

**This is a proposed agenda. Items may be removed, added, or changed.
The Agenda will be posted in accordance with Open Meetings Law Section §103
and all records to be discussed made available to the extent Practicable.**



Town of East Fishkill
Dutchess County, New York
330 Route 376, Hopewell Junction,
New York 12533

**TOWN OF EAST FISHKILL
TOWN BOARD MEETING
October 23, 2025 @ 6:00 PM
AGENDA**

Call to Order

Pledge of Allegiance

Supervisor's Presentation

Supervisor's Announcements

Presentation – Town Planner in regard to the Town's 2025 New York Forward
Grant Application

Roll Call

Public Hearings

- 1) Open Public Hearing for Benefit Units
 - a) Close Public Hearing
 - b) Adopt Benefit Assessment Roll
- 2) Open Public Hearing for 2026 Budget
 - a) Close Public Hearing
 - b) Adopt 2026 Budget

Approve Minutes

September 25, 2025

Announcement of Additions to the Agenda

Courtesy of the Floor

Receive and File

Resolutions:

- (1) Schedule Town Board Meeting Dates for 2026
- (2) Set Snowplow Rates for 2026
- (3) Authorize the Justice Department to Apply for a Grant through the Justice Court Assistance Program (JCAP)
- (4) Authorize Attendance to Association of Towns
- (5) Authorize License Agreement Between Town of East Fishkill and 36 Timothy Lane
- (6) Authorize License Agreement Between Town of East Fishkill and 8 Beaver Lane
- (7) Authorize Staff to Apply for a DRI NYS Forward Grant
- (8) Authorize Purchase of Property for Town
- (9) Declare Computers Obsolete and Authorize Destruction of Same
- (10) Appoint Full-Time Clerk for Town Hall
- (11) Authorize Tax Certiorari for Rebel 1016 LLC

Additions to the Agenda by Majority Vote (If any)

Budget Transfers - Yes

Board Member Comments

Adjournment

Next Town Board Meetings: Regular Meeting November 13, 2025
Regular Meeting December 11, 2025

RESOLUTION-XXX/2025

(ADOPTING 2026 BENEFIT UNITS)

WHEREAS, the Town Board held a Public Hearing with respect to the 2026 Benefit Units;

NOW, THEREFORE, BE IT RESOLVED, that the 2026 Benefit Units be and hereby are adopted as the 2026 Benefit Units as presented.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: OCTOBER 23, 2025
EAST FISHKILL, NY**

RESOLUTION-XXX/2025

(ADOPTING 2026 BUDGET)

WHEREAS, the Town Board held a Public Hearing with respect to the 2026 Budget;

NOW, THEREFORE, BE IT RESOLVED, that the 2026 Preliminary Budget be and hereby is adopted as the 2026 Budget as presented.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: OCTOBER 23, 2025
EAST FISHKILL, NY**

RESOLUTION – XXX/2025
(SCHEDULING TOWN BOARD MEETINGS FOR 2026)

WHEREAS, the Town Board has determined to review and schedule meetings for 2026; and

WHEREAS, it is the desire of the Town Board to have regularly scheduled meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board shall conduct their monthly workshop and regular meetings per the following schedule; and

January 15– Regular Meeting
February 12 – Workshop/Regular Meeting
March 12 – Workshop
March 26- Regular Meeting
April 9 - Workshop
April 23 - Regular Meeting
May 7 - Workshop
May 21 - Regular Meeting
June 25 - Regular Meeting/Workshop
July 23- Regular Meeting/Workshop
August 27- Regular Meeting/Workshop
September 24 – Workshop/Regular Meeting
October 8 – Workshop/Budget Discussion
October 22 – Regular Meeting
November 12– Regular Meeting
December 10- Regular Meeting

BE IT FURTHER RESOLVED, that the said meetings shall be held at the Town Hall and shall commence at **6:00 PM**.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: OCTOBER 23, 2025
EAST FISHKILL, NY

RESOLUTION – XXX/2025
(ESTABLISHING SNOW REMOVAL RATES WINTER)

WHEREAS, NYS Highway Law §143 allows the Highway Superintendent to hire vehicles and operators to remove snow from Town Roads; and

WHEREAS, the hourly rates for the equipment and operators must be approved by the Town Board, and

WHEREAS, the owner of any equipment hired will sign a form agreement and provide a Certificate of Insurance naming the Town as an Insured, and

NOW, THEREFORE, BE IT RESOLVED, that the Highway Superintendent may hire equipment with operators herein at the following hourly rates;

- | | |
|--|----------|
| 1) Min. 9' with 4 YD Sander, 4 WD, with Driver | \$190.00 |
| 2) F250 or Equal: 8' Plow with 2-4 YD Sander, 4WD with Driver | \$180.00 |
| 3) F450 or Equal: 9' Plow with 2-4 YD Sander, 4 WD with Driver | \$180.00 |
| 4) Min. 10' Plow 11' Wing 4 YD Sander with Driver and Wing | \$315.00 |
| 5) 4 x 2 - 11' Plow 11' Wing 6-8 YD Sander | \$255.00 |
| 6) 4 x 4 - 11' Plow 11' Wing 8 YD Sander | \$275.00 |
| 7) Min. 10' Plow with 5 YD Sander, 4WD with Driver | \$245.00 |
| 8) Min. 10' Plow with 8 YD Sander with Driver | \$290.00 |
| 9) Min. 10' Plow with 4 YD Sander with Driver | \$225.00 |
| 10) Min. 10' Plow 11' Wing 9 YD Sander with Driver and Wing | \$360.00 |
| 11) Min. 10' Plow 11' Wing 9 YD Sander with Driver and No Wing | \$295.00 |

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: OCTOBER 23, 2025
EAST FISHKILL, NY

RESOLUTION-XXX/2025
(AUTHORIZING A GRANT APPLICATION TO
THE OFFICE OF COURT ADMINISTRATION)

WHEREAS, the Town Justices have advised the Town Supervisor that the Office of Court Administration is making available grants for Justice Courts during the 2025-2026 cycle for a range of activities; and

WHEREAS, it will be the desire of the Town Justices to apply on behalf of the Town of East Fishkill Justice Court for said grants to provide Court Office equipment and supplies and to securely retain Criminal, Civil and Traffic records and also properly destroy records once they have reached their retention period; and

NOW, THEREFORE, BE IT RESOLVED, the Board of the Town of East Fishkill authorizes the East Fishkill Town Court to apply for a JCAP grant in the 2025-26 grant cycle up to \$30,000.00.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: OCTOBER 23, 2025
EAST FISHKILL, NY

RESOLUTION-XXX/2025

**(AUTHORIZING THE ATTENDANCE AT THE ASSOCIATION OF TOWNS FOR
VARIOUS TOWN OFFICIALS)**

WHEREAS, the Association of Towns of the State of New York, of which the Town of East Fishkill is a member, conducts their annual meeting and training sessions on February 15, 2026 to February 18, 2026; and

WHEREAS, by Town Law officers and officials of the Town are authorized to attend said function; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board does hereby authorize officials and employees as approved by the Town Supervisor to attend the Association of the State of New York Annual Meeting on February 15, 2026 to February 18, 2026; and

BE IT FURTHER RESOLVED, that one voting member is hereby designated as the official voting delegate of the Town of East Fishkill; and

BE IT FURTHER RESOLVED, that the 2026 membership for the Town is approved.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: OCTOBER 23, 2025
EAST FISHKILL, NY**

RESOLUTION-XXX/2025

**(AUTHORIZING A LICENSE AGREEMENT WITH RICHARD CONRAD FOR
PROPERTY AT TIMOTHY LANE)**

WHEREAS, Richard Conrad, is the owner of the property on Timothy Lane, and

WHEREAS, the property owner has built an ornamental wall that encroaches on Town Property as well as a building that encroaches into a Town easement, and

WHEREAS, the property owner has agreed to sign a license agreement allowing the encroachments to continue as long as they don't interfere with the Towns use and agreeing to remove the structures if needed by the Town, and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is authorized to execute a license agreement as prepared by the Town Attorney reflecting the above.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: OCTOBER 23, 2025
EAST FISHKILL, NY**

RESOLUTION-XXX/2025

**(AUTHORIZING A LICENSE AGREEMENT WITH KATHLEEN AND SHAWN
WHITE PROPERTY ROW AT 8 BEAVER LANE)**

WHEREAS, Kathleen White and Shawn White are the Owners of two properties on Beaver Lane, and

WHEREAS, the properties are bisected with 20 ft wide Right-of-Way and the Owners are seeking to construct a fence around their properties, and

WHEREAS, the property owners have agreed to sign a license agreement that will allow for the construction and maintain fencing through the ROW until a time, if needed, to remove the fencing, and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is authorized to execute a license agreement as prepared by the Town Attorney reflecting the above.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: OCTOBER 23, 2025
EAST FISHKILL, NY**

RESOLUTION – XXX/2025
(AUTHORIZE TOWN STAFF TO APPLY FOR A NY FORWARD GRANT FROM NEW YORK STATE FOR THE HOPEWELL JUNCTION HAMLET)

WHEREAS, the NY Forward (NYF) program is a competitive New York State grant program that awards up to \$4,500,000 to a community as part of the Consolidated Funding Application (CFA) program, to plan for and fund a variety of projects to improve downtown areas; and

WHEREAS, the Town of East Fishkill has submitted a letter of intent to apply for the NYF grant program for the Hopewell Junction Hamlet as a downtown area and will be submitting the full application on or before November 7, 2025; and

WHEREAS, the Town is planning a workshop and has created a survey to solicit public feedback on the NYF grant application and the potential list of projects to be funded by the grant award; and

WHEREAS, a NYF application requires the formation of a local planning committee with 5 to 10 community leaders and stakeholders should the community receive a NYF award to support in the development of a list of projects to be funded by the grant award; and

WHEREAS, the Town Board is authorizing the creation of a local planning committee to support in the identification of projects to be funded should the Town receive a NYF grant; and

WHEREAS, the Town has already completed several studies and initiated projects in the Hopewell Junction Hamlet that will form the basis for a successful grant application.

NOW THEREFORE BE IT RESOLVED, that Town Staff is hereby authorized to do the following:

- a) Apply to the NY Forward (NYF) grant program for up to \$4,500,000 in grant money.
- b) Work with the Town Supervisor and Town Board to form the local planning committee to assist the Town with the DRI application.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: OCTOBER 23, 2025
EAST FISHKILL, NY

RESOLUTION-xxx/2025

(AUTHORIZING PURCHASE OF 483 ROUTE 376 SUBJECT TO PERMISSIVE REFERENDUM)

WHEREAS, David Koehler is the owner of .48 acres of improved land located at 483 Route 376 Grid #6457-01-326756; and

WHEREAS, the Town working in conjunction with NYS is seeking to improve the sight distance and curve radius at this location on Route 376; and

NOW THEREFORE BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute a contract to purchase the above property upon the following terms:

1. Purchase price \$225,000.00
2. Closing in January, 2026
3. Seller to remove Vehicles
4. Seller must vacate by July 1, 2026
5. Other customary terms & conditions that the Town Attorney will include

BE IT FURTHER RESOLVED, that this is a Type II action under SEQRA; and

BE IT FURTHER RESOLVED, that this resolution is subject to permissive referendum.

**BY ORDER OF THE TOWN
BOARD PETER J. CASSIDY,
TOWN CLERK**

**DATED: OCTOBER 23, 2025
EAST FISHKILL, NY**

RESOLUTION XXX/2025
(DECLARING SURPLUS)

WHEREAS, the Town has outdated computers and a monitor that are no longer in use; and

WHEREAS, the IT Department recommends that they be considered surplus; and

WHEREAS, the Town Board concurs; and

NOW, THEREFORE, BE IT RESOLVED, that said property is hereby declared surplus and is to be disposed of properly.

BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK

DATED: OCTOBER 23, 2025
EAST FISHKILL, NY

RESOLUTION-XXX/2025

(APPOINTING FULL-TIME CLERK)

WHEREAS, there is a need in multiple departments, for clerical support; and

WHEREAS, Alexis McGovern has been interviewed and recommended to the Town Board to be hired as a full-time Clerk; and

WHEREAS, Alexis McGovern will be hired provisionally until it is verified that she is reachable on the Clerk Civil Service list; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize the provisional hiring of Alexis McGovern, as a full-time Clerk; and

BE IT FURTHER RESOLVED, that this appointment shall take effect on October 27, 2025, and Alexis will be paid in accordance with the CSEA Union Contract.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: OCTOBER 23, 2025
EAST FISHKILL, NY**

RESOLUTION XXX/2025

(AUTHORIZING THE SETTLEMENT OF A TAX CERTIORARI – REBEL 1016 LLC)

WHEREAS, Rebel 1016 LLC, filed a tax certiorari for the year 2025; and

WHEREAS, after discussions and review with the Town Assessor it was deemed that a reduction in the roll would be appropriate; and

WHEREAS, it is necessary to review and approve this reduction;

NOW, THEREFORE, BE IT RESOLVED, that the Town Attorney be and hereby is authorized to execute a Consent Judgment and Stipulation of Settlement with respect to the above referenced tax certiorari proceedings as follows:

Tax Map No.: 132800-6457-01-640960-0000

Assess.	Assessed Valuation		Amount of
<u>Year</u>	<u>Reduced From</u>	<u>Reduced To</u>	<u>Reduction</u>
2025	\$322,100.00	\$235,000.00	\$87,100.00

BE IT FURTHER RESOLVED, that upon approval of the Justice of the Supreme Court, all appropriate steps will be taken by the appropriate Town Officials to effectuate the changes herein.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: OCTOBER 23, 2025
EAST FISHKILL, NY**