

**This is a proposed agenda. Items may be removed, added, or changed.
The Agenda will be posted in accordance with Open Meetings Law Section §103
and all records to be discussed made available to the extent practicable.**



Town of East Fishkill
Dutchess County, New York
330 Route 376, Hopewell Junction,
New York 12533

**TOWN OF EAST FISHKILL
TOWN BOARD MEETING
DECEMBER 12, 2024
REGULAR VOTING MEETING @ 6:00PM**

***This Town Board Meeting will not be aired live due to the offsite filming and
will be available online by 12:00pm December 13, 2024.***

Call to Order

Pledge of Allegiance

Supervisor's Announcements

Roll Call

Public Hearings

- 1) Open Public Hearing Omnibus Zoning Amendments
 - a. Adjourn Public Hearing Until January 16, 2025

Approve Minutes

November 14, 2024

Announcement of Additions to the Agenda

Courtesy of the Floor

Receive and File

Resolutions:

- 1) Approve Winter Sidewalk Snow Removal Bid for 2024-2027
- 2) Set Public Hearing on Proposed Amendments to Chapter 63 "Animals" of the Town Code for February 13, 2025
- 3) Approve Salary Schedule for 2025
- 4) Approve Water and Sewer Rates for 2025
- 5) Acknowledge the Hiring of Seasonal Wingmen
- 6) Approve Consulting Firm for Warren Farm Road Bridge Replacement
- 7) Authorizing the 2025 Dog Redemption Fee and Contract with Hudson Valley Animal Rescue and Sanctuary
- 8) Schedule Town Board Workshop for January 16, 2025 at 5:00PM
- 9) Authorize Hiring of Interns for Winter Break
- 10) Authorize Funding for FEMA – Beekman Sewer District
- 11) Set Rates and Fees for Food Trucks

Additions to the Agenda by Majority Vote (If any)

Budget Transfers

Adjournment

Next Town Board Meetings: Workshop/Regular Meeting January 16, 2025

RESOLUTION - /2024

**(TOWN OF EAST FISHKILL
TB 2024.02B SIDEWALK SNOW & ICE REMOVAL AWARD)**

WHEREAS, the Town of East Fishkill includes three sidewalk areas that require snow and ice treatment during the winter season; and

WHEREAS, the previous contract has terminated and the Town publicly advertised and circulated a public bid on November 18, 2024 requesting services of sidewalk snow removal and ice treatment; and

WHEREAS, the proposed services meet the criteria of a Type II SEQR classification as defined in NYS Law 6 NYCRR Section 617.5 and requires no further action; and

WHEREAS, the Town received five (5) submissions on November 27, 2024; and

WHEREAS, it has been determined that the lowest, qualified bid is provided by CRE Group Outdoor Innovations, Inc. in the amount of \$49,200.00; and

NOW THEREFORE, IT IS RESOLVED, that the Town Board hereby declares and authorizes Nicholas D'Alessandro, Town Supervisor, be provided the authority to authorize a contract with CRE Group Outdoor Innovations, Inc. in an amount not to exceed \$49,200.00 for the 1st winter season and will continue as outlined in the bid package for three (3) winter seasons.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: DECEMBER 12, 2024
EAST FISHKILL, NY**



Town of East Fishkill

Sewer and Water Department

330 Route 376, Hopewell Junction, New York 12533
Telephone 845-223-5114

Memo

To: Town Supervisor & Board, Highway Department
Subject: TB2024.02B Ice and Snow Removal Bid Results
From: George Cronk, P.E.
Date: December 3, 2024

At the request of the Town, assistance was provided to the Highway Department for the Bidding for snow and ice removal services of the sidewalk areas in East Fishkill. The three areas include Main Street (Frankie's Superette to Pizza Village), Hopewell Glen and Rt 52/Patriot Way. The total length of sidewalk is roughly 5.25 miles. The areas of service do NOT require prevailing wage rates. We have re-bid the scope of services and have received five (5) bids.

The previously held contract was managed via a Time and Materials basis. The original scope of services included Main Street and eventually expanded to include Hopewell Glenn. The Contractor terminated his contract attributing to the increased scope sidewalks after Hopewell Glenn was added. Given the increased amount of sidewalks and the need to get a Contractor to commit and prioritize our Town needs, we are recommending a seasonal lump sum fee in lieu of a T&M fee structure. We have also bid the work for a 3-year/season contract. A lump sum approach reduces cyclical risks with unpredictable storm events (size and frequency) and allows for consistent budgeting with the special districts.

Of the five responses, the seasonal lump sum amount ranged from \$37,000 to \$67,640. Through the vetting process, the Highway Department raised concerns with the Contractor who provided the lowest bid as not being qualified. Upon further review, the Town has previously hired the Contractor for snow services and experienced performance and poor equipment issues. Based upon this evaluation, the lowest bidder is being removed from consideration.

Therefore, the 2nd lowest bid was vetted. The 2nd lowest bid references and minimum experience requirements have been confirmed. We also reviewed the equipment list and number of employees described within the submission and believe that the Contractor has the means to complete the sidewalk snow and ice removal services. Included below is a summary of all of the Contractor's submissions and their seasonal lump sum bid amounts.



Town of East Fishkill

Sewer and Water Department

330 Route 376, Hopewell Junction, New York 12533
Telephone 845-223-5114

Table 1: Summary of the Seasonal Fee Schedule

Company	Address	Seasonal Lump Sum Fee
Negri	Beekman	\$37,000
CRE Group	East Fishkill	\$49,200
Fratelli	East Fishkill	\$50,000
Nature Works	East Fishkill	\$52,206
Griffin's	Peekskill	\$67,640

It is recommended that the annual fee is apportioned by the length of sidewalk in each area. Main Street-12%(\$5,904), Rt 52-20%(\$9,840), Hopewell Glen-68%(\$33,456). The Hopewell Glen and Rt 52 areas will be funded through their respective special districts.

In review of the bidding results with the Highway Department, it is recommended that the Town Board authorize the Supervisor to complete an agreement with the CRE Group for the Snow and Ice Removal of our three sidewalk areas as described in the TB2024.02B bid package.

George Cronk, P.E.
Asst. Town Engineer

RESOLUTION-2024

(SCHEDULE A PUBLIC HEARING FOR FEBRUARY 13, 2025 TO AMEND CHAPTER 63 “ANIMALS” OF THE TOWN CODE)

WHEREAS, Chapter 63 of the Town Code pertains to “Animals”; and

WHEREAS, this Chapter has not been updated since 2011; and

WHEREAS, in order to promote responsible animal ownership, Town staff have recommended changes to this Chapter of the Town Code; and

WHEREAS, the Town Board wishes to hear public comment on these proposed changes;

NOW, THEREFORE, BE IT RESOLVED that a Public Hearing on proposed amendments to Chapter 63 “Animals” of the Town Code is scheduled for February 13, 2025 at 6:00 PM at Town Hall located at 330 Route 376, Hopewell Junction, New York 12533.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: DECEMBER 12, 2024
EAST FISHKILL, NY**

RESOLUTION-2024
(SETTING SALARIES FOR TOWN EMPLOYEES)

WHEREAS, it is the role of the Town Board to fix all compensation for Town employees and officials; and

WHEREAS, the Town Board has received rates for all of the Officials, Seasonal and Part-time positions for 2025; and

NOW, THEREFORE, BE IT RESOLVED, that the elected officials of the Town shall be paid in accordance with the amounts set forth in the 2025 adopted budget; and

BE IT FURTHER RESOLVED, that the salaries as provided for in the contractual agreement between the Town and the East Fishkill Police Benevolent Association shall be paid in accordance therewith; and

BE IT FURTHER RESOLVED, that the salaries as provided for in the contractual agreement between the Town and the CSEA shall be paid in accordance therewith; and

BE IT FURTHER RESOLVED, that all other Officials, Seasonal and Part-time employees of the Town shall be paid in accordance with the schedule attached hereto.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: DECEMBER 12, 2024
EAST FISHKILL, NY

RESOLUTION – 2024
(AUTHORIZE QUARTERLY RATES AND FEES FOR WATER AND SEWER)

WHEREAS, it is necessary for the Town Board to authorize the quarterly rates for the water and sewer districts; and

WHEREAS, the Town Board has received and reviewed the water and sewer rates; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board does hereby authorize the water and sewer rates for 2025.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: DECEMBER 12, 2024
EAST FISHKILL, NY

DRAFT

Town of East Fishkill

2025 Water & Sewer Rates

WATER DISTRICTS		\$/1000 Gal		Increase		Quarterly 7,000 Gal
District	Code	2024	2025	1,000 gal	Percent	Minimum
Revere Park	SW1	\$ 12.50	\$ 12.75	\$ 0.25	2.0%	\$ 89.25
Pinewood Knolls	SW2	\$ 12.50	\$ 12.75	\$ 0.25	2.0%	\$ 89.25
Taconic Water	SW3	\$ 12.50	\$ 12.75	\$ 0.25	2.0%	\$ 89.25
Little Switzerland	SW4	\$ 9.50	\$ 9.85	\$ 0.35	3.7%	\$ 68.95
Hamlet Water	SW5	\$ 5.90	\$ 6.35	\$ 0.45	7.6%	\$ 44.45
Hamlet Water 2	SW5a	\$ 6.80	\$ 7.25	\$ 0.45	6.6%	\$ 50.75
Brettview	SW6	\$ 8.00	\$ 8.45	\$ 0.45	5.6%	\$ 59.15
Brettview 2	SW6a	\$ 8.50	\$ 8.95	\$ 0.45	5.3%	\$ 62.65
Shenandoah	SW7	\$ 10.95	\$ 11.05	\$ 0.10	0.9%	\$ 77.35
Fishkill Plains	SW8	\$ 6.75	\$ 7.00	\$ 0.25	3.7%	\$ 49.00
Hopewell Glen	SW9	\$ 6.70	\$ 6.75	\$ 0.05	0.7%	\$ 47.25
Four Corners Water	SW10	\$ 7.30	\$ 7.65	\$ 0.35	4.8%	\$ 53.55
Beekman Water	SW11	\$ 7.30	\$ 7.65	\$ 0.35	4.8%	\$ 53.55
Hopewell North	SW12	\$ 7.95	\$ 8.25	\$ 0.30	3.8%	\$ 57.75
Hopewell West	SW13	\$ 112.00	\$ 9.90	N/A	N/A	\$ 69.30
Route 52 Commercial	SW14	N/A	TBD	N/A	N/A	N/A
West Campus	SW15	\$ 7.25	\$ 7.25	\$ -	0.0%	* \$ 413.25
						* 57,000 Gal Min
<u>Fixed Quarterly Fees (per B.U.)</u>		<u>2024</u>	<u>2025</u>	<u>Increase</u>	<u>Percent</u>	
Hopewell West Capital	SW13	\$ 116.75	\$ 118.75	\$ 2.00	1.7%	
Rte 52 Comm - Operations	SW14	\$ 135.42	\$ 135.42	\$ -	0.0%	
Rte 52 Comm - Capital	SW14	\$ 108.42	\$ 108.42	\$ -	0.0%	
Rte 52 Comm - Storage	SW14	\$ 222.22	\$ 222.22	\$ -	0.0%	
<u>Additional Items</u>						
<ul style="list-style-type: none"> • Non-compliance fee (meter install/repair) \$250/qtr for first three consecutive quarters, \$500/qtr thereafter • 25% Premium applied on residential usage above 30,000 gal/qtr; 50% Premium applied on residential usage above 70,000 gal/qtr; 75% premium on residential usage over 100,000 gal/qtr • 25% Premium applied on Out-of-District Users • Payment Period 65 days (which allows for installment payments) 						
ENTERPRISE FUND WATER		<u>2024</u>	<u>2025</u>			
Hopewell Glen Irrigation		\$ 2.60	\$ 2.95			
Hamlet Water		\$ 3.55	\$ 3.95			
Hopewell North		\$ 5.40	\$ 5.95			
SEWER DISTRICTS		\$/Benefit Unit/Qtr		Increase		
District	Code	2024	2025	per B.U.	Percent	
Hopewell Hamlet	G1	\$ 180.00	\$ 185.00	\$ 5.00	2.8%	
Wildflower Hills Extension	G1a	\$ 108.00	\$ 111.00	\$ 3.00	2.8%	
Sagamor	G2	\$ 335.00	\$ 345.00	\$ 10.00	3.0%	
Beekman Sewer	G3	\$ 280.00	\$ 290.00	\$ 10.00	3.6%	
Four Corners Sewer	G4	\$ 280.00	\$ 285.00	\$ 5.00	1.8%	
John Jay Sewer	G5	\$ 830.00	\$ 820.00	\$ (10.00)	-1.2%	
<ul style="list-style-type: none"> • 25% Premium applied on Out-of-District Users • Payment Period 65 days (which allows for installment payments) 						

RESOLUTION- /2024

(ACKNOWLEDGE THE HIRING OF SEASONAL WINGMEN)

WHEREAS, the Highway Department needs Seasonal Wingmen; and

WHEREAS, it is determined that the Seasonal Wingmen positions are limited and seasonal; and

WHEREAS, the Highway Superintendent is requesting to hire Gregory Schoellig (Step 3) & Silvio Troiano (Step 1). They will be hired with the payroll referenced below; and

WINGMEN

<u>Step</u>	<u>2024-2025</u>
1	18.00
2	18.50
3	19.00
4	19.50
5	20.00

WHEREAS, all applicants have been interviewed and recommended to the Town Board by the Highway Superintendent for the Highway Wingmen positions; and

WHEREAS, that it may be necessary for the Highway Superintendent to hire additional Seasonal Wingmen and will notify the Town Board of such hiring; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Comptroller be and hereby is authorized to place them on Town payroll as Seasonal Wingmen; and

BE IT FURTHER RESOLVED, that said Highway Wingmen shall be Seasonal employment and that upon completion of their task, they shall be removed from the payroll, unless further ordered by the Town Board.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: DECEMBER 12, 2024
EAST FISHKILL, NY**



Town of East Fishkill - Highway Department
2484 Route 52
Hopewell Junction, New York 12533
Phone: 845-221-2681 Fax: 8454-226-6229

Kenneth Williams
Highway Superintendent

TO: East Fishkill Town Board
FROM: Kenneth Williams, Highway Superintendent
DATE: December 2, 2024

I, Kenneth Williams, respectfully request the East Fishkill Town Board recognize the hiring of the following wing persons for the 2024-2025 winter season:

Gregory Schoellig
Silvio Troiano

Thank you.

Kenneth Williams
East Fishkill Highway Superintendent
KW/jl

RESOLUTION – 2024
**(AUTHORIZING CONSULTING ENGINEER SERVICES FOR WARREN FARM ROAD
BRIDGE REPLACEMENT)**

WHEREAS, the Town has previously selected a committee for selecting a consulting engineer firm for the Warren Farm Road Bridge replacement project; and

WHEREAS, the selection committee met to review several qualified engineering applications; and

WHEREAS, several companies had strong credentials, HVEA was unanimously selected given their strong track record of recent projects within the town; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Engineer and Town Supervisor be and hereby are authorized to effectuate the use of HVEA, Hudson Valley Engineering Associates, as the primary engineering consultant firm for the Warren Farm Road Bridge replacement project.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: DECEMBER 12, 2024
EAST FISHKILL, NY**



Town of East Fishkill

Dutchess County, New York
330 Rt. 376, Hopewell Junction, New York 12533

Town Engineer's Memo

Subject: Warren Farm Bridge-Consulting Engineer

Attn: Supervisor
Town Board Members

From Scott Bryant, P.E.

Date: November 22, 2024

The selection committee consisting of Council Marinaro, Michael O'Brien and myself met to review the several applications received for consulting engineering services for the Warren Farm Road Bridge replacement project.

Several companies had strong credentials. However, HVEA was unanimously selected given their strong track record on projects for the Town of East Fishkill including the Carol Drive Bridge replacement, Route 52 round-a-bout at Patriot Way and the John Jay HS student drop off.

RESOLUTION – 2024

(AUTHORIZING THE 2025 DOG REDEMPTION FEE AND CONTRACT WITH HUDSON VALLEY ANIMAL RESCUE AND SANCTUARY)

WHEREAS, the Town of East Fishkill is charged with animal control within its boundaries; and

WHEREAS, it is necessary for the Town to have a proper shelter for any dogs seized by it; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute a contract for calendar year 2025 with Hudson Valley Animal Rescue and Sanctuary providing for the care of seized dogs; and

BE IT FURTHER RESOLVED, that the Town shall be reimbursed by any dog owner the sum of \$70.00 fee for the seizure of any unlicensed or stray dogs.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: DECEMBER 12, 2024
EAST FISHKILL, NY**

RESOLUTION

(SCHEDULING A SPECIAL TOWN BOARD WORKSHOP)

WHEREAS, the Town Supervisor has requested a Special Workshop meeting to update the Town Board on a number of projects that are before the Planning Board; and

WHEREAS, it is necessary for the Town Clerk to advertise such Workshop meeting; and

WHEREAS, it is the desire of the Town Board to schedule the Special Workshop meeting to discuss projects that are before the Planning Board; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board will conduct a Special Workshop on Thursday, January 16, 2024 at 5:00PM.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: DECEMBER 12, 2024
EAST FISHKILL, NY**

RESOLUTION

(APPOINTING TEMPORARY SEASONAL INTERNS)

WHEREAS, the Town is looking to hire back seasonal interns to assist in town offices; and

WHEREAS Sebastian Kaldor and Sophia Prianti have worked as interns for the Town in the past; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby appoint Sebastian Kaldor with an hourly rate of \$16.00 and Sophia Prianti with an hourly rate of \$15.00 as Temporary Part-Time Seasonal Interns; and

BE IT FURTHER RESOLVED, that said Internship position shall work at the pleasure of the Town Supervisor and will be removed from the payroll upon completion of his tasks.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: DECEMBER 12, 2024
EAST FISHKILL, NY**

RESOLUTION - /2024

(FEMA – BEEKMAN SEWER DISTRICT FUNDING AUTHORIZATION)

WHEREAS, the Town of East Fishkill experience a significant flooding and storm event on July 22, 2023, causing significant damage throughout the Town of East Fishkill, including an area located in the Beekman Sewer District; and

WHEREAS, the Federal Government declared the storm event eligible for damage reimbursement through FEMA and the State of New York; and

WHEREAS, the Town has been working with State and Federal Agencies to develop a project program to repair the sanitary pipe and provide mitigation to reduce future risk of a reoccurrence with a total budget not to exceed \$196,846.50; and

WHEREAS, the Town is to provide up to \$24,605.81 towards project costs and the State and Federal Government has already provided \$172,240.69; and

WHEREAS, the proposed repairs and mitigation meet the criteria of a Type II SEQR classification as defined in NYS Law 6 NYCRR Section 617.5 and requires no further action; and

WHEREAS, the Town will need to advance the project by authorizing various tasks such as surveying, engineering, and construction while meeting NYS procurement Laws and Regulations; and

NOW THEREFORE, IT IS RESOLVED, that the Town Board hereby authorizes the funding of \$24,605.81 towards project costs to be assigned from the Beekman Water District, meeting the Town's matching commitment; and

BE IT FURTHER RESOLVED, that the Town Board hereby declares and authorizes Nicholas D'Alessandro, Town Supervisor, be provided the authority to authorize contracts and agreements for this project not to exceed a total amount of \$196,846.50.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: DECEMBER 12, 2024
EAST FISHKILL, NY**



Town of East Fishkill

Sewer and Water Department

330 Route 376, Hopewell Junction, New York 12533
Telephone 845-223-5114

Memo

To: Town Supervisor & Board
Subject: FEMA 738273 Beekman Sewer Repair
From: George Cronk, P.E.
Date: December 4, 2024

The Town Water & Sewer Department has been working with FEMA to receive reimbursement funding associated with the July 2023 storm event. The Town, FEMA, and NYS have been working to capture funding to repair damages caused from the storm event. Funding is typically a 75%/25% reimbursement. 75% is provided by the Federal Government and 25% is provided by the Local Government (Town). For this particular storm event, NYS has agreed to provide a 12.5% reimbursement, leaving the Town with a 12.5% commitment.

For this particular project, the damaged location can be found in a sewer easement that is adjacent to the Beekman Golf Course and behind the home of 143 Country Club Rd.

Through the many, many steps that lead to reimbursements, the Town has worked with FEMA and NYS to develop a project that will repair the damaged sanitary sewer pipe. Additionally, the project will provide mitigation to hopefully reduce future risk of another occurrence. The project includes a \$196,846.50 budget that will need to support design, administration and construction. The Town is responsible for providing up to \$24,605.81 of the project cost. The funding for this repair is the responsibility of the Beekman Sewer District.

As part of the many steps that lead to reimbursement, we developed a budget as follows;

Survey:	\$7,500
Site Access/Cleanout:	\$60,000
Pipe Repair:	\$12,000
Drainage Ditch Armoring and Reshaping:	\$100,500
Engineering:	\$10,000
Construction Oversight:	<u>\$6,846.50</u>
	\$196,846.50



Town of East Fishkill

Sewer and Water Department

330 Route 376, Hopewell Junction, New York 12533
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The Town has received the funding amount of \$172,240.69. At this time, the Town will need to advance the project and is requesting the Town Board allocate the 12.5% commitment (\$24,605.81) from the Beekman Sewer District. As the project continues with surveying, engineering, construction, we will need to follow NYS General Procurement Laws. Therefore, we also request that the Town Board authorize procurement of services as needed and that the Town Supervisor, Nick D'Alessandro the authority to enter into agreements, as needed.

George Cronk, P.E.
Asst. Town Engineer

RESOLUTION
(SETTING FEES AND RENTALS FOR FOOD TRUCKS IN 2025)

WHEREAS, the Town requires all food truck vendors operating in the Town to be registered and inspected; and

WHEREAS, duly registered vendors may utilize some Town property as sites; and

WHEREAS, it is required that the Town Board set the fees for these activities;

NOW, THEREFORE, BE IT RESOLVED, that the annual truck inspection fee will be \$300. for 2025; and

BE IT FURTHER RESOLVED, that the fees for the use of the Town site on Route 52 and Taconic State Parkway shall be:

- 1) For trucks whose owners are residents of the Town, or who are affiliated with a restaurant in the Town, or whose prep space is in the town, the rental fee will be for \$250. per month for up to one (1) day per week within the month. Payment in advance for 12 months will receive a 20% discount.
- 2) All others \$350. per month for one (1) day per week with a 10% discount for payment in advance.
- 3) Permits are first come first serve.

BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK

DATED: DECEMBER 12, 2024
EAST FISHKILL, NY