

**This is a proposed agenda. Items may be removed, added, or changed.
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and all records to be discussed made available to the extent Practicable.**



Town of East Fishkill
Dutchess County, New York
330 Route 376, Hopewell Junction,
New York 12533

**TOWN OF EAST FISHKILL
TOWN BOARD MEETING
September 25, 2025 @ 6:00 PM
AGENDA**

Call to Order

Pledge of Allegiance

Supervisor's Presentation

Presentation of Milestone Awards

Supervisor's Announcements

Roll Call

Public Hearings

The Public Hearing with Respect to the Comprehensive Master Plan will be conducted after all resolutions are completed.

- 1) Reopen Adjourned Public Hearing with Respect to the Comprehensive Master Plan (*The Draft Master Plan can be found on our Website: eastfishkillny.gov*)
 - A) Close Public Hearing
 - B) Adopt Negative Declaration and Local Law

Approve Minutes

August 28, 2025

Announcement of Additions to the Agenda

Courtesy of the Floor

Receive and File

Resolutions:

- (1) Authorize Hiring Police Officer
- (2) Award Tree Cutting Bid
- (3) Renew Shared Services for Assessor and Reappoint Assessor
- (4) Authorize Hiring of Part-time Floater
- (5) Authorize Acceptance of Furniture Donation
- (6) Authorize Bid at Fishkill Plains Well Field
- (7) Authorize the Signing of an Intermunicipal Agreement with WCSD with Respect to SRO's
- (8) Receive the Tentative 2026 Supervisor's Budget and Set Public Hearing on Budget and Benefit Assessment Roll for October 23, 2025
- (9) Finalizing SEQR for Lime Kiln Recreation Facility/Julie's Jungle ADA Improvements
- (10) Authorize Advertisement for bids for Roof Replacement at Community Center and make SEQR Determination
- (11) Address Dangerous Building
- (12) Authorize Renewal Contract for Court Officers Services

Additions to the Agenda by Majority Vote (If any)

Budget Transfers

Board Member Comments

Adjournment

Next Town Board Meetings: Workshop/Budget Discussion October 9, 2025
Regular Meeting October 23, 2025

RESOLUTION-xxx/2025

(APPOINTING POLICE OFFICER)

WHEREAS, the Town Police Chief has identified a Police Officer vacancy in the Town of East Fishkill Police Department; and

WHEREAS, The Town Police Chief has interviewed multiple transfer candidates; and

WHEREAS, The Town Board has interviewed the transfer candidate recommended by the Town Police Chief; and

NOW, THEREFORE, BE IT RESOLVED, that Rachel Meyer is hereby appointed to the position of Police Office in the Town of East Fishkill, with a starting salary of \$78,921.00 (Step 2); effective October 6, 2025.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: SEPTEMBER 25, 2025
EAST FISHKILL, NY**

RESOLUTION - xxx/2025

**TOWN OF EAST FISHKILL
TREE REMOVALS CONTRACT NO. WS2025.006**

WHEREAS, the Town of East Fishkill is seeking tree removals as well as on-call emergency services for tree removals; and

WHEREAS, the Town circulated a publicly available bid titled "TOWN OF EAST FISHKILL TREE REMOVALS", due to the Town Clerks Office September 4, 2025; and

WHEREAS, the Town received one response to the RFP; and

WHEREAS, the Town performed an evaluation of the response received, determining that Kohlmaier Arbor Care LLC, Inc is recommended for award; and

NOW THEREFORE, BE IT RESOLVED, that the Tree Removals bid be and hereby is awarded to Kohlmaier Arbor Care LLC for the amount of \$42,800.00; and

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Town Board hereby declares and authorizes Nicholas D'Alessandro, Town Supervisor, be provided the authority to authorize a contract with Kohlmaier Arbor Care LLC.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: SEPTEMBER 25, 2025
 EAST FISHKILL, NY**

RESOLUTION XXX - 2025

(AUTHORIZING THE RE-APPOINTMENT OF KATHLEEN MARTIN AS THE TOWN ASSESSOR AND AUTHORIZE THE CONTINUATION OF SHARED SERVICES)

WHEREAS, Kathleen Martin has served the Town of East Fishkill as its Assessor;
and

WHEREAS, the term of office of the Assessor is fixed by Town Law and is set to expire in October of 2025; and

WHEREAS, it is the desire of the Town Board to re-appoint the Assessor at this time to provide for continuing stability in the area of assessment; and

WHEREAS, the Town has a shared services agreement with the City of Beacon;
and

NOW, THEREFORE, BE IT RESOLVED, the Town Board now hereby re-appoints Kathleen Martin to a new term commencing October 1, 2025 as the Assessor of the Town of East Fishkill; and

NOW, THEREFORE, BE IT RESOLVED, it is the desire of the Town Board to continue the shared services wherein Beacon pays a prorated share of the costs of salary, benefits, etc. of the Assessor; and

BE IT FURTHER RESOLVED, that said term of office shall be six years as fixed by State Law; and

BE IT FURTHER RESOLVED, that said Kathleen Martin shall continue to meet all of the qualifications and requirements of the New York State Board of Real Property Services.

BE IT FURTHER RESOLVED, that the Supervisor be and hereby is authorized to execute any required extension agreements in order to continue the shared service of Assessor with the City of Beacon; and

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: SEPTEMBER 25, 2025
EAST FISHKILL, NY**

RESOLUTION XXX/2025

(APPOINT TOWN HALL TEMPORARY PART-TIME TYPIST)

WHEREAS, the Town is in need from time to time of temporary employees commonly referred to as Floaters to assist in the clerical functions necessary to operate Town Departments; and

WHEREAS, Salena Gafur has been interviewed and is recommended to be hired as a Temporary Typist; and

NOW, THEREFORE, BE IT RESOLVED, that Salena Gafur is hereby appointed as a Temporary Part-time Typist in the Town, being paid at the hourly rate of \$16.69; and

BE IT FURTHER RESOLVED, that said typist shall work at the pleasure of the Town Supervisor in accordance with all the previously established rules and regulations.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: SEPTEMBER 25, 2025
EAST FISHKILL, NY**

RESOLUTION XXX/2025

(AUTHORIZING THE ACCEPTANCE OF A DONATION OF OFFICE FURNITURE)

WHEREAS, Office Furniture for Less, LLC is looking to donate office furniture to the Town of East Fishkill; and

WHEREAS, the town offices could use additional furniture for new and existing offices that are in need; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to accept the donation of the office furniture from Office Furniture for Less, LLC.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: SEPTEMBER 25, 2025
EAST FISHKILL, NY**

OFFICE FURNITURE FOR LESS LLC
15 UNITY STREET
HOPEWELL JUNCTION N.Y. 12533
914-815-0771

September 18, 2025

Gina Grippo
Town of East Fishkill
330 Route 376
Hopewell Junction N.Y 12533

Dear: Mrs,Grippo

Office Furniture for less llc, have some office furniture plus and we would like to donate to the town for the up on coming new offices being build now ,we have the following:

3 set of desk /return right (desk 36"x72" single pedestal with 24"x42 return)

4 Set of desk /return left (desk 36"x72" single pedestal with 24"x42 return)

2 storage 36"x 20" with doors

1 (2 drawer lateral file 35"x 20") 1 (5 drawers 36"w metal lateral fil

1 open bookcase 36"x 65" with 4 shelves

7 desk chairs with arms ,1 side chair

1 round table 42" diameter with cross legs

Note : all the furniture is :honey oak, seating :Gray

All the furniture is from Global office furniture group collection

If you have any questions please feel free to call me.

Sincerely yours,

Jorge Jimenez

Office furniture for less llc

Owner

RESOLUTION - XXX/2025

**(AUTHORIZE BID FOR CONSTRUCTION SERVICES
AT FISHKILL PLAINS WELL FIELD)**

WHEREAS, The Fishkill Plains Water District wells have been evaluated for groundwater influence and it has been determined that improvements need to be completed, as approved by the Health Department; and

WHEREAS, the Town has also obtained approval from the NYSDEC and Dutchess County Health Department for the installation of a third (3rd) well at the well field, allowing for an increase in source capacity to better serve the existing districts; and

WHEREAS, the installation of microfiltration will ensure that the water quality remains safe and the additional well will allow for; and

WHEREAS, this type of action is classified as a Type II action and requires no further action as described by 6NYCRR PART 617, Section 617.5; and

WHEREAS, the Water and Sewer Department is requesting Town Board authorization for the advertisement of construction services to complete the approved modifications; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor and Town Clerk be and hereby are authorized to advertise for BID responses for the Water and Sewer Department Fishkill Plains Well and Filtration Modifications; and

BE IT FURTHER RESOLVED, that the SEQR classification is a Type II action and no further action is required as described by 6NYCRR PART 617, Section 617.5; and

BE IT FURTHER RESOLVED, that said responses shall be received and evaluated by the Supervisor and Water and Sewer Department so that a recommendation can be provided to the Town Board for selection and authorization.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: SEPTEMBER 25, 2025
EAST FISHKILL, NY**

RESOLUTION-XXX/2025
(AUTHORIZING AN AGREEMENT WITH THE WAPPINGER CENTRAL SCHOOL DISTRICT WITH RESPECT TO THE SCHOOL RESOURCE OFFICERS)

WHEREAS, over the years the Town has been assigning police officers to perform the duties of a School Resource Officer at John Jay High School and Van Wyck Junior High School in the Town; and

WHEREAS, it is readily acknowledged that the Wappinger Central School District does not include all of the properties within the Town and that many of the Town residents are served by the Arlington and Carmel School Districts; and

WHEREAS, discussions were held with the Superintendent of schools and it was determined that it would be appropriate for the School District to reimburse the Town for the costs incurred for placing a School Resource Officer in John Jay High School and Van Wyck Junior High School; and

WHEREAS, the School Superintendent has agreed;

NOW THEREFORE BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute an agreement with the Wappinger Central School District to provide 4(Four) School Resource Officers for the 2025/2026 school year; and

BE IT FURTHER RESOLVED, the Wappinger Central School District shall pay to the Town the sum of \$643,524.00 to defray some of the cost of said officers assignment to the schools; and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to take all other steps necessary to effectuate the intent of this understanding.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: SEPTEMBER 25, 2025
EAST FISHKILL, NY

RESOLUTION- XXX/2025

**(RECEIVE THE 2026 TENTATIVE TOWN BUDGET & SET PUBLIC HEARING FOR
THE 2026 BUDGET AND BENEFIT ASSESSMENT ROLL)**

WHEREAS, the Town Supervisor's budget must be filed with the Town Clerk within the time period prescribed by law; and

WHEREAS, it is necessary for the Town Clerk to present said budget to the Town Board at a public meeting prior to the 4th day of October; and

WHEREAS, it is the desire of the Supervisor and the Town Clerk to have the Town Board receive the Tentative 2026 Budget at this meeting; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board will conduct a Public Hearing for said Budget and Benefit Assessment Roll for October 23, 2025.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: SEPTEMBER 25, 2025
EAST FISHKILL, NY**

RESOLUTION-XXX/2025

(TYPE II SEQR DETERMINATION FOR THE LIME KILN RECREATION FACILITY/JULIE'S JUNGLE ADA IMPROVEMENTS PROJECT)

WHEREAS, the Town is proposing ADA upgrades and improvements to the Lime Kiln Recreation Facility; and

WHEREAS, the upgrades and improvements include interior upgrades to the bathrooms at the Lime Kiln Recreation Center and exterior improvements including paving and grade modifications to the existing handicapped access to make it more accessible; and

WHEREAS, the proposed ADA improvements to the Lime Kiln Recreation Facility would be a Type II action under the State Environmental Quality Review (SEQR) regulations and would be exempt from SEQR review pursuant to 6 NYCRR Part 617.5(c) (2); and

WHEREAS, Type II actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby determines that the Lime Kiln Recreation Facility/Julie's Jungle ADA improvements are a Type II action under SEQR and no further SEQR review is required.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: SEPTEMBER 25, 2025
EAST FISHKILL, NY**

RESOLUTION-XXX/2025

(AUTHORIZE ADVERTISEMENT FOR A ROOF REPLACEMENT BID)

WHEREAS, the Highway Department is requesting Town Board authorization for advertisement of Roof Replacement of the Community Center; and

WHEREAS, the replacement of the roof is a Type II action under the State Environmental Quality Review (SEQR) regulations and is exempt from SEQR review pursuant to 6 NYCRR Part 617.5(c) (2) since Type II actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law; and

WHEREAS, the BID will seek a qualified contractor to remove and replace roof at Community Center that will be partially funded by an awarded grant that the Town received through the 2025 Municipal Investment Grant (MIG) Program in the amount of \$57,000; and

WHEREAS, the project expenses will require compliance with Dutchess County Procurement Policies and Procedures; and

WHEREAS, it is the desire of the Town Board to advertise for responses; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor and Town Clerk be and hereby are authorized to advertise for a Roof Replacement Bid that meets the Dutchess County Procurement Policies and Procedures; and

BE IT FURTHER RESOLVED, that said responses shall be received and evaluated by the Supervisor and Highway Department so that a recommendation be provided to the Town Board for authorization at a future meeting.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: SEPTEMBER 25, 2025
EAST FISHKILL, NY**

RESOLUTION – XXX/2025
(ADDRESS DANGEROUS BUILDING)

WHEREAS, the Town Board Building Department previously initiated a dangerous building proceeding held at the June 26, 2025 Town Board Meeting with respect to:

483 Route 376 (Grid# 6457-01-326756) David Koehler, and

WHEREAS, it is the desire of the Town Board to consider extending the initial directive to obtain a demolition permit an additional 30 days; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby declares and authorizes Town Supervisor, Nicholas D'Alessandro, to extend the deadline an additional 30 days to October 23, 2025 to obtain the demolition permit.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: SEPTEMBER 25, 2025
EAST FISHKILL, NY

RESOLUTION-XXX/2025

(AUTHORIZE RENEWAL CONTRACT FOR COURT OFFICERS)

WHEREAS, security is a priority by the Office of Court Administration of the State of New York with respect to local Justice Courts; and

WHEREAS, it is appropriate that both the court staff as well as the public who might attend a court session to conduct business, be in a safe environment; and

WHEREAS, it is appropriate to continue the process that has been utilized to provide proper staffing; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the contract with Pagones-O'Neill Investigations-Security to provide Court Officer services; and

BE IT FURTHER RESOLVED, that the Supervisor be and hereby is authorized to renew the contract for Court Officer Services with Pagones-O'Neill Investigations-Security.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: SEPTEMBER 25, 2025
EAST FISHKILL, NY**