

**This is a proposed agenda. Items may be removed, added, or changed.
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Town of East Fishkill
Dutchess County, New York
330 Route 376, Hopewell Junction,
New York 12533

**TOWN OF EAST FISHKILL
TOWN BOARD MEETING
August 28, 2025 @ 6:00 PM
AGENDA**

Call to Order

Pledge of Allegiance

Supervisor's Presentation

Sons of Italy Presentation of a Check to the Town of East Fishkill

Supervisor's Announcements

Roll Call

Public Hearings

- 1) Open Public Hearing with Respect to the Comprehensive Master Plan
(*The Draft Master Plan can be found on our Website: eastfishkillny.gov*)
 - A) Adjourn Public Hearing to September 25, 2025 Town Board Meeting
- 2) Open Public Hearing to Consider Issuing a Bond to Finance Improvements to the Hopewell Hamlet Sewer District (Plant)
 - A) Adjourn Public Hearing to September 25, 2025 Town Board Meeting

Approve Minutes

July 24, 2025

Announcement of Additions to the Agenda

Courtesy of the Floor

Receive and File

Resolutions:

- (1) Authorize Hiring Police Officers
- (2) Appoint Sub-Registrar of Vital Statistics
- (3) Renew Shared Services for Assessor and Reappoint Assessor
- (4) Authorize Town Attorney to Assist with Enforcing Compliance with Respect to Moderate Income Homes
- (5) Appoint Two Full-Time Typists for the Building Department
- (6) Declare Personal Property Surplus & Auction Same
- (7) Authorize Purchase of Property for Town
- (8) Authorize Training Program for Dog Warden
- (9) Accept Free Charging Stations for Various Public Locations
- (10) Declare Intent and Circulate for Lead Agency of Hopewell Hamlet WWTP

Additions to the Agenda by Majority Vote (If any)

Budget Transfers

Board Member Comments

Adjournment

Next Town Board Meetings: Regular Meeting/Workshop September 25, 2025
Workshop/Budget Discussion October 9, 2025

RESOLUTION-xxx/2025

(APPOINTING POLICE OFFICERS)

WHEREAS, the Town Police Chief has identified multiple Police Officer vacancies in the Town of East Fishkill Police Department; and

WHEREAS, The Town has requested and canvassed the Police Officer Civil Service List, confirming that Nikolas Deacon is reachable; and

WHEREAS, The Chief and town board has interviewed the transfer & multiple Civil Service candidates for the vacancies; and

NOW, THEREFORE, BE IT RESOLVED, that Matthew Babcock & Nickolas Deacon are hereby appointed to the position of Police Officer with salary and benefits to be in accordance with the PBA contract. With Matthew Babcock's start date effective August 31, 2025 at salary schedule Step 2 and Nickolas Deacon's start date of September 15, 2025; and

BE IT FURTHER RESOLVED, that Nickolas Deacon's employment will be contingent on his completion of the pre-employment requirements of the Town of East Fishkill; and

BE IT FURTHER RESOLVED, Nickolas Deacon, upon completion of his pre-employment requirements, is authorized to attend the Police Officer Training Program sponsored by the Bureau of Municipal Police or such other program at the direction of Chief Cuccia.

BY ORDER OF THE TOWN BOARD

PETER J. CASSIDY, TOWN CLERK

DATED: AUGUST 28, 2025

EAST FISHKILL, NY

RESOLUTION – xxx/2025

(APPOINT SUB-REGISTRAR VITAL STATISTICS)

WHEREAS, it is the desire of the Town Board to designate a Sub-Registrar of Vital Statistics;

WHEREAS, under Section 4122 of the Public Health NYS Law, the Registrar of Vital Statistics has the authority to appoint a Sub-Registrar of Vital Statistics to assist in managing Vital Records (Births & Deaths) within the Town; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board designates Angela McSpedon as a Sub-Registrar of Vital Statistics for calendar years 2025-2027.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: AUGUST 28, 2025
EAST FISHKILL, NY**

RESOLUTION XXX/2025

(AUTHORIZING THE RE-APPOINTMENT OF KATHLEEN MARTIN AS THE TOWN ASSESSOR AND AUTHORIZE THE CONTINUATION OF SHARED SERVICES)

WHEREAS, Kathleen Martin has served the Town of East Fishkill as its Assessor;
and

WHEREAS, the term of office of the Assessor is fixed by Town Law and is set to expire in October of 2025; and

WHEREAS, it is the desire of the Town Board to re-appoint the Assessor at this time to provide for continuing stability in the area of assessment; and

WHEREAS, the Town has a shared services agreement with the City of Beacon;
and

NOW, THEREFORE, BE IT RESOLVED, the Town Board now hereby re-appoints Kathleen Martin to a new term commencing October 1, 2025 as the Assessor of the Town of East Fishkill; and

NOW, THEREFORE, BE IT RESOLVED, it is the desire of the Town Board to continue the shared services wherein Beacon pays a prorated share of the costs of salary, benefits, etc. of the Assessor; and

BE IT FURTHER RESOLVED, that said term of office shall be six years as fixed by State Law; and

BE IT FURTHER RESOLVED, that said Kathleen Martin shall continue to meet all of the qualifications and requirements of the New York State Board of Real Property Services.

BE IT FURTHER RESOLVED, that the Supervisor be and hereby is authorized to execute any required extension agreements in order to continue the shared service of Assessor with the City of Beacon; and

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: AUGUST 28, 2025
EAST FISHKILL, NY**

RESOLUTION - XXX/2025

**(AUTHORIZING ENFORCEMENT OF DECLARATION
ON MODERATE INCOME UNITS)**

WHEREAS, under the Zoning Ordinance some Moderate Income Housing Units were previously created in two Conservation Subdivisions in the Town; and

WHEREAS, the Declaration of Restrictions requires the owner to verify that they continue to reside in the house on an annual basis; and

WHEREAS, Hudson River Housing who manages these properties has advised that several owners have failed to provide residency verification; and

WHEREAS, several warning letters have been sent to the owners; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Attorney is directed to take all steps necessary to obtain compliance up to and including filing the resale of the Unit.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**Dated: AUGUST 28, 2025
EAST FISHKILL, NY**

**TOWN BOARD MEETING
AUGUST 28, 2025**

RESOLUTION-AGENDA ITEM #5

**(APPOINT TWO FULL-TIME TYPISTS FOR THE BUILDING
DEPARTMENT)**

RESOLUTION NOT AVAILABLE AT TIME OF POSTING

**PETER J. CASSIDY
EAST FISHKILL TOWN CLERK**

RESOLUTION XX-2025
(DECLARING SURPLUS)

WHEREAS, the Town has file cabinets that are no longer in use; and

WHEREAS, the Recreation Director recommends that they be considered surplus; and

WHEREAS, the Town Board concurs; and

NOW, THEREFORE, BE IT RESOLVED, that said property is hereby declared surplus and is to be disposed of by participating in an auction process held by Absolute Auctions & Realty without cost to the Town.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: AUGUST 28, 2025
EAST FISHKILL, NY

**TOWN BOARD MEETING
AUGUST 28, 2025**

RESOLUTION

(Authorize Purchase of Property for the Town)

**This is a place holder in case
The Town can finalize an agreement to
Acquire property on Route 376 for Road
Widening and Sight distance purposes.**

RESOLUTION XX -2025

(AUTHORIZE DOG WARDEN TO ATTEND CONFERENCE)

WHEREAS, the Chief of Police has sent a request to the Town Board asking for the Town's Dog Warden, Matthew Chan to attend the 12th Annual DCO/ACO Conference in Guilderland, NY to be held November 12, 2025 through November 13, 2025; and

WHEREAS, the expenses to the Town will be for lodging, tolls and meals;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the Police Chief to send Matthew Chan to attend the 12th Annual DCO/ACO Conference in Guilderland, NY to be held November 12, 2025 through November 13, 2025; and

BE IT FURTHER RESOLVED, that in addition to the cost of lodging, tolls and meals Matthew Chan shall be paid their normal salary during said period.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: AUGUST 28, 2025
EAST FISHKILL, NY**

RESOLUTION - XXX/2025

**(AUTHORIZING INSTALLATION OF ELECTRIC CHARGING STATIONS
AT NO COST TO THE TOWN ON TOWN PROPERTY)**

WHEREAS, the Town is seeking to have vehicle Charging Stations installed on Town properties at no cost through a program with NYS and the Utility contractor; and

WHEREAS, the preferred locations include Town Hall, Community Center, Lime Kiln and The Old Town Hall site, and

WHEREAS, all maintenance for 5 years is without cost to the Town; and

NOW THEREFORE IT RESOLVED, that the Supervisor is authorized to accept the Charger Proposal and allow the installation thereof on the above sites.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: AUGUST 28, 2025
EAST FISHKILL, NY**

RESOLUTION-xxx/2025
(DECLARING INTENT FOR LEAD AGENCY
FOR HAMLET WWTP)

WHEREAS, the Town of East Fishkill, Dutchess County, New York (hereinafter the "Town") has established the public benefit to the Town residents of upgrades to the municipal wastewater treatment plant; and,

WHEREAS, the project includes replacement and installation of wastewater treatment equipment, and associated electrical, HVAC, and plumbing work in an existing WWTP (hereinafter the "Project"); and,

WHEREAS, an Environmental Assessment Form (EAF) has been filed with the Town Board as required by 6 NYCRR §617.6(a)(2) to initiate the mandatory environmental review prescribed by the State Environmental Review Act (SEQRA) for the proposed project; and

WHEREAS, this resolution will initiate the SEQRA process for the Action contemplated by the Town as set forth above and the Town Board has undertaken an initial review of the Action as required by 6 NYCRR §617.4 of the SEQRA. The Town Board has reviewed the SEQRA list actions and is of the opinion the project is a Type 1 Action and desires to act as Lead Agency for the purpose of conducting the SEQR review; and

NOW THEREFORE, IT IS RESOLVED, that the Town Board hereby makes a preliminary classification of the Action as a "TYPE 1" as such term is defined in 6 NYCRR §617.2. The Town Board hereby declares its intention to be Lead Agency for the purpose of conducting the SEQR review of the Action and that the Town's consultants and employees are hereby authorized to forward appropriate notifications, and any other documents for listings, or other needs identified by various involved agencies; and

FURTHER RESOLVED, that the Town Board authorizes and directs the prompt transmission of the EAF with a Lead Agency Intent Notice for the purpose of conducting a coordinated SEQR review. Involved agencies must be agreed upon within 30 calendar days of the date the EAF is transmitted to them; and

FURTHER RESOLVED, that the Supervisor of the Town is authorized to execute such documents and take such lawful actions as either such officer may deem convenient, necessary or advisable in order to effectuate the foregoing resolutions, which actions may include without limitation seeking consents from other involved agencies to the designation of the Town as lead agency with respect to the Action.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

Dated: AUGUST 28, 2025
EAST FISHKILL, NY