5511
- Sierra Wireless S/N: CA12202021510 - Town Property Number: 5522
- Sierra Wireless S/N: LA74820333001005 -Town Property Number: N/A
- Sierra Wireless S/N: CA13042045410 - Town Property Number: N/A
- Sierra Wireless S/N LA73820525001005 - Town Property Number: N/A

Sincerely,

A handwritten signature in black ink, appearing to read "Derrick W. Cuccia", written over a horizontal line.

Derrick W. Cuccia
Chief of Police



Town of East Fishkill - Highway Department
2484 Route 52
Hopewell Junction, New York 12533
Phone: 845-221-2681 Fax: 8454-226-6229

Thomas Knapp
Deputy Highway Superintendent

To: Peter Cassidy
From: Thomas Knapp

Re: Surplus Equipment

Date: December 28, 2024

HIGHWAY SURPLUS LIST

- 2008 GMC 5500 Gas
- 2017 Ford Taurus
- 2005 Vactor Parts – “2100 series”
- 2004 Ford F450 Diesel
- Four (4) Frink Snow Plows 11’
- Two (2) Plastic tanks
- One (1) 8’ Dual Wheel Dumping Flatbed
- Five (5) 8 Yard Torwell Sanders
- 2006 Mack 6 Wheel Plow Truck
- 2005 International 6 wheel Plow Truck
- Big Tex Trailer 18’ 7,700 GVW
- Big Tex Trailer 18’ 13,200 GVW

Fujitsu scanner. Serial number is 011463 with an East Fishkill asset tag of 5469.



James Canepa

Microcomputer System Specialist

Town of East Fishkill

845-221-9191 Ext 255

Website: eastfishkillny.gov

RESOLUTION - /2025

**(TOWN OF EAST FISHKILL
TB 2024.02B SIDEWALK SNOW & ICE REMOVAL AWARD)**

WHEREAS, the Town of East Fishkill includes three sidewalk areas that require snow and ice treatment during the winter season; and

WHEREAS, the previous contract has terminated and the Town publicly advertised and circulated a public bid on November 18, 2024 requesting services of sidewalk snow removal and ice treatment; and

WHEREAS, the proposed services meet the criteria of a Type II SEQR classification as defined in NYS Law 6 NYCRR Section 617.5 and requires no further action; and

WHEREAS, the Town received five (5) submissions on November 27, 2024; and

WHEREAS, it has been determined that the lowest, qualified bid is provided by Negri's Outside Remodeling Specialists, Inc. in the amount of \$37,000.00; and

NOW THEREFORE, IT IS RESOLVED, that the Town Board hereby declares and authorizes Nicholas D'Alessandro, Town Supervisor, be provided the authority to authorize a contract with Negri's Outside Remodeling Specialists, Inc. in an amount not to exceed \$37,000.00 for the 1st winter season and will continue as outlined in the bid package for three (3) winter seasons.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION-xxx/2025

(SETTING A JOINT PUBLIC HEARING WITH THE PLANNING BOARD ON AN APPLICATION FOR AN ECONOMIC DEVELOPMENT SPECIAL PERMIT FOR LOT 6 AT IPARK GRID #6656-03-127232 AND #6656-03-169074)

WHEREAS, iPark is being redeveloped by National Resources, and

WHEREAS, National Resources has filed an application with the Town Board and the Planning Board to redevelop Lot 6 Grid #6656-03-127232 and #6656-03-169074 in the iPark area, and

WHEREAS, the Law requires that the Town Board hold a Public Hearing on the application and for consistency the Planning Board will hold a Site Plan Public Hearing with the Town Board, and

NOW, THEREFORE, BE IT RESOLVED that the Town Board will hold a Public Hearing on the application of National Resources for an Economic Development Special Permit on January 30, 2025 at 6:00PM at the Town Hall, 330 Route 376, Hopewell Junction, New York. Any member of the Public may speak at said hearing.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2024
EAST FISHKILL, NY**

RESOLUTION-xxx/2025

(SETTING DANGEROUS PROPERTY OWNERS HEARING)

WHEREAS, three properties have been determined to be dangerous under NYS and Local Dangerous Buildings Law, and

WHEREAS, the properties are located at 469 & 477 Route 376 and 483 Route 376, and

WHEREAS, the property owners have the right to submit information to the Town Board before the Town Board orders demolition or other action with respect to the properties, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board will hold a hearing for the owners of the above properties to address the issues raised in the original Notice to them at the Town Board Hearing to be held on March 27, 2025 at 6:00PM, and

BE IT FURTHER RESOLVED, that a copy of this Notice be sent to the property owners listed on the assessment records by Certified Mail and that a copy be posted on the site.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION

(APPOINTING PLANNING BOARD MEMBER)

WHEREAS, the Planning Board is made up of seven members and two alternates; and

WHEREAS, due to the resignation of John Greenan, it is necessary for the Town Board to appoint one member to the Planning Board for the remaining period of the current member; and

WHEREAS, Chairperson Eickman has requested that John Giovagnoli, currently an alternate, be appointed as a member of the Planning Board.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board appoints John Giovagnoli as a permanent member and will serve the remaining term of John Greenan which will expire on December 31, 2026.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION-2025

(DESIGNATING THE OFFICIAL NEWSPAPER OF THE TOWN)

WHEREAS, Pursuant to Town Law the Town Board must designate an official newspaper to be used for the publication for all legal notices of various departments and agencies of the Town; and

WHEREAS, it is the desire of the Town Board to make such designations;

NOW, THEREFORE, BE IT RESOLVED, that the Southern Dutchess, a newspaper of general circulation, published within the County be and hereby is designated as the official newspaper of the Town of East Fishkill; and

BE IT FURTHER RESOLVED, that all legal notices of all boards within the Town shall be published in said newspaper; and

BE IT FURTHER RESOLVED, that when timing does not permit proper notice by the publication, Southern Dutchess News, then upon specific consent of the Supervisor, the Poughkeepsie Journal be and hereby is designated as the alternate official newspaper.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION- 2025

(ACKNOWLEDGE THE HIRING OF SEASONAL WINGMAN)

WHEREAS, the Highway Department needs Seasonal Wingmen; and

WHEREAS, it is determined that the Seasonal Wingmen positions are limited and seasonal; and

WHEREAS, the Highway Superintendent has already hired Seasonal Wingmen; and

WHEREAS, the Highway Superintendent is hiring Joseph Vollaro as an additional Wingman; and

WHEREAS, the applicant has been interviewed and recommended to the Town Board by the Highway Superintendent for a seasonal wingman position; and

WHEREAS, that it may be necessary for the Highway Superintendent to hire additional Seasonal Wingmen and will notify the Town Board of such hiring; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Comptroller be and hereby is authorized to place them on Town payroll as Seasonal Wingmen; and

BE IT FURTHER RESOLVED, that said Highway Wingman shall be seasonal employment and that upon completion of their task, they shall be removed from the payroll, unless further ordered by the Town Board.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**



Town of East Fishkill - Highway Department
2484 Route 52
Hopewell Junction, New York 12533
Phone: 845-221-2681 Fax: 8454-226-6229

Kenneth Williams
Highway Superintendent

TO: East Fishkill Town Board
FROM: Kenneth Williams, Highway Superintendent
DATE: January 3, 2025

I, Kenneth Williams, respectfully request the East Fishkill Town Board recognize the re-hire of Joseph Vollaro as a seasonal wing person for the 2024-2025 winter season at the East Fishkill Highway Department, effective immediately.

Thank you.

Kenneth Williams
East Fishkill Highway Superintendent

RESOLUTION-2025

**(REJECTING BIDS RECEIVED WITH RESPECT TO THE
RELOCATION OF PHILLIPS AT ROUTE 216 PROJECT)**

WHEREAS, the Town previously advertised for bids for the realignment of Phillips Road and Route 216; and

WHEREAS, the Town Clerk received said bids and opened the same; and

WHEREAS, the Town has encountered unexpected delays in securing the required R.O.W. for the above referenced project, the Town Engineer recommends the rejection of all bids;

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be and hereby is authorized to notify all bidders that said bids have been rejected and to return any bid bonds or deposits previously posted to the respective bidders.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

Town of East Fishkill

Dutchess County, New York

330 Rt. 376, Hopewell Junction, New York 12533

Town Engineer's Memo

Subject: Rejection of all bids for the Relocation of Phillips Rd at Rt 216

Attn: Supervisor and Town Board Members

From Scott Bryant, P.E.

Date: January 3, 2025

The Town has encountered unexpected delays in securing the required R.O.W. for the above referenced project. Accordingly, it is recommended that the Town reject all bids for the project at this time.

RESOLUTION-2025

**(AUTHORIZING REQUESTS FOR PROPOSALS
FOR THE TOWN PARKS CONCESSION)**

WHEREAS, the Recreation Director has prepared a request for proposals for professional services with respect to the Town Recreation Concession; and

WHEREAS, it is the desire of the Town Board to receive proposals for said services;

NOW, THEREFORE, BE IT RESOLVED, that the Recreation Director be and hereby is authorized to circulate and advertise a request for professional services for a Concession at the Town Parks; and

BE IT FURTHER RESOLVED, that upon receipt of said proposals, the Town Recreation Director shall review and evaluate the same and shall provide the representatives of the Town Board with a recommendation and all of the proposals for their independent review; and

BE IT FURTHER RESOLVED, that the Town Board will choose the appropriate vendor at a later date.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION-2025

(AUTHORIZING A REQUEST FOR PROPOSALS FOR THE 2025 BRUSH DROP OFF)

WHEREAS, the Town has maintained a brush drop off program for the convenience of the residents of the Town; and

WHEREAS, the Supervisor has proposed that the Town continue with the brush drop off program as well as advertise for request for proposals to provide a brush drop off site; and

WHEREAS, it is the desire of the Town Board to advertise for requests for proposals for same;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor and Town Clerk be and hereby are authorized to advertise for request for proposals to provide for a brush drop off point in the Town during the Spring and Fall; and

BE IT FURTHER RESOLVED, that said proposal shall be received and evaluated by the Supervisor and a summary report will be provided to the Town Board for authorization.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION-2025

**(AUTHORIZING ADVERTISEMENT FOR BIDS
FOR THE HIGHWAY DEPARTMENT FOR EQUIPMENT AND MATERIALS)**

WHEREAS, the Highway Superintendent has submitted to the Town Clerk a list of various materials and equipment needed in the operation of the Highway Department in 2025; and

WHEREAS, it is necessary for a bid to be put out to advertise for said equipment and materials to be utilized by the Highway Department; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be and hereby is authorized to advertise for receipt of bids for the Highway Department for materials & equipment for the year 2025.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

RESOLUTION – 2025

(AUTHORIZE A BID FOR LIME KILN RECREATION MAINTENACE BUILDING)

WHEREAS, the Recreation Department is in need of a maintenance building to store and maintain equipment; and

WHEREAS, a design and a bid package needs to be prepared by the Engineering Department; and

NOW, THEREFORE, BE IT RESOLVED, after receipt of bid package the Town Clerk be and hereby is authorized to advertise for a bid for labor and materials and then report such results to the Town Board for final award.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 16, 2025
EAST FISHKILL, NY**

DRAFT