

**This is a proposed agenda. Items may be removed, added, or changed.
The Agenda will be posted in accordance with Open Meetings Law Section §103
and all records to be discussed made available to the extent Practicable.**



Town of East Fishkill
Dutchess County, New York
330 Route 376, Hopewell Junction,
New York 12533

**TOWN OF EAST FISHKILL
TOWN BOARD MEETING
January 15, 2026 @ 6:00 PM
AGENDA**

Call to Order

Pledge of Allegiance

Supervisor's Presentation

Supervisor's Announcements

Roll Call

Public Hearings

- 1) Open Public Hearing to Consider Moratorium
 - a) Open Public Hearing
 - b) Adopt Neg Dec and Local Law

Approve Minutes

December 11, 2025

Announcement of Additions to the Agenda

Courtesy of the Floor

Receive and File

Resolutions:

- (1) Confirm Receipt of Appointment of Deputy Supervisors and Administrative Assistant by Supervisor
- (2) Re-Appoint:
 - a) Town Attorney and Deputy Town Attorney
 - b) Town Comptroller
 - c) Renew Shared Services for Planner
- (3) Banking:
 - a) Designate Depositories
 - b) Designate Authorized Signatures
- (4) Designate Official Newspapers
- (5) Authorize Retaining Consultants:
 - a) Engineering
 - b) Traffic
 - c) Hydrogeologists
 - d) Environmental Monitor
 - e) Financial
 - f) Planning
 - g) Bridge and Culvert
 - h) Auditors
- (6) Appoint and Designate Chairs of Various Boards and Committees as Necessary
- (7) Confirm Supervisor's Designation of Liaisons of Various Boards, Committees and Departments
- (8) Authorize Supervisor to sign Personal Service Agreements within Approved Budgetary Lines
- (9) Designate Insurance Broker for 2026
- (10) Authorize Supervisor to sign IMA's and Contracts for Services with Agencies as Budgeted in 2026
- (11) Adopt Fee Schedules for the Building Department, Planning & Zoning Boards, Engineering, Recreation, Water and Sewer (permits) Departments for 2026
- (12) Authorize the Hiring of Summer Camp Director

- (13) Acknowledge the Hiring of an Additional Seasonal Wingman
- (14) Authorize Advertising for Request for Proposals for Concession Services for the Town Parks for the Summer
- (15) Authorize Installation of Additional Stop Signs at Hopewell Glen
- (16) Adopt Battery Law and Neg Dec
- (17) Authorize RFP for Town Wide Electrical, Plumbing and HVAC Services
- (18) Authorize Water Source Study for Cannon Well Fields not to exceed \$25,000
- (19) Adopt Amended Workplace Violence Prevention Policy

Additions to the Agenda by Majority Vote (If any)

Budget Transfers Yes

Board Member Comments

Adjournment

Next Town Board Meetings: Regular/Workshop Meeting February 12, 2026
Workshop Meeting March 12, 2026

LOCAL LAW A of 2026
A LOCAL LAW EXTENDING A MORATORIUM ON
CERTAIN USES IN THE TOWN OF EAST FISHKILL

SECTION ONE: LEGISLATIVE INTENT

In 2024 this Board imposed a moratorium on certain land use applications while its Master Plan was prepared. Near the end of 2025 this Board adopted a new Master Plan and the then existing moratorium was set to expire on December 31, 2025.

While the Board is content with allowing the moratorium to expire on most uses and applications, there is still great concern as to how to deal with Industrial Zones that are partially abutting residential districts. It is because of this concern that this Local Law extending the limited moratorium on applications in Industrial Zoning Districts is adopted.

SECTION TWO: MORATORIUM EXTENDED

During the period of this moratorium extension the Planning Board and Zoning Board will not consider any applications in the Industrial Zones nor grant any preliminary or final approval of same.

SECTION THREE: EXEMPTIONS

This moratorium shall not apply to:

- (1) Amendments to existing site plans.
- (2) Site Plans adjacent to properties with existing approved industrial sites.
- (3) Any application requiring a special permit from the Town Board.

SECTION FOUR: DURATION

This moratorium shall expire on June 30, 2026 unless further extended by this Board.

SECTION FIVE: HARDSHIP

The Town Board retains onto itself the right to consider variances to this Local Law and to make all determination with respect to its applicability and interpret and determine the same. Any issues with respect to the interpretation of and variances from this Law shall be determined by the Town Board upon written request of a property owner.

SECTION SIX: EFFECTIVE DATE

This Local Law shall take effect immediately upon its filing with the Secretary of State of the State of New York.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF EAST FISHKILL
PETER CASSIDY, TOWN CLERK**

**Adopted _____
At a Regular Meeting
Held at Town Hall**

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

VOTING

VOTE

Supervisor D'Alessandro

Councilmember Franco

Councilmember Marinaro

Councilmember Arco

Councilmember Flores

NEGATIVE DECLARATION

Notice of Determination of Non-Significance

Date: January 15, 2026

This notice is issued pursuant to Part 617 of the implementing regulation pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town of East Fishkill Town Board has determined that the proposed action described below will not have a significant effect on the environment and a Draft Environmental Impact Statement will not be prepared.

Name of Action: A Local Law extending and modifying Local Law 3 of 2024 establishing a moratorium on certain uses under the zoning ordinance (see attached) until June 30, 2026.

Description of Action: The proposed action is the adoption of a Local Law establishing a moratorium on certain uses under the zoning ordinance.

SEQR Status: Type I _____ Conditioned Negative Declaration? ____ Yes
Unlisted x X No

Location of Action: Town of East Fishkill, County of Dutchess

The following documentation was analyzed in making this negative declaration:

☒ Short Form EAF
☐ Supplemental Part III Information
☐ Storm Water Pollution Prevention Plan (SWPPP)
☐ Other (Describe)

Name of Action: **A Local Law extending and modifying Local Law 3 of 2024 establishing a moratorium on certain uses under the zoning ordinance until June 30, 2026.**

For Further Information:

Contact Person: Peter J. Cassidy, Town Clerk
Town Hall, 330 Route 376
Hopewell Junction, New York 12533
(845) 221-4303

REASONS SUPPORTING THIS DETERMINATION:

(See 617.7(c) for requirements of this determination; see 617.7(d) for conditioned Negative Declaration)

The proposed action would extend and modify the moratorium on certain uses under the zoning ordinance. The proposed action would not be expected to result in any significant adverse impacts on the environment for the following reasons:

1. It will not generate a significant amount of additional vehicles, noise or emission levels.
2. It will not affect rare or endangered species of animal or plant, or habitat of such species.
3. It will not result in any impacts to historic or archeological resources.
4. It will not result in any impacts related to hazardous materials.
5. It will not result in a significant effect on air, water quality or ambient noise levels for adjoining areas.
6. It will not be subjected to unacceptable risk of flooding or major geological hazards.
7. It will not have a substantial aesthetic affect.
8. It will not involve adversely affect any surface water or groundwater.
9. It will not allow for improper uses within specified zoning districts.
10. It will not result in adverse cumulative impacts.
11. It will not result in adverse growth-inducing impacts.
12. It will not conflict with the Town's Comprehensive Plan.

In conclusion, no significant potential impacts were identified as a result of the Proposed Action.

Based on a review of 6NYCRR 617.7, there appear to be no significant adverse environmental impacts.

THIS NEGATIVE DECLARATION WAS AUTHORIZED AT A MEETING OF THE TOWN BOARD OF THE TOWN OF EAST FISHKILL HELD ON JANUARY 15, 2026.

Chairperson/Designee

Date

For Type I Actions and Conditioned Negative Declarations, a Copy of this Notice Sent to:

- Commissioner, Department of Environmental Conservation, 50 Wolf Road, Albany, New York 12233-0001
- Appropriate Regional Office of the Department of Environmental Conservation.
- Office of the Chief Executive Officer of the political subdivision in which the action will be principally located.
- Applicant (if any)
- Other involved agencies (if any)

RESOLUTION- XXX/2026

**(CONFIRM RECEIPT OF APPOINTMENT OF DEPUTY SUPERVISOR
AND SECRETARY TO THE SUPERVISOR)**

WHEREAS, the Town Supervisor has submitted his request to appoint Thomas Franco as his Deputy Supervisor of Administration, and

WHEREAS, the Town Supervisor has submitted his request to appoint Emanuele Marinaro as his Deputy Supervisor of Inter Governmental Affairs, and

WHEREAS, the Town Supervisor has also submitted his request to appoint Gina Grippo as Secretary to the Supervisor; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby confirm receipt of the Town Supervisor's appointments.

BE IT FURTHER RESOLVED, BE IT FURTHER RESOLVED, that said Gina Grippo be and hereby is to be compensated as per the 2026 budget and shall receive all other fringe benefits as provided to the CSEA members.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

TOWN BOARD MEETING

JANUARY 15, 2026

RESOLUTION-AGENDA ITEM 2a

(Re-Appoint: Town Attorney and Deputy Town Attorney)

Resolution not available at the time of posting

RESOLUTION- XXX/2026

(APPOINTING THE TOWN COMPTROLLER)

WHEREAS, the Town Board has previously established the office of Town Comptroller in accordance with the provisions of Town Law of the State of New York; and

WHEREAS, it is the desire of the Town Board to re-appoint the Town Comptroller for the years 2026-2028; and

NOW, THEREFORE, BE IT RESOLVED, that Mark Pozniak be and hereby is re-appointed as the Town Comptroller of the Town of East Fishkill; and

BE IT FURTHER RESOLVED, that said Comptroller will be paid as per the 2026 budgeted rate.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION- XXX/2026

(CONTINUING SHARED SERVICES FOR TOWN PLANNING)

WHEREAS, the Town previously entered into an Intermunicipal Agreement with the Town of Cortlandt to share professional planning services; and

WHEREAS, Michelle Robbins serves as a part-time Planner for the Town of East Fishkill on a two-fifths basis per week; and

WHEREAS, it is the desire of the Town to continue said arrangement;

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor be and hereby is authorized to execute an agreement continuing the arrangement with the Town of Cortlandt sharing the services of a principal Planner, Michelle Robbins by paying two-fifths of her annual costs and salary; and

BE IT FURTHER RESOLVED, that the salary and benefits administration shall be with the Town of Cortlandt.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION – XXX/2026

(DESIGNATE THE OFFICIAL DEPOSITORIES OF THE TOWN)

WHEREAS, the Town Board must authorize the official depositories of the Town;
and

WHEREAS, the Town Comptroller has recommended that the Tompkins Mahopac Bank be continued as the principal depository of the Town and that other banking institutions be authorized by the Board for the deposit of money based upon competitive interest rates;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby designate the Tompkins Mahopac Bank, with offices at Route 82, Hopewell Junction, New York as the official depository for the Town of East Fishkill for all official accounts of all public offices; and

BE IT FURTHER RESOLVED, that the following banking institutions which have offices within the Town be and hereby are authorized to be depositories of the Town for funds to be deposited by the Town Supervisor based upon competitive interest rate quotes given at the time of investment, to wit: Key Bank, Route 52; Chase Bank, Route 82; Wells Fargo Bank, Route 376; M&T Bank, Route 376 and the Rhinebeck Bank, Route 52 as well as Putnam County Savings Bank. Within the limits of FDIC Insurance or third party reciprocal collateralization.

BE IT FURTHER RESOLVED, that the deposits shall all be secured in accordance with Town Law.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION- XXX/2026

(AUTHORIZING THE VARIOUS SIGNATORIES ON TOWN ACCOUNTS)

WHEREAS, the Town Board has previously designated the official depositories of the Town; and

WHEREAS, under NYS Town Law, the Supervisor is the authorized signer of said accounts; and

WHEREAS, Town Law authorizes the Town Board to establish alternate signers in the absence of the Supervisor; and

NOW THEREFORE BE IT RESOLVED, that all bank accounts maintained by the Town shall be subject to the control of the Town Supervisor who shall be the sole signer on said account; and

BE IT FURTHER RESOLVED, that Deputy Supervisor Thomas Franco be and hereby is an authorized signer on said accounts in accordance with law in the absence or inability of the Supervisor to sign said accounts; and

BE IT FURTHER RESOLVED, the Town Board does hereby continue the requirement that all checks in excess of \$500,000.00 be countersigned by the Town Clerk.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION- XXX/2026

(DESIGNATING THE OFFICIAL NEWSPAPER OF THE TOWN)

WHEREAS, Pursuant to Town Law the Town Board must designate an official newspaper to be used for the publication for all legal notices of various departments and agencies of the Town; and

WHEREAS, it is the desire of the Town Board to make such designations;

NOW, THEREFORE, BE IT RESOLVED, that the Southern Dutchess, a newspaper of general circulation, published within the County be and hereby is designated as the official newspaper of the Town of East Fishkill; and

BE IT FURTHER RESOLVED, that all legal notices of all boards within the Town shall be published in said newspaper; and

BE IT FURTHER RESOLVED, that when timing does not permit proper notice by the publication, Southern Dutchess News, then upon specific consent of the Supervisor, the Poughkeepsie Journal be and hereby is designated as the alternate official newspaper.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION – XXX/2026

(AUTHORIZING CONSULTING ENGINEER SERVICES)

WHEREAS, the Town has previously selected Rennia Engineering Design, PLLC as a consulting engineer for the Town of East Fishkill; and

WHEREAS, it is the desire of the Town Board to continue the services of Rennia Engineering Design, PLLC; and

WHEREAS, the Town Engineer is recommending Rennia Engineering Design, PLLC; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Engineer and Town Supervisor be and hereby are authorized to effectuate the use of Rennia Engineering Design, PLLC as primary engineering consultant to the Planning Board and Barton Loguidice be named conflict engineer for the Planning Department for calendar year 2026.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION- XXX/2026

**(APPOINT HUDSON VALLEY ENGINEERING AS THE OFFICIAL
TOWN TRAFFIC CONSULTANTS)**

WHEREAS, the Town has previously selected Hudson Valley Engineering to be the Town's traffic consultant; and

WHEREAS, Hudson Valley Engineering, Beacon, New York have previously been authorized by the Town Board to perform the traffic surveys with respect to the major state corridors and to make recommendations to the Town Board with respect to improvements to be requested by the Town of DOT; and

WHEREAS, it is the desire of the Town Board to have one traffic consultant to review any traffic issues that may need to be reviewed due to developments, applications, zoning changes, etc. that may be considered within the Town; and

NOW, THEREFORE, BE IT RESOLVED, that Hudson Valley Engineering of Beacon, New York be and hereby is designated as the official Town of East Fishkill traffic consultant for calendar year 2026;

BE IT FURTHER RESOLVED, that said traffic consultant shall be utilized by the Planning Board, Zoning Board and any other Board requiring traffic studies to be performed; and

BE IT FURTHER RESOLVED, that when the traffic studies are performed on behalf of an application pending before a Board, the cost of same shall be paid by the escrow account established by the applicant in accordance with other sections of Town Law and the applicant may utilize said traffic study as their own; and

BE IT FURTHER RESOLVED, that the Supervisor be and hereby is authorized to implement the policy to effectuate the use of Hudson Valley Engineering as the Town of East Fishkill's traffic consultant.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION- XXX/2026

(EXTEND CONTRACT FOR A HYDROGEOLOGIST)

WHEREAS, the Town has previously selected WSP to be the Town's Hydrogeologist consultant; and

WHEREAS, WSP has previously been authorized by the Town Board to perform hydrology studies; and

NOW, THEREFORE, BE IT RESOLVED, that WSP be and hereby is authorized by the Town Board with respect to hydrology studies and engineering in the Town; and

BE IT FURTHER RESOLVED, that the Town Engineer and Town Supervisor be and hereby are authorized to effectuate the use of WSP.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION- XXX/2026

**(APPOINT HUDSON VALLEY ENGINEERING ASSOCIATES AND RENNIA
ENGINEERING DESIGN, PLLC AS THE ENVIROMENTAL MONITOR
CONSULTANTS)**

WHEREAS, the Town has selected Hudson Valley Engineering Associates and Rennia to be the Town's environmental monitor consultants; and

WHEREAS, Hudson Valley Engineering Associates and Rennia, have been authorized by the Town Board to be environmental monitor consultants; and

NOW, THEREFORE, BE IT RESOLVED, that Hudson Valley Engineering Associates and Rennia are hereby designated as the official Town of East Fishkill environmental monitor consultants for calendar year 2026;

BE IT FURTHER RESOLVED, that said environmental monitor consultant shall be utilized by the Planning Board, Zoning Board, Engineering Department and any other Board requiring environmental monitoring to be performed; and

BE IT FURTHER RESOLVED, that when environmental monitoring is required on behalf of an application pending before a Board or Engineering Department, the cost of same shall be paid by the escrow account established by the applicant in accordance with other sections of Town Law and the applicant may utilize said environmental monitor reports as their own; and

BE IT FURTHER RESOLVED, that the Supervisor be and hereby is authorized to implement the policy to effectuate the use of Hudson Valley Engineering Associates and Rennia as the Town of East Fishkill's environmental monitor consultants.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION- XXX/2026

(AUTHORIZE CAPITAL MARKETS ADVISORS, LLC AS FINANCIAL CONSULTANTS)

WHEREAS, the Town previously selected Capital Markets Advisors, LLC to be the Town's financial consultants; and

WHEREAS, the Town Board is desirous of continuing their services; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to extend the agreement with Capital Markets Advisors, LLC.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15 2026
 EAST FISHKILL, NY**

RESOLUTION-XXX/2026

**(APPOINT NELSON, POPE, VOORHIS HUDSON VALLEY AS TOWN PLANNING
CONSULTANT)**

WHEREAS, the Town has previously selected Nelson, Pope, Voorhis Hudson Valley to be the Town's planning consultant; and

WHEREAS, Nelson, Pope, Voorhis Hudson Valley, Suffern, New York has previously been authorized by the Town Board to perform various studies with respect to the major projects within the town and to make recommendations to the Town Board with respect to improvements within the Town; and

WHEREAS, it is the desire of the Town Board to have a planning consultant to review potential planning issues that may need to be reviewed due to developments, applications, zoning changes, etc. that may be considered within the Town; and

WHEREAS, Nelson, Pope, Voorhis Hudson Valley, Suffern, New York hereby is designated as a Town of East Fishkill planning consultant for calendar year 2026;

BE IT FURTHER RESOLVED, that said planning consultant may be utilized by the Planning Board, Zoning Board and any other Board requiring planning studies to be performed; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Supervisor be and hereby is authorized to implement the policy to effectuate the use of Nelson, Pope, Voorhis Hudson Valley as the Town of East Fishkill's planning consultants.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION - XXX/2026

**(APPOINT HUDSON VALLEY ENGINEERING AS THE
OFFICAL BRIDGE & CULVERT CONSULTANTS)**

WHEREAS, the Town has previously selected Hudson Valley Engineering to be the Town's bridge & culvert consultant; and

WHEREAS, Hudson Valley Engineering, Beacon, New York have previously been authorized by the Town Board to perform the bridge & culvert studies with respect to the bridges and culverts projects within the town and to make recommendations to the Town Board with respect to improvements to be requested by the Town; and

WHEREAS, it is the desire of the Town Board to have a bridge and culvert consultant to review any issues that may need to be reviewed due to developments, applications, etc. that may be considered within the Town; and

NOW, THEREFORE, BE IT RESOLVED, that Hudson Valley Engineering of Beacon, New York be and hereby is designated as the official Town of East Fishkill bridge and culvert consultant for calendar year 2026;

BE IT FURTHER RESOLVED, that the Supervisor be and hereby is authorized to implement the policy to effectuate the use of HVEA as the Town of East Fishkill's bridge and culvert consultant.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION- XXX/2026

(AUTHORIZE RBT CPA's, LLP AS TOWN AUDITORS)

WHEREAS, the Town previously selected RBT CPA's, LLP to be the Town's Auditor; and

WHEREAS, the Town Board is desirous of continuing their services; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to extend the agreement with RBT CPA's, LLP.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15 2026
 EAST FISHKILL, NY**

RESOLUTION – XXX/2026

(APPOINTING ALL BOARD CHAIRPERSONS)

WHEREAS, the Town Board on an annual basis appoints a Chairperson for each Town of East Fishkill Board; and

WHEREAS, it is the desire of the Town Board to appoint said Chairpersons for 2026;

NOW, THEREFORE, BE IT RESOLVED, that the following will be the Chairperson for each of the listed Boards/Council for the Town of East Fishkill for calendar year 2026:

John Eickman
Norma Drummond
Brent Feldweg
Paul Pesavento
Rich Iuele
Deborah McCaffery
David Palin

Planning Board
Zoning Board
Conservation Advisory Council
Architectural Review Board
Recreation Board
Ethics Board
Fire Advisory Board

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION – XXX/2026

(CONFIRMING DESIGNATION OF LIAISONS TO BOARDS & COMMITTEES)

WHEREAS, the Town Supervisor on an annual basis indicates to the members of the Town Board which committees and agencies of the Town they will be the Board Liaison to; and

WHEREAS, in the role of a liaison they regularly meet with their department or board, or committee and report back to the Town Board as a whole as to the status of any issues pertaining to those agencies or boards;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby designates the following liaisons to boards and committees:

Councilman Franco – Recreation Dept., Veterans Committee, Town Clerk
Councilman Marinaro – Emergency Services, Economic Development Committee,
Zoning Board
Councilman Arco – Police Department, School Districts, Justice Court
Councilperson Flores – Highway Dept., Assessors, Building Safety

BE IT FURTHER RESOLVED, that all members of the Town Board be and hereby are authorized to attend meetings of any board or agency of the Town upon notice to the official liaison who may also be attending.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION – XXX/2026

**(AUTHORIZING THE SUPERVISOR TO SIGN PERSONAL SERVICE AGREEMENT WITHIN
BUDGETARY LINES)**

WHEREAS, there are personal service agreements that are budgeted and require the Town Supervisor's signature; and

WHEREAS, the Town Board is asked to authorize the Supervisor to sign any personal service agreements within the budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute all personal service agreements as budgeted for 2026.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
 EAST FISHKILL, NY**

RESOLUTION- XXX/2026

(DESIGNATE INSURANCE BROKERS OF RECORD FOR CALENDAR YEAR 2026)

WHEREAS, the Town Board on an annual basis needs to maintain insurance for coverage for the Town; and

WHEREAS, it is the desire of the Town Board to designate Town brokers of record;

NOW, THEREFORE, BE IT RESOLVED, that Brown & Brown be and hereby are designated as the Town's brokers of record for Commercial Coverage and Worker's Compensation; and

NOW, THEREFORE, BE IT RESOLVED, that Dutchess County Agent be and hereby is designated as the Town's broker of record for Health Insurance; and

BE IT FURTHER RESOLVED, that Marshall & Sterling be and hereby is designated as the Town's insurance broker of record with respect to the Town's Disability insurance.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION-XXX/2026

**(AUTHORIZING THE SIGNING OF AN INTERMUNICIPAL
AGREEMENT AND CONTRACTS FOR SERVICES WITH AGENCIES)**

WHEREAS, The Supervisor signs Intermunicipal Agreements and contracts annually for services with agencies as budgeted; and

WHEREAS, the Town Board is asked to authorize the Supervisor to sign all Intermunicipal Agreements and contracts that are in the 2026 budget;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be and hereby is authorized to execute all Intermunicipal Agreements and contracts for services with agencies as budgeted in 2026.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

TOWN BOARD MEETING

JANUARY 15, 2026

RESOLUTION-AGENDA ITEM 11

(Adopt Fee Schedules for the Building Department, Planning & Zoning Boards, Engineering, Recreation, Water and Sewer (permits) Departments for 2026)

Resolution not available at the time of posting

TOWN BOARD MEETING

JANUARY 15, 2026

RESOLUTION-AGENDA ITEM 12

(Authorize the Hiring of Summer Camp Director)

Resolution not available at the time of posting

RESOLUTION - XXX/2026

(ACKNOWLEDGE THE HIRING OF SEASONAL WINGMEN)

WHEREAS, the Highway Department has a need for Seasonal Wingmen; and

WHEREAS, it is determined that the Seasonal Wingmen positions are limited and seasonal; and

WHEREAS, the Highway Superintendent has hired Brandon Vananden (Step 2) to be paid in accordance with the payroll schedule below; and

WINGMEN

<u>Step</u>	<u>2026</u>
1	18.00
2	18.50
3	19.00
4	19.50
5	20.00

WHEREAS, that it may be necessary for the Highway Superintendent to hire additional Seasonal Wingmen throughout the season and will notify the Town Board of such hiring; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Comptroller be authorized to place them on Town payroll as Seasonal Wingmen; and

BE IT FURTHER RESOLVED, that said Highway Wingmen shall be seasonal employment and that upon completion of their task, they shall be removed from the payroll.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**



Town of East Fishkill - Highway Department
2484 Route 52
Hopewell Junction, New York 12533
Phone: 845-221-2681 Fax: 8454-226-6229

Kenneth Williams
Highway Superintendent

TO: East Fishkill Town Board
FROM: Kenneth Williams, Highway Superintendent
DATE: December 23, 2025

I, Kenneth Williams, respectfully request the East Fishkill Town Board recognize hiring of Brandon Van Anden as a wingman for the East Fishkill Highway Department.

Thank you.

Kenneth Williams
East Fishkill Highway Superintendent

RESOLUTION-XXX/2026

**(AUTHORIZE ADVERTISING FOR REQUESTS FOR PROPOSALS
FOR THE TOWN PARKS CONCESSION)**

WHEREAS, the Recreation Director has prepared a request for proposals for professional services with respect to the Town Recreation Concession; and

WHEREAS, it is the desire of the Town Board to receive proposals for said services;

NOW, THEREFORE, BE IT RESOLVED, that the Recreation Director be and hereby is authorized to circulate and advertise a request for professional services for a Concession at the Town Parks; and

BE IT FURTHER RESOLVED, that upon receipt of said proposals, the Town Recreation Director shall review and evaluate the same and shall provide the representatives of the Town Board with a recommendation and all of the proposals for their independent review; and

BE IT FURTHER RESOLVED, that the Town Board will choose the appropriate vendor at a later date.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION – XXX/2026

**(AUTHORIZING THE INSTALLATION OF STOP SIGNS ON LEWIS RD AND
EAST VAN BUREN WAY)**

WHEREAS, the Hopewell Glen Homeowners Association has indicated a need for additional stop signs at pedestrian crossings; and

WHEREAS, the safety of crossing on these roads will be enhanced by installing 2 stop signs at the intersection at Lewis Rd and East Van Buren and 2 stop signs at the intersection Lewis Road and Fenton Way; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board concurs and authorizes the Highway Superintendent to erect stop signs at the intersection of Lewis Rd and East Van Buren Way and the intersection of Lewis Road and Fenton Way; and

BE IT FURTHER RESOLVED, that said signs will be installed by the Highway Superintendent as soon as possible.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION-XXX/2026

**(ADOPT LOCAL LAW 1 OF 2026 & NEGATIVE DECLARATION AMENDING THE
BATTERY LAW 2-2024 WITH RESPECT TO BATTERY ENERGY STORAGE
SYSTEMS & NEGATIVE DECLARATION)**

WHEREAS, the Town Board adopted regulations pertaining to Battery Energy Storage Systems ("BESS");

WHEREAS, the Town Board seeks to amend & adopt certain sections of the Town Code with respect to Battery Energy Storage Systems to better reflect the locations that Battery Energy Storage Systems can be appropriately sited; and

WHEREAS, the Town Board had a public hearing on December 11, 2025; and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby adopts Local Law 1 of 2026 a Local Law Amending Local Law 2-2024 with respect to Battery Energy Storage Systems and the Negative Declaration.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION XXX/2026

**(AUTHORIZING REQUEST FOR PROPOSALS
FOR PLUMBING, ELECTRIC, HEATING AND COOLING)**

WHEREAS, from time to time there are repairs for plumbing, electric, heating and air conditioning that are needed; and

WHEREAS, the Town Board is desirous that proposals be received to obtain qualified trades; and

WHEREAS, it is the desire of the Town Board to authorize the request for proposals;

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor be and hereby is authorized to request proposals from the building trades; and

BE IT FURTHER RESOLVED, that said proposals will be further reviewed by the Town Board and awarded thereafter.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION- XXX/2026

(AUTHORIZE CANNON WELL FIELD CAPACITY ANALYSIS)

WHEREAS, the Town is seeking an analysis to determine the water source capacity of the Cannon Well Field Area. This capacity analysis will assist with future water infrastructure decisions for water quantity and potential well locations; and

WHEREAS, the Town previously constructed two wells at the Cannon Well Field and experienced degradation in the well capacity over the last two years and is now seeking additional capacity to mitigate the reduction; and

WHEREAS, WSP Hydrogeologists are currently assisting the Town with the Cannon Well Field and are able to provide a capacity analysis. WSP provided a proposal of services to complete the needed analysis for a fee not to exceed \$25,000.00.

WHEREAS, this is a Type II SEQR classification and no further SEQR action is needed; and

NOW THEREFORE, IT IS RESOLVED, that the Town Board hereby declares and authorizes Town Supervisor, Nicholas D'Alessandro, be provided the authority to negotiate and authorize WSP for an amount not to exceed \$25,000.00.

**BY ORDER OF THE TOWN BOARD
PETER CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**

RESOLUTION-XXX/2026

(ADOPTING AMENDED WORKPLACE VIOLENCE PREVENTION POLICY)

WHEREAS, the Town Board has determined that it is inappropriate to allow any conduct in the workplace either by employees or members of the public that in any way threatens or intimidates another person; and

WHEREAS, it is the desire of the Town Board to review and update a previously adopted policy; and

NOW, THEREFORE, BE IT RESOLVED, that the amended Workplace Violence Prevention Policy be and hereby is adopted by the Town of East Fishkill as its official policy for its employees and upon its premises; and

BE IT FURTHER RESOLVED, that the Employee Handbook and Manual be and hereby is amended so that said policy shall be included therein.

**BY ORDER OF THE TOWN BOARD
PETER J. CASSIDY, TOWN CLERK**

**DATED: JANUARY 15, 2026
EAST FISHKILL, NY**



Town of East Fishkill Workplace Violence Prevention Policy & Incident Reporting

The Town of East Fishkill is committed to the safety of our employees. Workplace violence presents a serious occupational safety hazard to our agency, staff and clients. Threats, acts of violence, coercion, manipulation or any other threatening behavior, against employees, visitors, guests or other individuals by anyone on Town of East Fishkill property will be thoroughly investigated and appropriate action will be taken, including summoning criminal justice authorities when warranted.

All employees are responsible for helping to create an environment of mutual respect for each other as well as clients, following all policies, procedures and program requirements, and for assisting in maintaining a safe and secure work environment.

This policy is intended to comply with New York State Labor Law §27-b and Finance Law §139-M and reflects key elements of the Town's Workplace Violence Prevention Program. Compliance with these laws included conducting a workplace evaluation to identify potential workplace violence hazards employees could be exposed to. Other tools that were utilized during this process included establishing a committee made up of management authorized employee representatives who will have an ongoing role of participation in the evaluation process, recommending methods to reduce or eliminate the hazards identified during the process and investigate workplace violence incidents or allegations. All employees will attend the annual Workplace Violence Prevention Training Program.

The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification. The Town of East Fishkill has identified response personnel that include a member of management and an employee representative. If appropriate, the Town of East Fishkill will provide available counseling services.

All Town of East Fishkill personnel are responsible for notifying the contact person designed below of any violent incidents, threatening behavior, including threats they have witnessed, received or have been told that another person has witnessed or received.

The Town of East Fishkill will not retaliate, discriminate, tolerate retaliation by any superiors, terminate or discipline any employee for reporting information about alleged incidents of workplace or gender-based violence that may have been committed by an employee, including those in management positions.

Any discrimination or retaliation against employees who identify as victims or survivors of gender-based violence is strictly prohibited. Gender-based violence includes acts of domestic violence, sexual assault, stalking, family violence and human trafficking.

The Town of East Fishkill is required to refer employees that disclose current or past gender-based violence victim status to the NYS Domestic and Sexual Violence Hotline and/or a local service provider.

A copy of this policy statement and the Workplace Violence Prevention Program (WPVP) will be provided to employees annually and upon hiring. Copies may also be obtained from the Personnel Department upon request. Additional informational resources and flyers will be maintained year-round in easily accessible locations throughout the workplace.

Designated Contact Person: **Supervisor Nicholas D'Alessandro**

Office Location: **East Fishkill Town Hall Supervisor's Office**